

HEALTH AND HUMAN SERVICES COMMITTEE
September 12, 2024

The Health and Human Services Committee met on Thursday, September 12, 2024 at the Community Service Building 8820 US Hwy 61, Lancaster, WI 53813 in the CSB conference room.

Members present: Gary Ranum, Carol Beals, Diane Nelson, Rick Sanson, Adam Day, CeCe Fishnick, Interim Director of Grant County Social Services, Robert Keeney, County Board Chairman, Kessa Klaas, Health Officer, Tonya White, County Clerk (z), Krystle Lorenz, Social Work Supervisor (z), Sarah Digman, absent Mary Kay Logemann, Rich Dhyanchand, Neil Martin. The meeting was found to be in compliance with the open meeting laws. Rick Sanson made a motion to approve the agenda, second by Adam Day, motion carried.

The meeting was called to order at 5:00 p.m. by Chair Gary Ranum.

Health and Human Services Minutes August 8, 2024: Diane Nelson made a motion to approve the Health and Human Services minutes; Carol Beals seconded the motion, the motion carried.

Citizen Comments- None

HEALTH DEPARTMENT FINANCIAL REPORTS:

VOUCHERS: The Board reviewed the Voucher Accounts. Rick Sanson made a motion to approve the vouchers, seconded by Adam Day, motion carried.

MONTHLY FINANCIAL REPORT: The Board reviewed the Monthly Financial report. Adam Day made a motion to accept the monthly financial report, seconded by Diane Nelson, motion carried.

SEMINARS AND TRAINING COSTS: The Board reviewed the training costs. Board accepted the Seminars and Training report as informational.

Health Department Health Officer Report

Kessa stated they are working on the Community Needs Assessment, which is due every five years to the State for all Health Departments. Kessa stated they filled one of the nursing positions. There is currently three fulltime and three part-time positions open. Kessa will include a form of the Health Department vacancies for the Board. Adam Day made a motion to approve the Director's report, seconded by Diane Nelson, motion carried.

Health Department Assistant Director's Report – Kessa Stated they are at 60 for Home Care with 13 prospects, which means they are on a waiting list, and 10 for Hospice.

DEPARTMENT OF SOCIAL SERVICES FINANCIAL REPORTS:

VOUCHERS: The Board reviewed the Voucher Accounts. Adam Day made a motion to approve the vouchers, seconded by Diane Nelson, motion carried.

MONTHLY FINANCIAL REPORT: The Board reviewed the Monthly Financial report. Rick Sanson made a motion to approve the monthly financial report, seconded by Diane Nelson, motion carried.

SEMINARS AND TRAINING COSTS: The Board reviewed the seminar and training costs. Board accepted the Seminars and Training report as informational.

2023 Annual Report: CeCe went through each of the program areas on the 2023 Annual Report. Diane Nelson made a motion to approve the 2023 Annual Report, seconded by Rick Sanson, motion carried.

Transfer contracted Coordinated Service Team (CST) Coordinator to a county position: CeCe stated last meeting it was approved to transfer the CST Coordinator to a county position. CeCe stated we needed to get it slotted in on the county pay schedule. CeCe stated she has from the Administrated manual we are able to slot this position in at a step 6 without going to the Executive Committee. CeCe is asking for the position to be slotted in at a step 6, \$27.93. CeCe stated in the Administrated Manual it says the Department Head, Chairman of the Board and Chairman of this Committee could approve this without going to the Executive Committee. CeCe stated she would like a motion for this to be approved. CeCe stated she could not find in the Administrated Manual addressing vacation and sick time. CeCe would like to recommend this worker keep her years of service for vacation; 120 hours and sick time; 60 hours and clarify when her anniversary date would be as she was hired in July. It was stated this worker would be losing \$4,000 in retirement due to not being vested with the Southwest Workforce Development Board 7 years. Due to this it was discussed this worker start with 120 hours of vacation and 160 hours of sick time to make up for the loss. Adam Day made a motion to approve the Coordinated Service Team (CST) Coordinator start at a pay step 6, \$27.93 an hour with a anniversary date of July 23, seconded by Rick Sanson, motion carried. Adam Day made a motion to take to the Executive Committee the Coordinated Service Team (CST) Coordinator starting bank of 160 hours of sick time and starting bank of 70 hours of vacation; on her 1 year anniversary date, July 23rd, she would go to 120 hours, seconded by Diane Nelson, motion carried.

ADJOURNMENT- At 6:30 P.M. Diane Nelson made a motion to adjourn until October 10, 2024 at 5:00 PM, which was seconded by Diane Nelson. The motion carried, the meeting was adjourned.