

## TRANSITION COMMITTEE MINUTES

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COMMITTEE:	TRANSITION – PUBLIC HEARING WITH MEETING TO FOLLOW IMMEDIATELY AFTER PUBLIC HEARING
DATE:	SEPTEMBER 20, 2024
TIME:	3:30 P.M.
PLACE:	FOREST COUNTY BOARDROOM

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### PUBLIC HEARING

The Public Hearing of the Transition Committee on the 2025-2027 Commission on Aging Plan, the Integration of the ADRC and the Commission on Aging and the Forest County Human Service Department and the Forest County Human Service Department was opened to the Public by County Board Chair at 3:30 p.m. in the Forest County Boardroom.

Attendance was taken by all that were present for the Public Hearing.

Chairman Skallerud discussed each separate hearing highlights and what the County has submitted for the transition of the departments. Patrick Cork, consultant also spoke to the final plans and how the County has come to where it is with the dissolution of the Human Service Center and the three counties originally involved in the original agreement. He also explained the ADRC/COA combining and how the ARDC was originally formed and how the dissolution came about with all of the other Counties and partners involved pulling out. The last other County that pulled out was Taylor County to form their own ADRC/COA.

#### Highlights included:

The plans have been submitted to the State oversight Departments for the Human Service Department (Draft submitted as requested) and the ADRC/COA integration application. There have been preliminary approvals from the DOC and DCF; however, they are awaiting the approval of DHS. The listed agencies were advised that the Public Hearing would take place, and the County would solicit comment in both written and verbal input to determine if any additional changes would be needed. The County had also advised the State oversight Departments that final resolutions would be taken up at the October County Board Room. The DHS has notified the county that the secretary will approve the final draft of the integration plans before a final resolution is passed. However, the County was also advised that if one word was changed from the approved final draft, the approval would be rescinded, and the approval process would have to go through the process again.

The organizational structure of the ADRC/COA and Human Service Center has been submitted, with one typo with the Human Service Board, which will oversee the whole department. Skallerud will modify the draft, which will be made up of nine (9) members to include four (4) County Board members, two (2) members, one (1) each from the Tribal communities, one (1) member that will be a person from the community that receives/received or a family member receives/received service, and two (2) members at large.

The Forest County Human Service Department structure will give the County more control over ensuring that appropriate services are delivered to residents and behavioral/mental health responses are prompt.

A sheet was handed out by the Chairman, Skallerud, that outlined all of the services the County has to provide and how the County will offer those services. (Document will be included as an official part of the hearing). The document will also be attached as an addendum to the final draft submitted to the DHS, DCF, and DOC.

The effective date of the ADRC/COA transition and the Forest County Human Service Department implementation will occur on January 1, 2025. The five (5) ADRC employees were offered conditional offers of employment, and to date, the County has four (4) of the five (5) accepted the conditional offers.

The 2025-2027 Aging Plan has been updated and is due to be submitted by November. The County has applied for a Waiver for the Aging Director to run the Nutrition, Transportation, and other current Commission on Aging (COA) programs. The County is currently running the COA under a waiver, but with the transition, it had to be submitted for approval again with GWAAR.

No communication (written or verbal testimony or comments) from the Public was received pertaining to the Public Hearing, so Chairman Skallerud closed the Hearing at 4:32 p.m.

## TRANSITION MEETING – IMMEDIATELY FOLLOWING THE PUBLIC HEARING

### CALL TO ORDER

Augustin called the meeting to order at 4:33 p.m. and read the agenda.

### ROLL CALL

Chairman Skallerud removed Miller from the Transition Committee members.

Present: Augustin, Decorah, Skallerud

Absent: Dewing, Gretzinger

### APPROVE AGENDA

Motion by Skallerud to approve the agenda, second by Decorah. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE JULY 30, 2024 TRANSITION COMMITTEE MEETING

Motion by Decorah to approve the July 30, 2024 Transition minutes, second by Skallerud. All present voting (AYE). Motion carried.

## TRANSITION COMMITTEE MINUTES

### PUBLIC COMMENT ON AGENDA ITEMS

None

### DISCUSSION/ACTION ON THE 2025-2027 COMMISSION ON AGING PLAN

Motion by Skallerud to approve the draft of the 2025-2027 Commission on Aging Plan and send final plan to full County Board in resolution form for approval, second by Decorah. All present voting (AYE). Motion carried.

### DISCUSSION/ACTION ON THE INTEGRATION OF THE ADRC AND THE COMMISSION ON AGING AND THE HUMAN SERVICE DEPARTMENT

Motion by Skallerud to approve the integration of the ARDC/COA implementation plan, the CCS Services and have the committee chair sign the document and send to full County Board in resolution form for approval, second by Decorah. All present voting AYE. Motion carried.

Motion by Skallerud to approve the submission application as being finalized as the ADRC/COA and send to full County Board in resolution form for approval, second by Decorah. All present voting (AYE). Motion carried.

Motion by Skallerud that once changes are made to the implementation plan to forward to full County Board with the feasibility study in resolution form to be approved, second by Decorah. All present voting (AYE). Motion carried.

### DISCUSSION/ACTION ON THE APPROVAL AND STRUCTURE OF THE HUMAN SERVICE DEPARTMENT AND RESOLUTION FOR FULL COUNTY BOARD

Motion by Skallerud to forward to the full County Board in resolution form the approval and structure of the Human Service Department, second by Decorah. All present voting (AYE). Motion carried.

### DISCUSSION/ACTION ON A NUTRITION DIRECTOR WAIVER FOR GWAAR

Motion by Skallerud to approve the submission and final approval of the waiver for GWAAR, second by Decorah. All present voting (AYE). Motion carried.

### FUTURE AGENDA ITEMS

None

### ADJOURNMENT

Motion by Decorah to adjourn, second by Skallerud. All present voting (AYE). Motion carried. Meeting adjourned at 4:40 p.m.