

SOCIAL SERVICES COMMITTEE MINUTES

COMMITTEE: SOCIAL SERVICES
DATE: 7/9/2024
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Gretzinger called the meeting to order at 4:32 p.m.

ROLL CALL

Present: Augustin, Gretzinger, Karl Weber

Absent: Goode, Skallerud

Others Present: Tracy Ferraro, Melissa Grogg

APPROVE AGENDA

Motion by Karl, second by Augustin to waive reading the agenda and approve it. All present voting (AYE). Motion carried.

APPROVE SOCIAL SERVICES MINUTES FROM THE JUNE 11, 2024 MEETING

Motion by Weber to approve the minutes from the June 11, 2024 Social Services meeting, second by Augustin. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

HUMAN SERVICE CENTER UPDATES

With changes in staffing, Mary Rideout is now acting as director, and Joel is the on-site administrator.

GRANT UPDATES

- A. DSS has received and signed the agreement for CST supplemental funding and the Family First Grant.
- B. The director is still working on the application for the Youth Justice Innovation Grant, which is due 7/18/24, and the SCIP Grant (Crisis Harm Reduction) which is due in November.

COMMUNITY CARES CLOSET UPDATE

The closet received a large donation which in part included racks/display items, and storage totes. This will save the time and cost of maintenance building more shelves and the department spending more funds totes/boxes for storing overflow. The department is still planning on filling backpacks from the closet with school supplies, and hopes to have a day to open the closet to hand out the backpacks and let family pick out school clothes.

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TRAINING REQUESTS

None

DEVELOPMENT OF WORKFLOW POLICY

The director is creating a workflow manual for the workers who are still learning. They will be able to refer to this manual as they work through cases to make sure they are not missing any steps or documentation.

UPDATES REGARDING PROCEDURES WITH FCSO & DSS

There have continued to be issues with dispatch and officers not contacting the department even after the director has tried to address this. The director has created a help sheet to hand out to dispatch to help them know when and why to call DSS. The director is also still planning to create an MOU.

DIRECTOR'S REPORT

A. CPS/YSJ Case Updates

There are:

- 40 Children in out of home care
- 13 Children on In-home CHIPS
- 2 Informal
- 1 OHC Juvenile in rehab placement
- 3 Families on Protective Plans
- 6 Youth Justice Cases

B. Audit Finding Corrections Update

All audit findings have been corrected. Documents are now organized in binders so that when auditors are here, we will be able to find items for them quickly. Cindy Gretzinger signed the remaining POS agreements at this meeting.

C. Budget Review/Update

The department is over budget on the YJ OHC program due to one juvenile in a rehabilitation program. This is costing 12,750.00 per month, putting the department 53,000 over budget, even after the state released some emergency funding.

D. MOU with FCP

The proposed MOU with FCP has had some revisions written by Corporation Counsel. FCP has agreed to this MOU.

FUTURE AGENDA ITEMS

- To be determined

ADJOURNMENT

There being no further business, motion by Karl to adjourn, second by Augustin. All present voting (AYE). Motion carried. Meeting adjourned at 5:23 p.m.