
COMMITTEE:	HUMAN SERVICES COMMITTEE (ORGANIZATIONAL MEETING)
DATE:	JANUARY 16, 2025
TIME:	1:00 PM
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Skallerud called the meeting to order at 1:00 P.M. He was acting as Chair until the Chair is elected by the committee.

ROLL CALL

Present: Anderson (Teams), Augustin, Goode, Gretzinger, Karl, Pfeifer, Skallerud (Linda), Skallerud (Ron)

Absent: McGeshick and One(1) vacant position

Others Present: Nora Matuszewski, Jessica Kuczala, Tracy Ferraro, Melissa Grogg

APPROVE AMENDED AGENDA

Motion by Karl to amend and approve the agenda adding an additional resignation (Hauser) to item #10, second by Gretzinger. All present voting AYE. Motion carried.

APPROVE SOCIAL SERVICES MINUTES FROM THE DECEMBER 20, 2024 MEETING (CLOSE OUT THE PRIOR COMMITTEE'S WORK)

Motion by Augustin to approve the Social Services minutes from the December 20, 2024 Social Services meeting, second by Goode. All present voting (AYE). Motion carried.

INTRODUCTIONS OF EACH MEMBER OF FCHSDB

The members introduced themselves for other members. Jessica Kuczala will be an alternate for Linda Skallerud in her absence. There is still one open position, which is a member at large. The committee will need to look for interested parties to fill the vacancy.

PUBLIC COMMENT

None

ELECTION OF FCHSDB CHAIR AND VICE-CHAIR (MUST BE ELECTED COUNTY BOARD MEMBERS; AS ELECTED OFFICIALS, THEY HAVE ACCESS TO THE COUNTY RESOURCES TO SUPPORT THE WORK OF THE FCHSCB)

a) Nomination and election of a Chair

Ron Skallerud called for nominations for the election of a chair for the committee:

Goode nominated – Sam Augustin and she accepted

Anderson nominated – Cindy Gretzinger and she accepted

Ron called for nominations three (3) more times and none were called.

Motion by Karl to close the nominations to a vote, second by Goode. All present voting AYE. Motion carried.

Vote was done by secret ballot:

Gretzinger – 5

Augustin – 2

Gretzinger elected as chair of the Human Services Committee.

b) Nomination and election of a Vice-Chair

Gretzinger resumed the meeting as the Chair and called for nominations for Vice-Chair.

Goode nominated – Sam Augustin and she accepted

Gretzinger called for nominations three (3) more times and none were called.

Motion by Karl to close the nominations and elect Augustin, second by Goode. All present voting AYE. Motion carried. Augustin elected as Vice-Chair.

CLOSED SESSION

1. **The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction responsibility, ” this closed session relates to:**

- a) **Interviews – Crisis Support Worker - LTE**
- b) **Interviews – Social Worker**

Motion by Karl to convene to closed session, Second by Goode. All present voting AYE. Motion carried. Closed session vote: Anderson AYE, Augustin AYE, Goode AYE, Gretzinger AYE, Karl AYE, Pfeifer AYE, Skallerud AYE. Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Goode and second by Karl to reconvene to open session. All present voting AYE. Motion carried.

Motion by Goode to accept applicant (Bath) as Ferraro sees fit, second by Pfeifer. All present voting AYE. Motion carried.

Motion by Goode to hire Adam Boney as the Social Worker with the requirement that he obtains the Social Worker Certification within two years (agreement to that effect will be drawn up), contingent on drug screen and background check; his previous earned years of service will be counted with six (6) months of probation, second by Pfeifer. All present voting AYE. Motion carried.

DISCUSSION/ACTION ON RESIGNATION OF THE ADRC/COA ADMINISTRATIVE ASSISTANT AND THE SOCIAL SERVICES IM ASSISTANT

- a) Motion by Goode to accept the resignation of the Administrative Assistant (Bauknecht) and post said position, second by Karl. All present voting AYE. Motion carried.
- b) Motion by Goode to accept resignation for the IM Assistant (Hauser); not in good standing and this will be taken into account for any future positions with the County, outside of Constitutional Officers; a letter will be placed in the Personnel file, second by Skallerud. All present voting AYE. Motion carried.

DISCUSSION/ACTION – FCHSD DIRECTOR’S REPORT

- a) **Introduction to Supervisory Staff**

Tracy Ferraro - Director

Missy Ison – Lead Social Worker

Kathy Fohrman – Transportation/Nutrition Director

Jamie Zarda – Assistant Director of the ADRC/COA FCHSD

- b) **Overview of the Social Services Department**

All the programs offered by the Department were mentioned and a ADRC flyer was passed out for all to read.

- c) **Ratify policies to meet both State and Administrative Law. (The policies will be reviewed and updated at a future meeting.)**

The policies before everyone were passed by the previous committee to get the Human Service Program up and running.

Motion by Augustin to ratify the current policies, second by Pfeifer. All present voting AYE. Motion carried.

- d) **Contract Approvals**

In front of the committee was the ADRC GWARR contract that needed to be approved.

Motion by Goode to approve the contract, second by Anderson. All present voting AYE. Motion carried.

e) Case numbers for CPS, Mental Health, APS and Youth Justice

Ferraro brought along the current case numbers for CPS In-home, CPS OHC, Protective plans, JJ, IA's, Post TPR, Tribal Foster, Long term Kinship, Sub Guardianship and Mental Health on-going for the committee.

f) This item will cover both the CCS program and the Outpatient Clinic at Oneida

Oneida County has finally released the numbers of clients in the program, which amounted to 11% of the overall clientele for the year of 2024. It was noted that if the County wishes to run any of these programs on their own or want to neighbor with another entity, it would have to be done by June 1st. Tracy noted that clientele has only positive responses to crisis care. Ferraro has been in contact with another County about regionalizing and they are also considering/working on moving into another IM Consortium, if possible and as soon as possible. The Health Department has offered to work with the department and run the Birth to 3 programs.

g) Grant Updates

Ferraro has received all grants and obtained a few additional. There is the Opioid dollars from the settlement; A DCTS-SUD \$65,000 Medicaid co-pay grant; and a DOJ, Harm Reduction grant in the amount of \$25,000 to cover fees for Patrick Cork.

h) Crisis Update

The department has picked up eight (8) new cases since January 3rd.

ADRC ORGANIZATIONAL CHART

Zarda has restructured the ADRC and is holding educational programs for the community Monday/Wednesday. The Transportation program they want to bump up.

The chart has already been approved. If they want to be a little more detailed that will be okay to do. There is a need for Share-point and adding the Human Services to it.

ANY OTHER BUSINESS LEGALLY BROUGHT FORTH

None

SET A STANDARD MEETING SCHEDULE AND FUTURE AGENDA ITEMS

Next meeting to be held on February 14th at 9:00 a.m. and then March 13th at 10:30 a.m.

ADJOURNMENT

Motion by Skallerud to adjourn the meeting. Second by Karl. All present voting (AYE). Motion Carried. Meeting Adjourned at 3:21 p.m.