

COMMITTEE: BUILDING/PUBLIC PROPERTY
DATE: MARCH 10, 2025
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

PRE-BID WALK THROUGH FOR WEST ADDITION

Musson talked to the vendors at 10:00 a.m.; they proceeded for the walkthrough and they were joined by Maintenance and Tom Hoffman.

CALL TO ORDER

Chairman Lukas called the meeting of the Building/Public Property to order at 10:47 a.m.

ROLL CALL

Members Present: Decorah, Landru, Lukas, Miller, Weber

Absent:

Others Present: Nora Matuszewski, Amy Montgomery (Deputy Clerk, Payroll), Tom Hoffman, Jeff Musson, Dave Wiebelhaus, Matthew Looby (Ayes), Dustin Krueger (Krueger Electric), Ben Reese (The Reese Group), Cliff O'Connor (KSW Construction)

APPROVE AGENDA

Motion by Miller to approve the agenda, second by Weber. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE FEBRUARY 6, 2025 PUBLIC PROPERTY/BUILDING MEETING

Motion by Weber to approve the minutes from the February 6, 2025 Public Property/Building meeting, second by Decorah. All present voting AYE. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION/ACTION WITH KRUEGER ON DIRECT ELECTRICAL BOX

The quote given by Krueger Electric on the direct electrical box in the amount of \$17,250 with Wisconsin Public Service (WPSC) costs to be an addition to this number. There will have to be a separate service not connected to the building and it will have to go through the permitting process with WPSC, with the thought being to get this done all at once so the grounds do not have to get tore up twice after all construction is done.

Motion by Landru to approve moving forward with the project including WPSC costs and permitting, second by Miller. All present voting AYE. Motion carried.

Motion by Weber to approve the surge suppressors through capital projects funding, second by Decorah. All present voting AYE. Motion carried.

DISCUSSION/ACTION ON BOLLARDS WITH AYRES

The committee discussed the bollards and placement of them with Matthew Looby from Ayres. The committee asked to move the two (2) bollards on the West side of the building to the North Entrance. They removed four (4) bollards the transformer, courthouse generator and the courthouse facilities. With the changes the bollards would require a change order in the amount \$6,516.

Motion by Miller to eliminate four (4) bollards and approve the change order in the amount of \$6,516, second by Weber. All present voting AYE. Motion carried.

MAINTENANCE UPDATES; POSSIBLE ACTION

1. There was a question about the status of the air handler. MTI had been at the Jail the day before and is in communication with Johnson Controls. Right now, there is a control issue and it was explained that Johnson Controls could not override the Mitsubishi controls. There will be talked with Doug about this.

2. Wiebelhaus will be getting a quote for the gutter on the detached garage.

UPDATE FROM MUSSON; POSSIBLE ACTION

1. The items for the West Addition would be better to pay directly.
2. Signage – There were two quotes obtained for the operators on the outside door. Quote to remove and restore outside/inside.
3. The lettering on the new addition will be the same color as on the windows (Dark Bronze).
4. There was a discussion on the light to the front entranceway. Should it be a spot light from the planters or back lit. Musson will work on getting a cost to the do back light the entranceway.
5. Musson told the committee the idea is to have in the bid documents to carefully remove as many of the brick as possible and re-use them if possible; as the bricks on the building are not matchable anymore.

DISCUSSION/ACTION ON TREE PLANTING

The company asked to do this is very costly, around \$2,000 and the County would be charged as soon as they leave their home office until they get back. Decorah asked about Birchfield Nurseries; Musson will check into this. There are five (5) trees in total that need to be moved and re-planted (tie a ribbon around them).

DISCUSSION/ACTION ON YARD HYDRANTS

The committee discussed three (3) yard hydrants placed by the War Memorial, gazebo and the deer pen. Looby asked what direction the water service comes in from. It is fed out from Madison Street and then from the steam tunnel. The committee would like a separate meter for this water.

Motion by Decorah to explore the three (3) hydrants, second by Miller. All present voting AYE. Motion carried. Looby will come up with something for the committee.

DISCUSSION/ACTION ON ENTRYWAY PLAQUE WITH BOARD MEMBERS NAMES

Lukas suggested that the names on the entryway should be the one's who voted on the renovations. Landru expressed the thought that there are a lot of members now that have been making the decisions on the renovations. No action

DISCUSSION/ACTION ON COURTHOUSE SQUARE USAGE APPLICATION – VISIT FOREST COUNTY FOR KENTUCK DAY ON JULY 26TH AND ART IN THE SQUARE ON SEPTEMBER 20TH

There was concern with the construction that will be happening and it is supposed to be completed by July 25th, according to Musson, but, the committee wants to make sure there is a back-up plan for the event. Lukas spoke with Shafer and he told Lukas they would work with the City of Crandon, to get a permit if needed to close off Madison Street if needed. They will move as much as they can to the North West.

Motion by Miller to approve the application with the understanding they will have to work with the City of Crandon to move vendors to Madison Street if needed because of the construction project, second by Weber. All present voting AYE. Motion carried.

DISCUSSION/ACTION ON ADMINISTRATION FEES

No Action

FUTURE AGENDA ITEMS

1. Quotes on gutters for detached garage
2. Yard hydrants
3. Maintenance updates
4. Musson/Hoffman updates on projects

ADJOURNMENT

Motion by Decorah to adjourn the meeting, second by Miller. All present voting AYE. Motion carried.