

# FOREST COUNTY LAND CONSERVATION-LAND INFORMATION-GIS COMMITTEE

## MEETING MINUTES

COMMITTEE: FOREST COUNTY LAND CONSERVATION-LAND INFORMATION-GIS-COMMITTEE  
DATE: WEDNESDAY, OCTOBER 23, 2024  
TIME: 3:30 PM  
PLACE: COUNTY BOARD ROOM, ROOM 107

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### CALL TO ORDER:

Ron Skallerud called the meeting to order at 3:30 pm

### ROLL CALL:

**Present:** Land Conservation-Land Information-GIS Committee: Ron Skallerud, Ron Karl, Bill Chaney, Tom Tallier, Scott Goode and Brian Piasini

### Land Information Council:

**Present:** Kayla Littleton, Jamie Anderson, Stephanie Montgomery

**Absent:** Cortney Britten Cleereman, Christy Conley, Rick Denton

**OTHERS PRESENT:** Sandy Beauchaine

### APPROVE AGENDA:

Motion by Ron Karl to approve the amended agenda, second by Scott Goode. All present voting AYE.  
Motion carried.

**PUBLIC COMMENT:** No public comment

### APPROVAL OF LAST MINUTES

Motion by Chaney to approve the LC-LI-GIS Committee minutes from September 25, 2024 with a correction under the Land Conservation; letter e; line two (2) to read full time Land Conservation Technician, second by Karl. All present voting. AYE. Motion carried.

### LAND CONSERVATION

- a. There was a discussion on the Land Conservation 2024 Budget. No changes.
- b. Littleton updated the committee on the Napoli Shkolnik PFAS Litigation. No change.
- c. There was an update given on the Land Conservation Projects by Littleton. Littleton has one Shoreland Restoration project that was reimbursed to a client for approx. \$20,000 and there are 5 in the works for 2025, which will fill the 2025 budget. Littleton is also currently working on getting 2 Non-Metallic mines permitted and will update the committee as things progress.

- d. There was a discussion on the Land Conservation Technician Job Description given by Littleton. Motion made by Goode to approve the Land Conservation Technician Job Description, send to Carlson and Dettmann for review, and then forward to Personnel & Finance Committees for approval, second Chaney. All present voting. AYE. Motion carried.
- e. There was a discussion on the Land Conservation Administrative Assistant Job Description given by Littleton. Motion made by Scott Goode to approve the Land Conservation Administrative Assistant Job Description, once approved with the Zoning Committee, then forward to Personnel & Finance Committees for approval, second Chaney. All present voting. AYE. Motion carried.
- f. There was a discussion on travel requests given by Littleton. Motion by Chaney to approve the travel request, second by Tallier. All present voting. AYE. Motion carried.

#### **LAND INFORMATION/GIS**

- a. There was a discussion on the Land Information 2024 budget. No Changes.
- b. There was a discussion on the Nashville South Bid Approval given by Littleton. Bids were opened and Tallier was present at the time, 5 bids came in, Coleman Engineering, Cardinal North, Maines & Associates, Hoffman Land Surveying, and MSA. Motion to award the bid made by Maines & Associates made by Goode, second by Karl. All present voting. AYE. Motion carried. Littleton and Anderson let the committee know that as they proceed, they will have a meeting with Maines & Associates where the contract will be signed and a start date will be confirmed.
- c. There was an update given on the Land Information Projects by Littleton. Littleton is still working with NCWRPC, Andy Faust, GISP, and will be taking over the GIS in January 2025. Littleton is working with Peter Herreid from WLIP (Wisconsin Land Information Program) on the Land Information Plan. The plan will be sent out to all members of the LC\_LI\_GIS Committee and the Land Information Council before the meeting on December 18, 2024, where it will get approved.

#### **FUTURE AGENDA ITEMS**

Land Conservation/Land Information Budget updates

Travel requests

Napoli Shkolnik PFAS lawsuit

#### **SET OCTOBER MEETING DATE, TIME AND LOCATION**

The next LCC-LI-GIS Committee meeting is scheduled for Wednesday, December 18, 2024 at 3:30 pm in the County Board Room, 107.

#### **ADJOURN**

Motion by Chaney to adjourn, second by Karl. All present voted AYE. Motion carried.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Land Conservation – Land Information – GIS Committee meeting.