

TRANSITION COMMITTEE

COMMITTEE: TRANSITION
DATE: JUNE 21, 2024
TIME: 10:00 A.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Augustin called the meeting to order at 10:00 a.m. and read the agenda.

ROLL CALL

Members Present: Augustin, Decorah, Dewing, Miller, Skallerud

Absent: Gretzinger

Others Present: Nora Matuszewski, Tracy Ferraro, Kathy Fohrman,

APPROVE AGENDA

Motion by Miller to approve the agenda, second by Dewing. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE MAY 30, 2024 TRANSITION MEETING

Motion by Skallerud to approve the minutes from the May 30, 2024 Transition meeting, second by Dewing. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

ADRC REPORT OF INFORMATION GATHERED, REPORT OUT OF WORKGROUPS FINDINGS, UPDATE CURRENT PROGRESS

Augustin and Skallerud updated the committee on the workgroup progress from the meeting held. They gathered job descriptions, pay rates for employees, worked on the organizational chart and current and future need of FTE's and Cork started the application with the State. The flowchart they originally came up with was not approved by the State, when Cork met with them. DHS has extended the County's application and budget submission out to July 15th, with possible August 1st as well. Skallerud feels the committee will be able to get the budget and application by the July 15th deadline. Skallerud discussed the need to get representation from the Tribes for this transition.

CLOSED SESSION

The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) "considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction responsibility, and Wis. Stat. § Sec.19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session," this closed session relates to:

- Integrated ADRC/COA 2025 Budget
- ADRC 2025 Staffing

Motion by Miller to convene to closed session, second by Skallerud. All present voting Augustin (AYE), Decorah (AYE), Dewing (AYE), Miller (AYE), Skallerud (AYE). Motion carried

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Decorah to reconvene to open session to take action, if appropriate on matters discussed in closed session, second by Miller. All present voting (AYE). Motion carried.

Motion by Skallerud to send ADRC Specialist, Dementia Care Specialist and possibly the Disability Benefit Specialist to Carlson Dettmann for category placement, second by Dewing. All present voting (AYE). Motion carried.

The committee will work on completing a combined Director of COA/ADRC and Nutrition Director and then forward to Carlson Dettmann for evaluation after completion. The organizational chart was discussed and would have to be updated per the discussion and Cork can send to the State (DHS) for possible approval.

Motion by Skallerud to update the organizational chart and bring back to the committee, second by Miller. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS/SETTING NEXT MEETING

- Work groups report back to the committee
- Organizational Chart-Job Descriptions
- 2025 Budget
- Possible combining positions
- HSC – Structure and board

ADJOURNMENT

Motion by Decorah to adjourn, second by Miller. All present voting AYE. Motion carried. Meeting adjourned at 11:59 a.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Transition meeting.