

## FINANCE COMMITTEE MINUTES

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COMMITTEE:	FINANCE
DATE:	JULY 17, 2024
TIME:	1:00 P.M.
PLACE:	FOREST COUNTY BOARDROOM

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### CALL TO ORDER

Lukas called the meeting to order at 1:00 p.m. and read the agenda.

### ROLL CALL

Present: Chaney, Decorah, Gretzinger, Lukas, Marvin, Skallerud

Absent: Goode

Others Present: Nora Matuszewski, Cortney Cleereman, Travis Wollenberg, Stephanie Montgomery, Amy Gatton and Christy Conley

### APPROVE AGENDA

Motion by Marvin to approve the agenda as presented allowing the chairman to adjust the items to fit the committee needs, second by Chaney. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE JUNE 19, 2024 FINANCE/PERSONNEL MEETING

Motion by Marvin to approve the Finance/Personnel minutes from the June 19, 2024 meeting, second by Chaney. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None

### DISCUSSION AND POSSIBLE APPROVAL OF A HEALTH DEPARTMENT GRANT

Gatton was present to explain the grant she would like to apply for which would fund projects to help with early intervention to prevent children from entering the juvenile detention centers.

Motion by Marvin to approve the Health Department applying for the grant, second by Decorah. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE APPROVAL OF BILLING SOFTWARE PURCHASE FOR HEALTH DEPARTMENT

Gatton brought in two quotes for billing software.

Motion by Skallerud to use the current work group to research this and bring back to finance, second by Marvin. All present voting (AYE). Motion carried.

### REVIEW OF DEPARTMENT HEAD BUDGET SURVEY QUESTIONNAIRE; POSSIBLE ACTION

No Action

### DISCUSSION ON RECOMMENDATION FROM FORESTRY TO DISCONTINUE THE \$4,000-\$5,000 PER YEAR TO THE METONGA LAKE ASSOCIATION; POSSIBLE ACTION

Motion by Marvin to not pay the donation for 2024; move forward to full County Board for approval and budget amendment in resolution form, second by Chaney. All present voting (AYE). Motion carried.

#### DISCUSSION WITH THE SHERIFF ON COSTS FOR EVENT COVERAGE AND DEVELOPING A CONTRACT FOR SERVICES PROVIDED; POSSIBLE ACTION

Sheriff Marvin was not available. The discussion was around the added manpower needed to cover events such as the Brush Run. The County will consider creating an event coverage resolution and contract so that everyone is treated the same when requesting the County coverage. The coverage can be tiered to fit the events. This will be moved to the next Finance meeting with a Risk Assessment sheet and an ordinance that will be run through the 911 committee.

No Action

#### DISCUSSION/ACTION ON OPIOID SETTLEMENT ACCOUNTS AND HOW FUNDS WILL BE DISTRIBUTED

It is recommended from WCA that there is a unified plan on how these funds are being utilized, possibly with structured and approved activities and a plan. The thought is this money should be handled by the new Human Services Board.

Motion by Marvin to have any money being spent moving forward to come through the Finance committee for approval, second by Chaney. All present voting (AYE). Motion carried.

#### DISCUSSION ON ALLOWING EMPLOYEES TO TAKE PAY IN LIEU FOR ACQUIRED VACATION DURING THE CALENDAR YEAR

No Action

#### DISCUSSION ON KRONOS TIME KEEPING SYSTEM FOR PAYROLL

No Action

#### FUTURE AGENDA ITEMS

- Treasurer Report
- LATCF Funds balance
- Administrative fee increases for the Highway billing
- Department Heads meetings on the 2025 budget

#### ADJOURNMENT

Motion by Skallerud to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 2:42 p.m.