

RULES & REGULATIONS COMMITTEE MINUTES

COMMITTEE: RULES & REGULATIONS
DATE: APRIL 26, 2024
TIME: 10:00 A.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Chaney called the meeting to order at 10:00 a.m. and read the agenda.

ROLL CALL

Members Present: Chaney, Gretzinger, Karl, Lukas, Marvin, Peterson

Absent: Dailey

Others present: Nora Matuszewski, Ron Skallerud

APPROVE AGENDA

Motion by Gretzinger to approve the agenda, second by Marvin. All present voting (AYE).

Motion carried.

APPROVE MINUTES FROM THE JUNE 7, 2022 MEETING

Motion by Karl to approve the minutes from the June 7, 2022 meeting, second by Gretzinger.

All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION AND POSSIBLE ACTION: REVISE THE RULES AND REGULATIONS AND SEND A RESOLUTION TO THE FULL COUNTY BOARD FOR POSSIBLE APPROVAL AT THE MAY 7TH, MEETING

- a) **THE COUNTY BOARD CHAIR MAY APPOINT UP TO 7 MEMBERS ON ALL COMMITTEES UNLESS STATE LAW INDICATES OTHERWISE**

Motion by Karl to approve and place under *Rule III: Chairman – Power and Duties – (L)(a)*, second by Marvin. All present voting (AYE) to forward to full County Board for approval.

Motion carried.

- b) **EACH COMMITTEE ASSIGNMENT WILL BE OPEN TO ANY MEMBER OF THE BOARD OF SUPERVISORS UNLESS STATE LAW REQUIRES CERTAIN MEMBERS OF THE BOARD**

Motion by Peterson to approve and place under *Rule III: Chairman – Power and Duties – (L)(b)*, change “certain members of the board,” to “certain members of the board or general public,”

second by Lukas. All present voting (AYE) to forward to full County Board for approval. Motion carried.

- c) EACH COMMITTEE MAY CREATE WORK GROUPS THAT ARE ASSIGNED A SPECIFIC CHARGE. THE WORKGROUP WILL REPORT TO THE COMMITTEE PRIOR TO ANY ACTION BEING TAKEN OUTSIDE OF THE CHARGE PROVIDED BY THE WORKGROUP

Motion by Lukas to approve and place under *Exhibit B Structures and Responsibilities of the Standing Committees of the Forest County Board of Supervisors*, change, add (5) “charge provided by the workgroup,” to “charge provided by the committee,” second by Peterson. All present voting (AYE) to forward to full County Board for approval. Motion carried.

- d) COMMITTEE ATTENDANCE – ANY ABSENCE MUST BE APPROVED BY THE COMMITTEE CHAIR BEFORE SAID ABSENCE (UNLESS AN EMERGENCY IS ESTABLISHED). THE MEMBER MUST STAY IN THE COMMITTEE MEETING UNTIL THE COMMITTEE IS ADJOURNED UNLESS THE COMMITTEE CHAIR GRANTS APPROVAL. TWO UNEXCUSED ABSENCES, INCLUDING LEAVING A MEETING PRIOR TO ADJOURNMENT WITHOUT COMMITTEE CHAIR APPROVAL, WILL REQUIRE THE REMOVAL OF THE BOARD OF SUPERVISORS FROM THAT COMMITTEE

Motion by Karl to approve and place *Exhibit B Structures and Responsibilities of the Standing Committees of the Forest County Board of Supervisors*, change, add (6) “charge provided by the workgroup,” to “charge provided by the committee,” second by Gretzinger. All present voting (AYE) to forward to full County Board for approval. Motion carried.

- e) THE BOARD CHAIR MAY CREATE AN AD HOC COMMITTEE IN CASES WHERE THERE IS NO COMMITTEE STRUCTURE TO DEAL WITH THE ISSUE AT HAND. AD HOC COMMITTEES ARE TEMPORARY, AND IF THEY NEED TO CONTINUE LONG-TERM, A NEW COMMITTEE THROUGH THE RULES AND REGULATIONS COMMITTEE WILL BE REQUIRED

Motion by Marvin to approve and place under *Rule III: Chairman – Power and Duties – (L)(c)*, second by Lukas. All present voting (AYE) to forward to full County Board for approval. Motion carried.

FUTURE AGENDA ITEMS AND SETTING DATE FOR NEXT MEETING

- Ethics
- Committee per-diem payments
- Standing committees
- Combining committees
- Re-evaluation of all standing committees
- Next meeting: May 7, 2022 at 5:30 p.m.

ADJOURNMENT

Motion by Karl, second by Peterson to adjourn. All present voting (AYE). Motion carried.

Meeting adjourned at 11:40 a.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled Rules and Regulations meeting.