

COMMITTEE: FOREST COUNTY HUMAN SERVICES DEPARTMENT BOARD
(FCHSDB)
DATE: JUNE 12, 2025
TIME: 10:00 A.M
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chair Augustin called the meeting of the Human Services Department to order at 10:04 a.m.

ROLL CALL

Members present: Augustin, Pfeifer, L. Skallerud, Rosa, R. Skallerud

Absent: Anderson, Goode, Brugger, Karl

Others present: Tracy Ferraro, Jamie Zarda, Kathy Fohrman

APPROVE AGENDA

Motion by L. Skallerud to approve the agenda with corrections to add Data Breach from vendor, second by Pfeifer. All present voting AYE. Motion carried.

APPROVE HUMAN SERVICES MINUTES FROM MAY 8, 2025 MEETING

Motion by Pfeifer, second by L. Skallerud to approve minutes from the May 8th Human Services Meeting. All present voting AYE. Motion carried.

PUBLIC COMMENT

L. Skallerud wants the Human Service Board aware of a concern within the ADRC/COA meeting. She will be going to her executive council to ask if they would like a replacement for her or if executive council will appoint another member to represent the tribe on the ADRC/COA board. Linda wanted noted her concerns with the meeting held on 06/11/2025. She wants the tribe and county to work together and to continue a good working relationship. She believes training will need to be done to address concerns on the next meeting in closed session.

DISCUSSION/ACTION ON RESIGNATION OF TAYLOR SAARI

Tracy Schumacher presented the APS worker resignation from Taylor Saari, her last day will be June 20, 2025. Motion by Pfeifer to accept the resignation of Saari, second by Rosa. All present AYE. Motion carried.

TRAINING REQUESTS

Tracy is requesting approval for evidence-based training called DBT training. Tracy stated there are no training dollars left in the budget but feels the training is necessary to integrate services back to the county. Patrick Cork explained to the board the importance of this training to the mental health program. The training would be taken through UWGB. Motion by Pfeifer to approve Tracy to take the training, second by L. Skallerud. All present AYE. Motion carried.

ADDRESS LETTER FROM NORTHWEST PASSAGE

Per chair Augustin the county received a letter from Northwest Passage stating there was a data breach, June 2024. The breach was rectified as of April 2025. The letter states it will give clients

free credit monitoring for a year due to their breach. Tracy will run a report to verify how many and which clients were affected by the breach. Motion by Rosa to send letters to the affected clients, second by L. Skallerud. All present voting AYE. Motion carried.

DISCUSSION/ PATRICK CORK

Patrick explained the structure of DHS, DCF and how the structure relates to the Human Services program. He also explained the services that are mandatory vs non mandatory for the county. Linda Skallerud asked if he can give us programs that can come over and that are doable at this point. Patrick stated Mental Health and AODA are the easiest transition at this point. Patrick also said CSP might be a program and that is not required but the county can come up with a service similar if they want to continue that type of service. Tracy is working on contracts and MOUs to have more resources for the integration process.

DISCUSSION/ JACKSON AND COKER CONTRACTING

Elle from Jackson and Coker locum tenons was present via zoom. Elle went over contracting with the county for a Psychiatrist, Phycologist, AODA and Mental health counselors. The company has been in service for over 40 years and contracts with many counties in Wisconsin. The providers would be independent contractors. Jackson and Coker would charge a \$45.00 per day administrative fee and then an hourly rate for the provider the county chooses to contract with. There are no other hidden costs. There is a one-time deposit if the county were to sign a contract.

DISCUSSION/ACTION ON VOLUNTEER MEALSITE DRIVER STATUS

Jamie Zarda brought to the board that volunteer drivers for the meal sites are receiving mileage and meal site stipend. Per the IRS if mileage paid over a year is more than \$600 it is considered an employee and once a volunteer received anything over .14 per mile and any monies for delivering per meal , they are considered not a volunteer at that point. Zarda suggested the affected drivers be 1099. Augustin had concerns that if 1099 would need to have insurance as they are self-employed. Zarda will take to Nora to get clarification 1099 requirements and the best scenario for the program as well as the drivers. No action taken. Will discuss at future meeting.

DISCUSSION/ACTION ON APPLYNG FOR APS GRANT

There is an APS grant coming available and Tracy would like to apply as it has many allowable uses for the APS position. One is for training as they are out of training dollars for the year. The grant is up to \$10,000. Tracy just wanted the board aware this grant will be coming in the fall.

Closed Session

Augustin made a motion to go into closed session @ 11:35 a.m., second by L. Skallerud. All present voting AYE. Motion carried

Roll call vote: Augustin AYE, Pfeifer AYE, L. Skallerud AYE , Rosa AYE, R. Skallerud AYE.

Discussion:

- A. Transfer employee-
- B. Status delinquency report
- C. Staffing on intoxicated driver program.

Motion made by Pfeifer to reconvene to open session 11:50 AM, second by L. Skallerud. All present voting AYE. Motion carried.

Motion to allow current social service worker to complete a 2-week trial for APS position, if employee is interested then this would go to personnel for approval. Motion by Pfeiffer to allow the current worker to complete the 2-week trial, second by L. Skallerud. All present AYE. Motion carried.

Action on intoxicated driver training , approve \$400.00 training for Melissa Ison. Motion by Skallerud to approve the \$400 training for Melissa Ison, second by Pfeifer. All present voting AYE. Motion carried.

DIRECTOR'S UPDATES AND REPORT

Tracy said the department is very busy and they have had a lot of children being placed back into their homes so the cost for that program was high but should decrease as out of home placements have decreased.

Tracy is working on contracts and MOUs with providers for Mental Health and AODA.

Jamie Zarda update she will be working with Nora to follow up on IRS guidelines on employee vs 1099 .

FUTURE AGENDA ITEMS

- 1) Updates APS position
- 2) Update meal site volunteer driver status
- 3) Closed session regarding concern of ADRC/COA board meetings

ADJOURNMENT

Motion by L. Skallerud to adjourn, second by Pfeifer. Meeting adjourned at 11:57 a.m.