

COMMITTEE: BUILDING/PUBLIC PROPERTY
DATE: FEBRUARY 6, 2025
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting of the Building/Public Property to order at 10:00 a.m.

ROLL CALL

Members Present: Decorah (Teams), Landru (Teams), Lukas,, Weber

Absent: Miller

Others Present: Nora Matuszewski, Tom Hoffman, Jeff Musson, Dave Wiebelhaus, Matthew Looby (Ayres), Al Marvin, Shane Rouse (Krueger)

APPROVE AGENDA

Motion by Weber to approve the agenda, second by Landru. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE JANUARY 9, 2025 PUBLIC PROPERTY/BUILDING MEETING

Motion by Landru to approve the minutes from the January 9, 2025 Public Property/Building meeting, second by Decorah. All present voting AYE. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

Lukas wanted to let the committee know there are issues with the light poles in the Courtyard driveway. WPS owns them and they will take care of everything. The paperwork has been filed and Krueger is aware of it. Looby was the one who submitted the paperwork with WPS.

DISCUSSION ON THE HANDICAP ACCESSIBLE STRUGGLES WITH DEPARTMENTS THAT HAVE VAULTS; POSSIBLE ACTION

The Register of Deeds had someone that wanted to go back into her vault to go through documents but, the person was handicapped and in a wheelchair and unable to fit through the door. The doors for the vaults are also too narrow and not something that can be modified. This was looked into and it can be taken care of with reasonable accommodation. The Register of Deeds said she is able to bring out books and documents for those who ask for it and she has a computer that they can see if needed.

DISCUSSION/ACTION ON THE IT AC UNIT EXCEEDING THE \$1,000 CAP ON THE PROJECT

Motion by Weber to pay the additional \$80.00 for the project out of the same funding source as before (LATCF), second by Decorah. All present voting AYE. Motion carried.

DISCUSSION/ACTION ON THE DEER HERD POPULATION; POSSIBLE REMOVAL OF TWO DEER TO ANOTHER ACCREDITED FARM

Motion by Weber to approve the removal of two deer based on accreditation, second by Decorah. All present voting AYE. Motion carried.

DISCUSSION/ACTION WITH AYRES ON THE INSTALLATION OF BALLARDS AROUND GENERATORS

The committee spoke with Looby on the need for the Ballard's around the generators and possibly in front of the old exit doors and the IT room. The Ballard's run about \$360 a piece.

Motion by Landru to approve the Ballard's in the strategic places Ayres will look at, which include the generators, gas line to feed the generator, IT room, etc., second by Weber. All present voting AYE. Motion carried.

DISCUSSION WITH MUSSON AND HOFFMAN ON ENTRYWAY PROJECT; POSSIBLE ACTIONS

Musson showed two plans that he came up with for two different brick options for the front of the new entranceway; one was cream color and the other was a red brick. The committee looked at both and decided the cream would be the best because if there is another red put on the front of the entranceway; the complex will have three different color bricks.

The stamping idea for the Forest County Logo was replaced with a projector model. There were three big planters in front of the entranceway that would have electricity pedestals placed in them, with control from the maintenance.

Motion by Weber to approve the cream color brick, red trim, projector and planters for the front of the entranceway, second by Landru. All present voting AYE. Motion carried

Musson reported the construction of the door project has been awarded to KSW but, it is held up at the moment because of a backlog of the doors. He is being told it will be 14-weeks out. They will coordinate with the Judge when they know they are coming in.

The Sheriff Residence they are working on coordinating the gas service. Geyer has been on contact with WPS. WPS is already replacing the gas service, so coordinating with them will be important, because no one wants the driveway done and then WPS coming in to replace lines and they tear it up. The project hopefully will go out to bid by the end of this month.

Hoffman reported on the floors; the company he knows is worried about the project and getting it done with the old floor needing to be stripped and years of waxing over. He figures it will cost around \$5,000 to \$6,000 to do the project. They will do some research on the right wax and the committee asked them to bid it in 2 proposals; the stairs and landing and then the 2nd floor. They asked Hoffman to have them move forward on the quotes.

