

# **BUILDING/PROPERTY COMMITTEE MINUTES**

## **COMMITTEE: BUILDING/PROPERTY**

**DATE: DECEMBER 12, 2024 TIME: 9:00 A.M.**

**PLACE: FOREST COUNTY BOARDROOM**

### **CALL TO ORDER**

Lukas called the meeting to order at 10:00 a.m. and read the agenda.

### **ROLL CALL**

**Members Present:** Lukas, Miller, Weber, Skallerud, Landru (10:03 a.m.)

**Members Absent:** Decorah (Excused)

**Others Present:** Dave Wiebelhaus, Tom Hoffman, Jeff Musson, Matthew Looby, Mark Chrisman, Michaela Ploor Northeast Asphalt, Drew Schwab Musson Bros. Inc., Dustin Kunschke Kruger Electric, Travis May Relyco Plus

**Others Present Virtually:** Mark Degroot- Degroot Inc., Pat Levandoski Pitlic and Wick, Val Relyco Plus

### **APPROVE AGENDA**

Motion by Miller to approve the agenda as presented, second by Weber. All present voting (AYE).

Motion carried.

### **APPROVE MINUTES FROM THE NOVEMBER 4, 2024 BUILDING/PROPERTY MEETING**

Motion by Miller to approve the November 4, 2024 Building/Property minutes, second by Weber. All

present voting (AYE). Motion carried.

### **PUBLIC COMMENT ON AGENDA ITEMS**

None

### **WALK-THROUGH OF EAST AND WEST PARKING CONSTRUCTION**

Musson (Architect), Looby (Ayres), Hoffman (General Contractor), and Chrisman (County Highway Commissioner) provided an overview of the project, answered any potential bidders' questions, and conducted a walk-through of the proposed project.

### **DISCUSSION/ACTION ON AC UNIT FOR THE I.T. ROOM**

Lukas updated the committee about moving the AC unit off the ground. Wiebelhaus advised that Armstrong Creek Plumbing and Heating will complete the work for \$1,000.

Motion by Weber to approve Armstrong Creek Plumbing and Heating to complete the work needed to move the AC unit off the ground at a cost not to exceed \$1,000, second by Landru. All present voting (AYE). Motion carried.

## **DISCUSSION/ACTION WITH JEFF MUSSON AND TOM HOFFMAN ON FUTURE PROJECTS**

Hoffman, Musson, and Wiebelhaus provided updates on future and current projects.

1. The lights for the rotunda are expected to be delivered on 12/13/24.
2. The Pumps for the Law Enforcement Center boiler project have been delivered. They are still waiting for the expansion tanks. Wiebelhaus was advised that the installation of the pumps and expansion tanks would require a full-day shutdown. Due to heat concerns, it may require a delay until Spring.
3. Waiting for bids on the inner skylight on the rotunda.
4. The Courthouse roof has been completed.
5. The West Addition will go out for bid in January.
6. The old sheriff's residence remodel is still in the development works and will go out for bid early next year.

## **MAINTENANCE UPDATES-POSSIBLE ACTIONS**

1. The Law Enforcement Center's Generator has been repaired. However, it has been recommended that the batteries on both Generators be replaced. The bid for the Generator repair company will be \$500 per generator. Wiebelhaus will look into the possibility of his staff taking care of the project and bringing it back to the committee.
2. The wall in the Land Information office is currently being repaired from the water damage.
3. The Maintenance Crew is working on painting offices and continuing to assist with various department relocations.
4. No additional bids have been received for a water softener system at the Law Enforcement Center. This project is still on hold until additional bids are received.
5. The marine batteries in the shed at the Wabeno Water Tower Shed for the County Local Government Radio Repeater need to be replaced. Maintenance will test the batteries to determine if they can wait until next year to replace them, allowing for the use of a PSAP grant to help cover the cost.

## **FUTURE AGENDA ITEMS**

1. 12/19/24, 10:00 a.m. Bid opening for the East and West Asphalt project
2. 12/19/24, 11:00 a.m. Bid Opening for the Court Security Project

## **ADJOURNMENT**

Motion by Skallerud to adjourn, second by Miller. All present voting (AYE). Motion carried.  
Meeting

## **BULDING/PROPERTYCOMMITTEE MINUTES**

adjourned at 11:10 a.m.