

FOREST COUNTY COMMISSION ON AGING

COMMITTEE: FOREST COUNTY COMMISSION ON AGING

DATE: AUGUST 13, 2024

TIME: 10:00 A.M.

PLACE: FOREST COUNTY BOARD ROOM

CALL TO ORDER

Chairman Miller called the meeting to order at 10:02 A.M.

ROLL CALL

Members present: Miller, Sommer, Jungwirth, Abney, Hill, Tauer, Koziol, Gretzinger, Pfeifer

Others present: Kathy Fohrman, Ron Skallerud

APPROVAL OF AGENDA

Motion by Gretzinger to approve agenda at the chairperson's discretion, second by Sommer. All members voting (AYE). Motion carried.

APPROVAL OF THE JULY 9TH, 2024 MEETING MINUTES

Motion by Koziol to approve the July 9th, 2024 meeting minutes, second by Hill. All members voting (AYE). Motion carried.

PUBLIC COMMENT

None

UPDATE ON MILEAGE REIMBURSEMENT FOR MEAL SITE MANAGERS PER THE HR ATTORNEY

Director Fohrman reported that no mileage reimbursement for meal site managers will take place, starting at the beginning of the next budget cycle, 1/1/2025.

UPDATE ON MEDICAL VAN PURCHASE

Director Fohrman will do further research on purchasing a medical van for the COA Transportation program. The purchase has to go before the Forest County Board of Supervisors.

UPDATE ON MEAL SITE FEES WAIVER

Fees will be waived by the Crandon, Laona, Wabeno, and Armstrong Creek meal site locations. The Alvin town chairman is still considering a waiver for their meal site. Chairman Miller and Director Fohrman will contact him.

RESULTS OF MEAL SITE MANAGERS INTERVIEWS

The Alvin meal site has a new manager, Dale Reetz. He will begin serving catered meals when the customary employment tests and checks are completed. No new manager has been hired for the Crandon meal site.

REVIEW OF PASSENGER BEHAVIOR POLICY

The Passenger Behavior Policy will continue to reference the Commission on Aging. Motion by Pfeiffer to accept the reviewed Passenger Behavior Policy, second by Sommer. All members voting (AYE). Motion carried.

REVIEW OF BUS/VAN ROUTE PROGRAM POLICY EDITS

No action taken.

FOLLOW-UP OF MEAL SITE MANAGER JOB DESCRIPTION

No action taken.

UPDATE ON GARAGE RESOLUTION

This resolution was developed by Corporation Council for the Building/Public Property Committee. The resolution will be discussed by the County Board. The resolution states that the COA garage, built on county property at the Highway Department compound, will remain intended for use by the COA, provided the COA pays expenses, which may include insulation of the building.

CURRENT UPDATES WITH THE COA/ADRC MERGER

County Board Chairman Skallerud clarified details surrounding the merger of the COA and the ADRC. There will be a COA/ADRC Advisory Committee as well as a Nutrition Advisory Committee which will support the Forest County Human Services Board. There will also be an HSD Deputy Director who will oversee the ADRC and the COA as well as a Nutrition Manager. There will not be a Transportation Clerk.

REVIEW OF CURRENT AGING PLAN AND THE 2025-2027 GOALS DEVELOPED BY DIRECTOR KATHY FOHRMAN

Updates to the current 2022-2024 Aging Plan were completed by Director Fohrman in consultation with Nick Musson from GWAAR. Director Fohrman collaborated with the ADRC to revise goals on the 2025-2027 Aging Plan. The plan was sent to GWAAR.

DIRECTORS REPORT

- Collaboration with the ADRC is going well. A smooth transition is expected.
- Director Fohrman is working on the 5310 Grant, which is due by the end of August, 2024. Director Fohrman would be able to use these funds for a transportation coordinator position if approved by Forest County Board of Supervisors.
- A new fiscal person has been hired.
- Director Fohrman is also working on a DOT Compliance Site Review, which is due at the end of August, 2024.
- A Strong Bodies program in Laona will be started.
- Caregiver Support Funds need to be spent by the end of September, 2024.

FUTURE AGENDA ITEMS

- DOT Van/Bus Driver Policies edits
- Final approval of Bus/Van Route Program Policy
- Catering in Alvin after 1.1.25
- Follow-up of Meal Site Manager Job Description
- 2025-2027 Aging Plan
- Security on buses
- Garage insulation
- DOT audit

NEXT MEETING DATE

The next COA meeting will be held on September 10, 2024, at 10:00 A.M. in the Forest County Board room.

ADJOURNMENT

Motion by Hill to adjourn at 12:06, second by Pfeiffer. All members voting (AYE). Motion carried.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.