

COMMITTEE: BUILDING/PUBLIC PROPERTY  
DATE: APRIL 29, 2025  
TIME: 8:00 A.M.  
PLACE: COUNTY BOARD ROOM

### **CALL TO ORDER**

Chairman Lukas called the meeting of the Building/Public Property to order at 8:06 a.m.

### **ROLL CALL**

Members Present: Decorah, Landru, Lukas, Miller, Weber

Absent:

Others Present: Nora Matuszewski, Tom Hoffman, Jeff Musson, Dave Wiebelhaus, (Teams) Matthew Looby (Ayres), Doug Geyer

### **APPROVE AGENDA**

Motion by Weber to approve the agenda, second by Landru. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE MARCH 10, 2025 PUBLIC PROPERTY/BUILDING MEETING**

Motion by Miller to approve the minutes from the March 10, 2025 Public Property/Building meeting, second by Landru. All present voting AYE. Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS**

Lukas brought up a concern about the gas meter on the Old Sheriff Residence and potentially having to block up some basement windows and the windows are new. Musson told the committee he would need a place for the exhaust fan for the bathroom as well. After discussion it was thought the change in the ramp direction would fix the issue. They discussed the timeline for the East parking lot and getting a timeline for it. They would have the contractor dig the sewer.

### **DISCUSSION/ACTION ON NEW SEWER LINE FOR THE OLD SHERIFF RESIDENCE**

Motion by Miller to have the contractor dig in the sewer to go out toward Polk Street, second by Weber. All present voting AYE. Motion carried.

### **DISCUSSION/ACTION ON BRICKING WINDOWS ON OLD SHERIFF RESIDENCE FOR GAS METER**

Motion by Weber to have gas meter put in place on the East side of the building between the new ramp and the 1<sup>st</sup> basement window, second by Miller. All present voting AYE. Motion carried.

### **APPOINTMENT OF VICE CHAIR OF THE BUILDING/PROPERTY COMMITTEE**

Decorah nominated Weber as the Vice Chair of the committee and no other nominations or requests were spoken. Motion by Decorah to appoint Weber as Vice Chair of the Building/Property committee, second by Miller. All present voting AYE. Motion carried.

### **DISCUSSION/ACTION ON WATER TANKS AND EXHAUST FANS AT THE JAIL**

The exhaust fans at the Law Enforcement Center run 24/7 and it is not needed. The population at the Jail runs at half capacity for most days. Doug Geyer told the committee right now the fans are direct wired with no control. He suggests controls being put in to be set to motion sensors or a switch. He said no one really knows how much the other rooms are occupied and the laundry room is hot. The committee was in agreement that this needs to get figured out and would like Geyer to write the scope. Geyer said he needs answers on what is being used so, Wiebelhaus will meet with Alex and Amanda to get an average on usage of rooms.

## **MAINTENANCE UPDATES; POSSIBLE ACTION**

1. The water for the Sheriff Residence will be run from existing lines in the Courthouse
2. Fire extinguisher inspections are going to bids. Wiebelhaus has only heard from one bidder so far.
3. The Sheriff entry took a beating this winter and the door should be replaced, Wiebelhaus is wondering if the door could be replaced, piggy backed on the front door project as the Courthouse. Musson will take a look and see if it can be done with the other project, not sure it can be. The brick will need to be replaced as well; Wiebelhaus will check for left over brick.
4. Motion by Landru to replace the Sheriff entry door and if possible add to the front door project, second by Weber. All present voting AYE. Motion carried.
5. Rappley's original quote for the water softener was only for hot water and Wiebelhaus is not sure why but, that will change the bid. Rappley was going to send another quote but, the department has not seen it yet.
6. Surge protectors have been all installed.
7. Krueger is coming this week to finish the lights for the dome and Thursday someone is coming to program the lights.
8. Decorah asked about the work that Wiebelhaus did for the contractors and Hoffman told the committee the company has credited the County around \$5,300 on the future projects for Wiebelhaus' time.

## **UPDATE FROM MUSSON; POSSIBLE ACTION**

1. Musson was asking about the signage for the new addition and he had prices from Maki Signs for the cast aluminum, fabricated aluminum, formed plastic and Graphic House for aluminum and then also aluminum back-lit. The committee told Musson they wanted the back-lit and he explained it would be more expensive but, the committee wants the back-lit.  
Motion by Landru to approve the back-lit 18" tall aluminum letters from Graphic House for the cost of \$10,515.00 less the tax, second by Weber. All present voting AYE. Motion carried.
2. The Sheriff residence project has been interesting and they are finding a lot of things that have to be dealt with. They are struggling with the basement windows and the upper windows with the bars on them. Musson would like to remove the bars and put in black concrete that mimics bars and block off the basement windows all together. The committee asked him to come back with an idea and present it to the committee, as they are not yet sure about cutting out the bars.
3. Musson had a stone color for the committee to look at and they agreed it looked good – cast stone.

## **DISCUSSION/ACTION ON QUOTES FOR GUTTERS FOR DETACHED GARAGE**

There are contractors coming to quote on this for future agenda.

## **DISCUSSION/ACTION ON TRANSPLANTING TREES IN THE COURTYARD**

The cost for transplanting five (5) trees will be \$1,500 to \$2,000 and they need to be moved quickly because they are or will be budding out soon. There was a bid presented by Rynders, Inc. for \$1,500.

Motion by Miller to move forward with transplanting the trees at an approved cost between \$1,500 and \$2,000, second by Weber. All present voting AYE. Motion carried.

Musson will contact the company asap to get the trees transplanted; Dave has them marked out and ribboned already.

## **DISCUSSION/ACTION ON ICE STORM DAMAGE IN THE COURTYARD**

There are several trees that need to be trimmed or cut down from the ice storm. Wiebelhaus spoke with Votis Tree Service and he said he could take care of them for \$1,000.

Motion by Weber to get Votis Tree Service to clean up the trees with funding from the Capital Projects fund, second by Decorah. All present voting AYE. Motion carried.

## **DISCUSSION/ACTION ON REPLACING THE GARAGE DOORS**

The Forest Administrator told the committee the existing doors are not wide enough for his mirrors on the new truck.

No Action.

#### **DISCUSSION/ACTION ON CLERK OF COURTS WINDOW LEDGE DAMAGE**

The Clerk of Courts ledge toward the Sheriff Department is damaged and the bricks are bulging out. Musson will look at this with the contractors.

#### **DISCUSSION/ACTION ON STRIPPING AND WAXING MARBLE FLOORS**

Hoffman had a proposal from ASET Janitorial to strip and wax the stone floors in the amount of \$5,892. The committee thought it was a little high in cost for the size of the floors the company would be doing. Hoffman told the committee they would be doing the work on the weekend, which requires motel rooms, food and mileage. They asked Hoffman if he had any other bids for the floors and he did not. Lukas will talk to Joski and see if he does this type of floor and Wiebelhaus will talk to KSW.

Motion by Miller to accept the bid if they are unable to acquire another bid, second by Landru. All present voting AYE. Motion carried.

#### **FUTURE AGENDA ITEMS**

1. Floor stripping/waxing bids
2. Clerk of Courts bricks
3. Sheriff entry door
4. Rappley water softener bud update

#### **ADJOURNMENT**

Motion by Lukas to adjourn the meeting, second by Miller. All present voting AYE. Motion carried. Meeting adjourned at 10:33 a.m.