

COMMITTEE: HIGHWAY  
DATE: March 12, 2025  
TIME: 8:30 AM  
PLACE: HIGHWAY OFFICE - 5350 COUNTY ROAD W

#### CALL TO ORDER

Meeting called to order by Chairman Marvin at 8:30 AM

#### ROLL CALL

Members present: Marvin, Weber, Gretzinger

Others present: Keith Chaney, Ed Quade, Taylor Kircher, Mark Chrisman, Terry Lukas, Todd Mulvey, Angela Potjles, and Jack Yates.

#### READ AND APPROVE THE AGENDA

Motion by Gretzinger, second by Weber to approve the agenda as read. Motion carried unanimously.

#### APPROVE THE MINUTES OF PREVIOUS MEETINGS

Motion by Weber, second by Gretzinger, to approve the minutes from the February 12, 2025 meeting. Motion carried unanimously

#### PUBLIC COMMENTS

Todd Mulvey on County S paving project application status. Application for the grant should be approved soon.

#### OPEN/APPROVE BITUMINOUS OIL BIDS

Motion by Gretzinger, second by Weber, to approve Pitlik and Wick for delivery of PG 58-28 and Henry Meigs LLC for delivery of SC 250. Motion carried unanimously.

#### DISCUSS/APPROVE SECURITY CAMERAS

Mark presents quote from James Whiteaker for four pack of cameras. Cindy has James on the phone and discussed what an eight-pack cost. Motion by Gretzinger, second by Weber to approve the purchase and installation of the eight pack of cameras. Motion carried unanimously.

#### ELECT VICE CHAIRMAN

Gretzinger nominates Weber as Vice Chairman. Weber approves nomination. Motion by Gretzinger, second by Marvin to approve Weber as Vice Chairman. Motion carried unanimously

#### MONTHLY BUDGET REPORT.

Taylor shared monthly budget reports for county and state budgets. Mark discussed Discretionary Maintenance Agreements (DMA) for roofing project.

#### DISCUSS/APPROVE SPRING COMMISSIONER TRAINING

Motion by Weber, second by Gretzinger, to approve the spring commissioner training. Motion carried unanimously.

#### DISCUSS FUEL PUMPS AND COST

Terry discussed the cost associated with the fuel pumps. No action taken.

#### DISCUSS/APPROVE V-PLOW

Discussed new plow quote to plow bridges. Motion by Weber, second by Gretzinger to approve new V-Plow to plow bridges. Motion carried unanimously.

#### DISCUSS OFFERING VEHICLE MAINTENANCE TO OTHER DEPARTMENTS

Mark presented quotes for each vehicle. No action taken.

#### DISCUSS EMPLOYMENT OPENINGS

Discussed CDL training/classes for new hires, AD's and working with college kids to retain employees for the summer. Motion by Weber, second by Gretzinger to approve two part time summer openings. Motion carried unanimously.

#### APPROVE EMPLOYEE RESIGNATION

Motion by Weber, second by Gretzinger to approve employment resignation of Greg Brockmeier. Motion carried unanimously.

#### DISCUSS EMPLOYEE EVALUATIONS

Discussed step program, wage tier system and evaluations.

#### VOUCHERS AND PAYROLL

Motion by Weber, second by Gretzinger to approve and sign vouchers and payroll. Motion carried unanimously

#### ADJOURN

Motion by Gretzinger, second by Weber, to adjourn. Motion carried unanimously. Meeting adjourned at 11:33 A.M.