

COMMITTEE: HIGHWAY  
DATE: October 15, 2024  
TIME: 11:00 AM  
PLACE: HIGHWAY OFFICE - 5350 COUNTY ROAD W

#### CALL TO ORDER

Meeting called to order by Chairman Marvin at 8:30 AM

#### ROLL CALL

Members present: Marvin, Weber

Others present: Keith Chaney, Ed Quade, Danielle McLaughlin, Todd Mulvey

#### READ AND APPROVE THE AGENDA

Motion by Weber, second by Marvin to approve the agenda as read. Motion carried unanimously.

#### APPROVE THE MINUTES OF PREVIOUS MEETINGS

Motion by Weber, second by Marvin, to approve the minutes from the September 30, 2024 meeting. Motion carried unanimously

#### PUBLIC COMMENTS

Todd Mulvey, County Highway S improvement plans.

#### CLEANING CONTRACT.

Motion by Weber, second by Marvin to accept Victory Janitorial Service for cleaning services at the Highway Department, 2 days in the winter months and 1 day in the summer months. Motion carried unanimously.

#### FROST SOLUTIONS MINI-WEATHER STATION.

Motion by Weber, second by Marvin to install two weather stations in the county to monitor road conditions. Motion carried unanimously.

#### VACATON ROLLOVER

Motion by Weber, second by Marvin to send Ed Quade's request to roll over 1 week of vacation to 2025 to personnel committee for approval. Motion carried unanimously.

#### WINTER COVERAGE.

Commissioner went over coverage for the 2024/25 winter season.

#### MONTHLY BUDGET REPORT.

McLaughlin shared monthly budget reports.

#### CLOSED SESSION

Motion by Weber, second by Moravec to convene in closed session pursuant to Wis. Stat. §19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility," this closed session relates to".

- Employee Resignation.
- Office Manager Interviews

All present voting, Marvin (AYE), Weber (AYE). Motion carried unanimously.

#### OPEN SESSION

Motion by Weber, second by Moravec to reconvene to open session. Marvin (AYE) Weber (AYE) Motion carried unanimously.

Motion by Weber, second by Marvin to accept William Belland resignation. Motion carried unanimously.

Motion by Weber, second by Marvin to offer Taylor Kircher the office manager position and to forward the wage request to finance for approval. Motion carried unanimously.

#### VOUCHERS AND PAYROLL

Motion by Weber, second by Marvin to approve and sign vouchers and payroll. Motion carried unanimously

#### ADJOURN

Motion by Weber, second by Moravec, to Adjourn. Motion carried unanimously. Meeting adjourned at 10:45 A.M.