

PERSONNEL COMMITTEE MINUTES

COMMITTEE:	PERSONNEL/FINANCE
DATE:	OCTOBER 15, 2024
TIME:	4:30 P.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Lukas called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Chaney, Dailey, Decorah, Goode, Landru, Lukas, Marvin, Skallerud, Weber

Absent: Gretzinger

Others Present: Nora Matuszewski, Danielle McLaughlin, Christy Conley, Cortney Cleereman, Amber Rehberg

APPROVE AGENDA

Motion by Goode to approve the agenda as presented, second by Dailey. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE OCTOBER 11, 2024 PERSONNEL/FINANCE COMMITTEE MEETING

Motion by Skallerud to approve the October 11, 2024 Personnel/Finance minutes, second by Marvin. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION ON BUG TUSSEL PROJECTED DEBT SERVICE COVERAGE

Bug Tussel 1 had updated projections for debt service coverage from the original one they originally had submitted. The projections were quite a bit smaller but, more realistic. The Clerk will forward the projections to all board members for review. The Clerk and Chairman explained the reason to bring this to committee was for any input on the new projections. No one was concerned with the new projections.

DISCUSSION/ACTION ON THE 2025 BUDGET

The Highway wanted to make sure the committee was aware of a truck that will need to be purchased in the new year as it was inadvertently left off of the original budget submission. They will not need any additional funding for the truck. The cost for the truck would be \$155,389 and the attachments would be around \$164,353.

The Register of Deeds software is \$11,175 and the offsite data storage would be \$6,750. The committee would like this removed from Miscellaneous and two accounts created to break out the costs in the 2025 budget. The Clerk will have Mayer create new accounts for 2025.

There was discussion on the wage study and the Highway Patrolman and needing to classify them properly. It was discussed the position changes were not brought back to Personnel for approval for the 2025 budget. The Highway Commissioner will make sure they are brought to committee and then sent to Carlson Dettmann for updated classification.

The Social Services was discussed.

Motion by Landru to approve to adopt the levy for 2025 in the amount of \$6,486,269 and send to public hearing in November for the budget adoption, second by Goode. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

- 2025 Budget
- Health Insurance discussion/decision
- IM Interviews
- Highway Patrolman Job Descriptions
- Highway Office Manager starting wage
- Next meetings set for October 22nd at 3:00 p.m.

ADJOURNMENT

Motion by Skallerud to adjourn, second by Dailey. All present voting (AYE). Motion carried. Meeting adjourned at 5:34 p.m.