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<b>COMMITTEE:</b>	<b>PERSONNEL &amp; FINANCE</b>
<b>DATE:</b>	<b>JANUARY 17, 2025</b>
<b>TIME:</b>	<b>1:00 P.M.</b>
<b>PLACE:</b>	<b>FOREST COUNTY BOARDROOM</b>

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### **CALL TO ORDER**

Lukas called the meeting to order at 1:00 p.m. and read the agenda.

### **ROLL CALL**

Present: Chaney, Decorah, Goode, Gretzinger, Lukas, Marvin, Skallerud

Absent: Dailey, Landru

Others Present: Nora Matuszewski, Danielle McLaughlin, Amy Gatton, Stephanie Montgomery, Scott Feldt (Bug Tussel)

### **APPROVE AGENDA**

Motion by Skallerud to amend and approve the amended agenda adding public comment, second by Goode. All present voting AYE. Motion carried.

### **APPROVE MINUTES FROM THE DECEMBER 30, 2024 BUILDING/PROPERTY BROADBAND/FINANCE COMMITTEE MEETING**

Motion by Chaney to approve the December 30, 2024 Building/Property Broadband/Finance minutes, second by Gretzinger. All present voting AYE. Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS**

None

### **DISCUSSION/ACTION ON BUG TUSSEL DRAW REQUEST #1 AND SUPPORTING DOCUMENTATION (SCOTT FELDT)**

A representative from Bug Tussel was available to go over the maps that were sent to the County and answer any questions.

The committee wants to know where all the projects are and what has been drawn on them. The committee is not going to let Bug Tussel draw on the funds until more information is received. The committee can not differentiate from the projects by the maps given. They have been asking for this and other information for many meetings and they are always being told they will receive the information and then do not. Scott Feldt explained that he is new and he does not have all of the information that committee is asking for. The committee told him they want to make sure project three (3) is not part of project one (1) or project (2). They want maps that show the three (3) original projects with an overlay map so, they are sure not to get the funding sources mixed. The first project was County money and a PSC grant, the second project was County (ARPA) funding, PSC grant funding and Bug Tussel funding and the third project is general obligation debt guarantee funds. The committee will add a few people to the original workgroup to work with Scott Feldt to get them the information they need to release funds.

Motion by Chaney to add Lukas, Goode and Decorah to the workgroup to work with Montgomery on getting the information needed to release funding, second by Marvin. All present voting AYE. Motion carried.

### **DISCUSSION ON GUARANTEE PAYMENTS SCHEDULE**

The Clerk updated the committee on the money the County will receive for being a guarantee for Bug Tussel.

**DISCUSSION/ACTION ON A REQUEST FROM CELLCOM (MICHAEL O'MALLEY) FOR AN ENDORSEMENT LETTER FOR BEAD**

Motion by Goode to have Skallerud write a support letter, without any obligation of funding from the County, second Marvin. All present voting AYE. Motion carried.

**UPDATE ON WASTE MANAGEMENT INVOICE AND CORPORATION COUNSEL LETTER**

Corporation Counsel sent letter to Waste Management. Scott Feldt told the committee to send the bill to him and he would take care of it, if it is a Bug Tussel or Northwoods Connect dumpster. The committee was told it was full of conduit and it was their dumpster. It was sent to Forest County under the Fair because there was no one else to invoice it to.

**CLOSED SESSION**

The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction responsibility, and considering financial, medical, social, personal histories or disciplinary persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely to have an adverse effect on the reputation of the person referred Wis. Stat. § Sec. 19.85(1)(f)," this closed session relates to:

1. Health-SHP Quarterly reporting

Motion by Chaney to convene to closed session, second by Marvin. All present voting: Chaney AYE, Decorah AYE, Goode AYE, Gretzinger AYE, Lukas AYE, Marvin AYE, Skallerud AYE. Motion carried.

**RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION**

Motion by Chaney to reconvene to open session to take action , if appropriate, on matters discussed in closed session, second by Goode. All present voting AYE. Motion carried.  
No Action

**HEALTH DEPARTMENT RESIGNATION OF STAFF NURSE AND POSSIBLE POSTING OF SAID POSITION – HEALTH DEPARTMENT REQUEST FOR PERSONNEL HOUR CHANGES WITH RESIGNATION OF STAFF NURSE**

Seidl has resigned to take another position and Gatton is not sure she wants to replace the position immediately. She would like to bring her part-time and LTE workers up in hours to fill in for the position loss at this time. All of the workers have agreed to step up to help. She would like some time to decide if she will post at a later date as a Staff Nurse or PH Nurse.

Motion by Goode to accept the resignation, move personnel around in hours as Director sees fit and post the vacancy at the Director's discretion, second by Gretzinger. All present voting AYE. Motion carried.

**DISCUSSION/ACTION ON CARRY-OVER VACATION HOURS FOR HIGHWAY PERSONNEL**

There were four (4) employees asking to carry-over time into 2025 because of short staff at the Highway. Chrisman (31.50), Nick Quade (4), Keith Chaney (25.25) and Ed Quade (8). Motion by Gretzinger to allow the carry-over all the hours until March 31<sup>st</sup>, second by Marvin. All present voting AYE. Motion carried.

#### **DISCUSSION/ACTION ON THE RETIRMENT OF ADMINISTRATIVE/LEGAL SECRETARY IN THE DISTRICT ATTORNEY OFFICE AND POSTING OF SAID POSITION**

The District Attorney was present to explain the position and the need to replace it with another employee.

Motion by Marvin to accept the retirement of Murray and post said position, second by Decorah. All present voting AYE. Motion carried.

#### **DISCUSSION ON WAGE STUDY WORKSHEET; ALTERNATE SCENARIOS; POSSIBLE ACTION**

Skallerud went through the wage study again with the committee and explained the County is at the 25<sup>th</sup> percentile of the wage study. He explained the wage for the employees in the first year is based on the job description and the years of service for the employee at the 25<sup>th</sup> percentile. The County had to start somewhere to get it implemented. The wage study looks at the positions and five (5) factors. He reminded everyone that the referendum failed and continued to go through the study and implementation. He told the committee members the Wage Study implementation sheet would allow employees with continued education and certifications to move up the scale in additional steps if the implementation plan is followed and the correct materials are turned in by June for 2026. The Clerk will remind the Department heads about the implementation.

Motion by Goode to agree to the 25 steps for the wage scale, second by Chaney. All present voting AYE. Motion carried.

#### **FUTURE AGENDA ITEMS**

1. Bug Tussel
2. Title III funding expenses
3. Departments charging department for work

#### **ADJOURNMENT**

Motion by Chaney to adjourn, second by Goode. All present voting (AYE). Motion carried. Meeting adjourned at 3:51 p.m.