

**FOREST COUNTY  
SHERIFF AND JUSTICE COMMITTEE MEETING**

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**Date:** June 7, 2010  
**Committee:** Sheriff & Justice  
**Committee Members Present:** Ed Soch, Scott Shaffer, Jim Stormer, Erhard Huettl  
**Sheriff:** Keith Van Cleve  
**Chief Deputy:** Ken Van Cleve  
**Other Appearances:** None

**MEETING MINUTES**

1. 6:00 p.m. Shaffer called the meeting to order.
2. Waived reading of the agenda.
3. Motion by Soch to approve the agenda. Seconded by Stormer. Carried.
4. Waived reading of the minutes of the May 10, 2010 Sheriff and Justice Committee meeting. Motion by Stormer to approve the minutes. Seconded by Soch. Carried.
5. No school and meeting requests as submitted.
6. Motion by Soch to approve the vouchers from May 10, 2010 as submitted. Seconded by Stormer. Carried.
7. Discuss and take possible action on proposal from Johnson Controls for air conditioning.

Sheriff Keith Van Cleve explained the quote from Johnson Controls to replace an A/C compressor for \$9,000.00.

Motion by Soch to have Johnson Controls replace the compressor. Seconded by Stormer. Carried.

8. Discuss the retirement of Jail Administrator George Stamper.

Chief Deputy Ken Van Cleve explained to the committee that Jail Administrator George Stamper is retiring on August 20, 2010 and will need to be replaced. It was explained that the Sheriff would like to start the hiring process so the new employee had a chance to work with George before he left. The committee was provided the qualifications, education and experience, certificates, licenses, registrations, and conditions of employment we were looking for.

After discussing the position and conditions of employment, it was decided to post the job opening under the qualifications I provided the committee, and the Jail Administrator shall receive the current rate of pay for this position and will follow the memorandum which is binding for the employee in the Jail Administrator's job signed January 23, 2007 by the Personnel Committee.

Motion by Stormer to post the position of Jail Administrator. Seconded by Soch. Carried.

9. Any other business that may lawfully come before the committee. None.
10. Future agenda items. None.
11. Motion by Stormer to adjourn meeting. Seconded by Soch. Carried.