

## FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING  
DATE: MAY 14, 2024  
TIME: 10:00 A.M.  
PLACE: FOREST COUNTY BOARD ROOM, FOREST COUNTY COURTHOUSE

### CALL TO ORDER

County Board Chairperson Skallerud, filling in for Chairman Mike Miller, called the meeting to order at 10:00 A.M.

### ROLL CALL

Members present: Jungwirth, Tauer, Pfeifer, Koziol, Sommer, Abney, Hill

Members absent: Gretzinger, Miller

Others Present: Kathy Fohrman, Terry Lukas, Ron Skallerud

### APPROVE AGENDA

Motion by Hill to approve agenda at the chairperson's discretion, second by Koziol. All present voting (AYE). Motion carried.

### APPROVAL OF THE APRIL 29, 2024 MEETING MINUTES

Motion by Koziol to approve the April 29, 2024, meeting minutes as corrected, second by Sommer. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None.

### INTRODUCTION OF TIM TAUER AND DONNA PFEIFER, OUR NEWEST COA COMMITTEE MEMBERS

Tim Tauer and Donna Pfeifer introduced themselves to the COA Committee.

### UPDATE ON THE RENEWAL OF COA COMMITTEE TERM BY ANN KOZIOL

Motion by Hill to reappoint Ann Koziol to a second four-year term, second by Pfeifer. All present voting (AYE). Motion carried. Ann Koziol's second three-year term reappointment will be forwarded to the next meeting of the Forest County Board.

### REVIEW OF COA BYLAWS AS REVIEWED BY PAUL PAYANT. POSSIBLE APPROVAL AND FORWARDING TO COUNTY BOARD

Motion by Koziol to forward bylaws document as edited but without highlighting on any passages as a resolution to the next meeting of the Forest County Board, second by Pfeifer. All present voting (AYE). Motion carried. Our bylaws document will be edited by Koziol so that it states at the end that the document is a revised version of the 1979 resolution and that it has been approved by the Commission on Aging Committee.

## DISCUSSION OF WAGE INCREASE FOR BUS DRIVERS. POSSIBLE APPROVAL AND FORWARDING TO FINANCE

No action taken on wage increase for bus drivers.

## DISCUSSION AND POSSIBLE ACTION ON THE CAREGIVER PROGRAM

Motion by Koziol to contract compensation for caregivers' services under the National Family Caregivers Support Program and the Alzheimer's Family Caregiver Support Program with Nicolet Staffing, who will assume liability for tax documents for the IRS and Social Security, second by Pfeifer. All present voting (AYE). Motion carried.

## DISCUSSION AND UPDATE OF POSSIBILITY OF SUPPLYING MEALS TO THE ALVIN MEAL SITE BY ORGANIZATIONS IN EAGLE RIVER OR IRON RIVER OR OTHER OUTSIDE CATERERS

Options for providing meals at the Alvin meal site were discussed and include the following:

- Utilizing Lynn's Catering to deliver prepackaged carryout meals to Alvin for \$7.50 per meal. Distribution of these meals requires a Serve Safe certification.
- Asking the Sokaogon and Potawatomi communities if Forest County nontribal residents could "piggyback" on their meal services.
- Using existing employees with Serve Safe certification to provide services at all five meal sites by traveling to sites other than those at which they currently work. The expectation is that a meal site manager would work two days a week and would be compensated for mileage.

Motion by Hill to pay \$7.50 to Lynn's Catering for prepackaged carryout meals to be delivered on Thursdays to the Alvin meal site, to be paid for with the existing line items in the current budget for Meal Site Manager and Catering, second by Pfeifer. All present voting (AYE). Motion carried.

## REVIEW OF THE 2022-2024 AGING PLAN AND ITS UPDATES IN 2023.DISCUSSION OF 2025-2027 AGING PLAN MOVING FORWARD.

Committee members will review the Aging Plan prior to the next meeting. The Community Engagement Report is due to GWAAR on July 26, 2024.

## DIRECTOR'S REPORT

None.

## FUTURE AGENDA ITEMS

- Discussion of pages 1-3 of the bus/van route policies as edited.
- Review of the Medical Route policies
- Special meeting of Meal Site Managers and COA Committee, with goal of establishing consistency and collegiality
- Review of Meal Site manager job description
- Review of ridership of COA transports by clients of the MCO's
- Discussion of Aging Plan
- Review financing data/issues with nutrition program

#### NEXT MEETING DATE

The next meeting of the Forest County Commission on Aging will be held on May 28, 2024, at 10:00 A.M. at a location to be determined.

#### ADJOURNMENT

Motion by Hill to adjourn meeting at 12:13 P.M., second by Pfeifer. All present voting (AYE). Motion carried.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.