MAINTENANCE UPDATE; POSSIBLE ACTIONS

1. Rappley finally got back to Wiebelhaus with a quote of \$15,220 for the water softener. Advanced water is coming in.
2. There is a problem with the snow/melt and leaking through the soffit in the old Sheriff Residence/Jail, the end cap/corner is leaking. The company will be bringing in a lift to fix them. There are holes in the roof from the scaffolding; Kulps will be coming to fix that.
3. Discussion on the Car washes again. The Maintenance will buy \$300 of car wash vouchers out of its budget and distribute them to the departments. Maintenance will take some of the cars to the car washes and the other departments can just be given the vouchers and do it themselves.
4. The Dome lights are still not in. One of the clocks is not working properly, it is not keeping time; Shane(Krueger) is waiting for the lights to come in to fix it.
5. The Air handler at the Jail is still not running. Shane has it disconnected (redundant unit). Wiebelhaus is not getting a response from the Company to come and fix it.
6. The Clerk of Courts vault is very bad from the water damage. Davis was going to paint it when they were here but, that did not happen. The Register of Deeds also has a lot of water damage and bubbling of the paint coming through again.
7. Chrisman sent vehicle cost savings for oil changes. Wiebelhaus is going to look at what it is costing now and see if the Highway doing it would save money. The thought is the extra cost for oil changes could be figured into the Highway Department, so, the County can get away from the interoffice billing.
8. Wiebelhaus has figured as close as he can the hours he had unloading equipment, etc. Going forward Maintenance will not be loading or unloading equipment for contractors that should be doing it themselves; this is a liability for the County. If anyone comes in that needs items unloaded, Wiebelhaus will call Hoffman and he will take care of it. Decorah asked about someone that is watching over contractors that are being paid to make sure no one is getting paid until the projects are complete. It was explained that all payments come through Hoffman for payments, he is verifying the projects are complete; right now, there are a few that have retainage being held until they are approved as complete.

DISCUSSION/ACTION ON OUTDOOR ELECTRIC FOR GAZEBO

The Lamp posts are owned by WPS and the committee is exploring whether or not they will allow the County to put electric on the posts. The answer right now seems to be no but, if not the committee would like to get a quote on pedestals halfway between the Courthouse and Lake Avenue and bring back to the committee.

DISCUSSION/ACTION ON THE DONATED MEMORIAL PROGRESS

Marvin was available to update the committee on where they are on the project and what steps are next. The memorial will be put up in the SW corner of the Courtyard. The memorial they are putting up is life size. Marvin and J. Krueger will be doing the excavating; there will be a 12X14 slab, next on top of that will be a 10X10 slab and then the Memorial life size will be on that and then trenching in of the power from building. It will be lit up until 10:00 p.m. at night, with the power coming from the Memorial building. There will be 2- lights within the footprints of the concrete. There was a discussion about the cost of the lightning.

DICUSSION/ACTION ON FAILED CAMERAS AND THE NEED FOR FUNDING OF \$242

Motion by Weber to approve the additional cost of the cameras to the budget in the amount of \$242.00, second by Decorah. All present voting AYE. Motion carried.

DISCUSSION/ACTION ON CONTRACT PROPOSALS FROM REPUBLIC AND GFL FOR GARBAGE/RECYCLING REMOVAL

There were two quotes: GFL – One year contract, 8-yd trash weekly - \$145 and 8-yd recycling - \$97.00. Republic One year contract– 8-yd trash weekly - \$155.25 and 8-yd recycling - \$152.00.

Motion by Decorah to contract with GFL, second by Weber. All present voting AYE. Motion carried.

FUTURE AGENDA ITEMS

1. Bids for waxing floors
2. Bids for West Entrance
3. Disposal of property no one will bid on

ADJOURNMENT

Motion by Weber to adjourn, second by Decorah. All present voting AYE. Meeting adjourned at 12:41 p.m.