

## RULES & REGULATIONS COMMITTEE MINUTES

COMMITTEE: RULES & REGULATIONS  
DATE: MAY 20, 2024  
TIME: 5:30 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Chaney called the meeting to order at 5:30 p.m. and read the agenda.

### ROLL CALL

Members Present: Chaney, Karl, Lukas, Marvin, Peterson, Skallerud (filling in for Gretzinger)  
Absent: Gretzinger, Dailey  
Others present:

### APPROVE AGENDA

Motion by Karl to approve the agenda, second by Lukas. All present voting (AYE).  
Motion carried.

### APPROVE MINUTES FROM THE April 26, 2024 MEETING

Motion by Marvin to approve the minutes from the April 26, 2024, meeting and amending the start time from 5:36 p.m. to 10:00 a.m., second by Peterson.  
All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE ACTION: REVISE THE RULES AND REGULATIONS AND  
SEND A RESOLUTION TO THE FULL COUNTY BOARD FOR POSSIBLE APPROVAL AT  
THE JUNE 18<sup>th</sup>, MEETING

### CODE OF CONDUCT FOR SUPERVISORS

No action was referred to the Corporation Council for wording.

### COMMITTEE AND PER DIEMS FOR NON-BOARD MEMBERS

Motion by Karl to provide a stipend of \$25 and mileage to non-county board supervisors who serve on County Board approved committees and Boards and are voting members of the committee or board. Additionally, it was motioned that individuals who are appointed to committee workgroups will be compensated a \$25 stipend and mileage when they report to their committee, for work done in gathering information to report to the committee for action. Lukas seconded the motion. All present voting (AYE) to forward to the Finance Committee and to full County Board for approval. Motion carried.

### COMBINING STANDING COMMITTEES

No action.

### RE-EVALUATION OF ALL STANDING COMMITTEES

No action.

THE CHAIR CAN HAVE THE FIRST VICE-CHAIR AND SECOND VICE-CHAIR ATTEND COMMITTEE/BOARD MEETINGS AND SUBSTITUTE FOR MEMBERS WHO ARE ABSENT TO ESTABLISH A QUORUM.

Motion by Marvin to approve and place under Rule III: Chairman – Power and Duties – (L)(d), second by Peterson. All present voting (AYE) to forward to the full County Board for approval. Motion carried.

#### DISCUSSION/ACTION ON THE FORMATION OF WORKGROUPS.

Karl motioned to create a Rules and Regulation Book review Workgroup. The workgroup will review the Rules and Regulations handbook for the Forest County Board of Supervisors and prepare recommendation for additions and changes to the rules and committee structure and charges back to the committee for discussion and possible action. The following individuals were appointed to the workgroup: Lukas, Gretzinger, Marvin, and Peterson. Second, by Lukas, all present voted (AYE), and the motion was carried.

Motion by Marvin to create a Work and Research Workgroup to respond to issues related to county administrative structure and topics along with County Board Structure and issues impacting both groups to address issues and bring information back to the Committee for discussion and possible action. The following individuals were appointed to the workgroup: Skallerud, Lukas, Chaney, and Matuszewski. Second by Peterson, all present voted (AYE), Motion carried.

#### FUTURE AGENDA ITEMS AND SETTING DATE FOR THE NEXT MEETING

Code of Conduct

Combining Standing Committees

Re-evaluation of All Standing Committees

Workgroups report Discussion and Possible Action

Next meeting: TBD

#### ADJOURNMENT

Motion by Marvin, second by Peterson, to adjourn. All present voting (AYE). Motion carried.

The meeting adjourned at 7:04 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Rules and Regulations meeting