

COMMITTEE: INFORMATION TECHNOLOGY (I.T.)
DATE: WEDNESDAY, JULY 2, 2025
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Augustin called the meeting to order at 10:00 a.m. and read the agenda.

ROLL CALL

Members Present: Augustin, Lukas, Miller, Wirtz

Absent: Dailey

Others present: James Whiteaker

APPROVE AGENDA

Motion by Lukas to approve the agenda as presented, second by Miller. All present voting AYE. Motion carried.

APPROVAL OF JUNE 6, 2025 MINUTES

Motion by Miller to approve the June 6, 2025 minutes, second by Wirtz. All present voting AYE. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION/ACTION ON MAIN WEBSITE MIGRATION STATUS

James shared with the committee that the website conversion/updates and migration to Go Daddy are on schedule to be completed on time.

REVIEW OF EQUIPMENT & SOFTWARE WITH AGES OF EQUIPMENT

James reviewed the list of current equipment with the age of the devices and approximate replacement dates of said devices.

The committee appreciates the diligence of James to keep equipment working well beyond the average life expectancy but we need to be prepared and budget for these items before they become an unplanned and unavoidable expense to the county.

The committee will create a workgroup to review the list and determine what to submit from this list to Finance committee for 2026 budget. Lukas made a motion to form a workgroup (Miller/Wirtz/Augustin), with Augustin setting schedule for said workgroup second by Miller. All present voting AYE. Motion carried.

CELLPHONES- FURTHER EVALUATION OF CARRIERS, COSTS

Sam spoke of the need to determine why there are multiple carriers for cellphones and multiple bills with the said carriers. She also asked if there are established policies in place for issuing cellphones and who is responsible for determining who needs one and ordering the phone and establishing the service. She suggested that we add this to the

tasks to be done by the workgroup. Lukas made motion to add tasks to workgroup, second by Miller. All present voting AYE. Motion carried.

FUTURE AGENDA ITEMS AND NEXT MEETING DATE

- a) Appointment of Vice-Chair for committee
- b) Review of workgroup progress
- c) Review of current Cyber Insurance coverage

Next meeting is tentatively scheduled for Wednesday, August 6 at 10:00 a.m.

ADJOURNMENT

There being no further business, motion by Lukas to adjourn, second by Miller. All present voting AYE. Motion carried. Meeting adjourned at 11:10 a.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled IT meeting.