

## FINANCE COMMITTEE MINUTES

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COMMITTEE:	FINANCE
DATE:	APRIL 25, 2024
TIME:	10:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

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### CALL TO ORDER

Lukas called the meeting to order at 10:06 a.m. and read the agenda.

### ROLL CALL

Present: Chaney, Gretzinger, Lukas, Marvin, Decorah

Absent: Dailey

Others Present: Nora Matuszewski

### APPROVE AGENDA

Motion by Gretzinger to approve the agenda as presented allowing the chairman to adjust the items to fit the committee needs, second by Marvin. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE MARCH 8, 2024 FINANCE MEETING

Motion by Chaney to approve the minutes from the March 8, 2024 meeting, second by Marvin. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None

### CLOSED SESSION

Closed Session: The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85 (1)(e) “Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session”, this closed session relates to:

- a) Discussion with Tower Attorney on current American Tower lease agreement and possible new lease agreement to extend it
- b) Discussion with Tower Attorney on agreement between Bug Tussel and the Emergency Management for use of Title III funding

Motion by Chaney to convene into closed session, second by Marvin: Roll Call Vote: Decorah (AYE), Chaney (AYE), Gretzinger (AYE), Lukas (AYE), Marvin (AYE). Motion carried.

### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Marvin to reconvene to open session to take action, if appropriate, on matters discussed in closed session, second by Gretzinger. All present voting (AYE). Motion carried.

- a) Motion by Chaney to have Tower Attorney (Anita) negotiate with American Tower with the agreed changes because the agreement was already approved and re-opened in bad faith; sign agreement as is with an additional \$3,000 or increase the lease agreement from

\$500 to \$1,000 with the changes agreed to by the committee, second by Decorah. All present voting (AYE). Motion carried.

- b) Motion by Marvin to allow Tower Attorney (Anita) to negotiate the agreement and move forward if approved to full County Board for approval, second by Decorah. All present voting (AYE). Motion carried.

#### DISCUSSION AND POSSIBLE ACTION ON THE GENERAL OBLIGATION PARAMETERS RESOLUTION, AND FORWARDING TO THE FULL COUNTY BOARD IN RESOLUTION FORM

Motion by Gretzinger to approve the General Obligation Parameters Resolution, with necessary changes lawyers have to make to the resolution to finalize it, forward to full County Board for approval, second by Chaney. All present voting (AYE). Motion carried.

#### DISCUSSION/ACTION ON A RESOLUTION TO BE FORWARDED TO FULL COUNTY BOARD ON THE CONSULTANT FEES OF PATRICK CORK (\$5,175), USING LATCF FUNDING

Motion by Marvin to approve and forward to full County Board for approval, second by Chaney. All present voting (AYE). Motion carried.

#### DISCUSSION/ACTION WITH THE DA (SEIFERT) ON SHREDDING COSTS

Seifert told the committee he would be agreeable to approve \$450 from his budget toward shredding costs.

#### DISCUSSION/ACTION WITH THE DA (SEIFERT) ON THE POSSIBILITY OF GETTING A SUB-CONTRACTOR TO DIGITIZE THE RECORDS IN THE OFFICE USING LATCF FUNDING

Seifert told the committee there are many files that can be sent for destruction and the newer files he has confirmed with his staff that they would be able to handle it without outside contracting.

#### DISCUSSION/ACTION WITH THE UW-EXTENSION OFFICE, REHBERG (DIRECTOR) AND WATSON (DIGITAL NAVIGATOR) ON FUTURE FUNDING OF THE PROGRAM AND GRANT OPPORTUNITIES

Rehberg explained the program for the new members and told them this program is the only one that was awarded in Wisconsin and it is pilot program to see how it is received and used. There is a grant that is coming up that is due soon that is device oriented but, the Digital Navigator would only be able to service residents that have received devices. It could be a start with other opportunities out there and they will keep searching for new grants as they come out. The committee suggested reaching out to partners in the County, such as libraries because so many people use the internet, etc. in the library. Rehberg explained they are already utilizing them once a week for meetings. It was suggested reaching out to the Tribes as well. With the referendum not passing, it would be hard for the County to administer this with levy.

Motion by Marvin to give Watson permission to pursue grant opportunities, second by Chaney. All present voting (AYE). Motion carried.

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### DISCUSSION/ACTION WITH THE PUBLIC HEALTH DIRECTOR ON ARPA FUNDING AND GRANT OPPORTUNITIES

- a) Gatton (Director) has several ideas for grant opportunities she is working on and has applied for. There is a \$50,000 Immunization grant to help with increasing the children not immunized in Forest County, it will help with shot clinics, mobile outreach and upgrades to the mobile unit, which will cover some wages for the employees as well.

Motion by Chaney to approve the grant, second by Marvin. All present voting (AYE). Motion carried.

- b) Gatton has applied for a Telehealth Rural Community Grant. Forest County is last in health ranking for counseling areas. She wants her office to partner with the ADRC, Social Services and the Homeless Shelter. Applying for this state grant will bring in reimbursements for rent of space, cell phones usage, some internet costs, as well as some staff costs. She told the committee there is a huge need in our community for this.

Motion by Gretzinger to approve the applications of these grants and future grants she may need to apply for; bring back any applied for to the committee to be notified, second by Marvin. All present voting (AYE). Motion carried.

- c) ARPA Funding: Gatton explained there is a Pickle Ball Court that is being built and she would like to sponsor it with ARPA funding as it would qualify. She has to use the ARPA funding as soon it will have to be returned for not using it by the deadline and this is a good project that would be good for all. She has other requests, such as gas masks for the police officers and she has a summer intern she will be using \$4,000 for but, those she would keep under the \$5,000 so, she does not have to keep coming back to the committee for permission.

Motion by Gretzinger to approve the use of ARPA funds in the amount of \$30,000 for sponsorship of a Pickle Ball Court, second by Marvin. All present voting (AYE). Motion carried.

### DISCUSSION/ACTION ON COTTINGHAM AND BUTLER DOING AN ANALYSIS ON OUR HEALTH INSURANCE

Cottingham and Butler are a company that works on cutting costs for businesses and employees, while making programs better by sometimes transferring costs to other areas. The County partnered with Carlson Dettmann for a wage study and because of the relationship the two companies have they are willing to do an analysis of the health insurance free of charge.

Motion by Marvin to approve the free analysis, second by Decorah. All present voting (AYE). Motion carried.

### FUTURE AGENDA ITEMS

- None

### ADJOURNMENT

Motion by Gretzinger to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 12:24 p.m.