

COMMITTEE: FOREST COUNTY HUMAN SERVICES DEPARTMENT BOARD (FCHSDB)
DATE: June 26, 2025
TIME: 10:00 A.M
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chair Augustin called the meeting of the Human Services Department to order at 10:01 a.m.

ROLL CALL

Members present: Augustin, Karl, Pfeifer, Rosa, Brugger, Anderson, Miller
Absent: L. Skallerud , Goode, Ferraro
Others present: Jamie Zarda, Kathy Fohrman

APPROVE AGENDA

Motion by Karl to approve the agenda, second by Rosa. All present voting (AYE). Motion carried.

APPROVE HUMAN SERVICES MINUTES FROM MAY 22, 2025 MEETING

Motion by Brugger, second by Pfeiffer to approve minutes from the May 22nd Human Services Meeting. All present voting (AYE). Motion carried.

PUBLIC COMMENT

No public Comment

DISCUSSION/ACTION ON Volunteer Meal-site reimbursement

Fohrman presents to the board that Zarda and Fohrman have collaborated and come up with a solution. Zarda Talked with Nora and yes a 1099 employee needs liability insurance. The solution that Zarda and Fohrman came up with that meal-site managers will help deliver as well fill in sub managers that are already W2 employees. Crandon meal site volunteers will volunteer up to the maximum allowable and then work as a volunteer with no reimbursement after the max allowable has been reached. Zarda and Fohrman created a letter to meal site volunteers to inform them of the 1099 requirement. A Motion to approve letter to meal site volunteers was made by Anderson second by Miller. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON THE 3 RIDER BUS RULE Fohrman asks if the committee can waive the 3 rider bus rule for transportation. The riders in the community are relying on the transportation for essential outings and when we have to cancel by not having 3 riders the seniors have conveyed the program is not reliable. Miller states the transportation program is vital and we are trying to grow the program. Miller states we cannot grow the program if we the program is getting negative feedback. Fohrman states the program is grant funded and by waiving the fee would not affect the budget. Fohrman also stated that even when we have to

cancel the route, we are still having to pay the driver a \$30 stipend for being on call. Zarda states we could waive the 3-rider fee only while grant funds are available and if we run out of the grant funds then the process would be re-assessed. Brugger makes a motion to waive the 3-rider bus rule with the stipulation only while grant funds are available. Karls seconds the motion. All present (AYE). Motion carried.

DISCUSSION/ACTION MEAL SITE SUB

Fohrman states Peggy Keller is a volunteer for Armstrong Creek with a Meal safe certification. Peggy offered to be a sub while the meal site manager is off. Peggy has also offered to help at other sites when managers need off as well as home delivering meals. Fohrman asks if we can use her as a W2 employee as she would just be a fill in not an additional position. Karl and Augustyn state they do not believe it should not have to go to personnel as this is not a new position, it is just a fill in position. Miller makes a motion to hire Peggy Keller as a fill in meal site manager when the other managers are out. Pfeifer seconds the motion. All present (AYE) motion carried.

DISCUSSION/ACTION ON ROUND UP FUNDRAISER

Zarda and Fohrman ask the board for permission to seek local businesses to participate in a round up campaign for the ADRC/COA to fund Senior meals. Anderson states this is a good idea to investigate what and how this would work. Anderson makes motion for Zarda and Fohrman to investigate on how to work with local businesses on a round up campaign. Second motion by Miller. All present (AYE). Motion Carried.

DISCUSSION/ACTION ON RAISING BUS RIDER FEES

Fohrman and Zarda present to the HSB that we should raise rider fees yearly. Zarda and Fohrman did take this to the aging committee and this recommendation has been forwarded from the AGING/ADRC committee to raise the bus rider fees from \$5 to \$6. Fohrman and Miller suggest small rise in fees as large raises would be difficult for our seniors. Miller and Fohrman understand fees need to go up yearly due to increases in expenses. Karl makes a morion to raise bus rider fees from \$5 to\$6. Brugger seconds the motion. All present (AYE). Motion Carried.

ITEMS 11-14 TABLED

DIRECTOR'S UPDATES AND REPORT

Zarda and Fohrman update the board that the ADRC will be receiving an addition\$11,000 from the State of Wisconsin from left over funds from last fiscal year for the State. The ADRC/Aging will also be receiving an additional SHIP funding around \$3,600. This funding has a budget and can be used for training, wages, supplies and space costs. There have been a few EBS/DBS resumes received. Zarda is waiting on full applications and background checks before interviews can be set up. Miller asks if there is a closing date on the job posting. Zarda states

until filled. Fohrman states there will be some fun trips coming up for our Senior population. We are planning a movie trip, Flea markets and Ridiculous dayz in Rhinelander. Fohrman states the events that have been held so far have been successful and has received great feedback.

FUTURE AGENDA ITEMS

Lock boxes at meal sites, CRS, APS updates, Letters from meal site, home delivered meal process updates, CRS services, Coker and Jackson contract

ADJOURNMENT

Motion by Karl to adjourn, second by Rosa. Meeting adjourned at 11:02 a.m.