

## SOCIAL SERVICES COMMITTEE MINUTES

COMMITTEE: SOCIAL SERVICES  
DATE: MARCH 28, 2024  
TIME: 1:00 P.M.  
PLACE: FOREST COUNTY BOARDROOM

### CALL TO ORDER

Skallerud called the meeting to order at 1:00 p.m.

### ROLL CALL

Present: Gretzinger, Karl, Marvin, Skallerud

Absent:

Others Present: Tracy Ferraro, Nora Matuszewski, Kristi Campbell, Margaret Calhoun

### APPROVE AGENDA

Motion by Karl to approve the agenda as presented and forego reading, allowing the chair to move items as needed, second by Gretzinger. All present voting (AYE). Motion carried.

### APPROVE SOCIAL SERVICES MINUTES FROM THE MARCH 12, 2024 MEETING

Motion by Gretzinger to approve the minutes from the March 12, 2024 Social Services meeting, second by Marvin. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None

### CLOSED SESSION

The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction responsibility, and Wis. Stat. § Sec.19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session,” this closed session relates to:

1. IM Interview
2. Performance issues – fiscal agent

Motion by Karl to convene to closed session, second by Marvin. All present voting, Gretzinger (AYE), Karl (AYE), Marvin (AYE), Skallerud (AYE). Motion carried.

### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Karl to reconvene to open session to take action, if appropriate on matters discussed in closed session, second by Marvin. All present voting (AYE). Motion carried.

1. Motion by Karl to promote M. Calhoun to the IM Worker position, second by Marvin.  
All present voting (AYE). Motion carried.

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2. Motion by Marvin to regrettably accept the non-disciplinary resignation of the fiscal agent and honor her request to accept her resignation effective immediately, second by Karl. All present voting (AYE). Motion carried.

### DIRECTOR UPDATES:

#### A. Career Day – Observers

There was discussion about the Job Fair coming up and the request to have students come in to Social Services to observe the department and there were concerns with confidentiality. The committee told the Director that there is a confidentiality agreement policy that will be going to the April County Board meeting for approval for all employees, volunteers and students.

#### B. Volunteers for the Community Closet

There was discussion about the same issue as above, which was discussed and agreements and policies will be updated to accommodate.

#### C. Juvenile Delinquency – Community Services/possible action

Ferraro would like to bring back the community service for the delinquency program.

#### D. Outside visitation on Community Closet grounds where the area is fenced in for safety/possible action

There is no fenced in area on the courtyard where families could meet outside, but, there is at the VFW Building where the Community Closet is located. Ferraro asked if the area could be cleaned up to allow parents to meet with kids. She is looking for a grant for the clean-up and some paint for the building. She will discuss with Maintenance.

#### E. Forensic Interviewing Equipment/room is fully functional

Ferraro is applying for a \$10,000 grant for the VFW building and the Forensic Interview room. Motion by Marvin to allow the director to apply for a \$10,000 non-match grant and forward to the Building and Finance committees for approval.

#### F. Coordination of services/protocol development between Social Services and Emergency Management/possible action

The committee thought this could be something that can be added to the Emergency Government plan that is already in place. Ferraro will meet with the EM Director and her committee.

#### G. MOU request from Head Start; possible approval for the director to sign the agreement

Motion by Marvin to approve the Director signing the MOU with Head Start, second by Karl. All present voting (AYE). Motion carried.

#### H. Update on HSC Oversight Committee meeting and Tri-County Management meeting

Ferraro updated the committee on the meetings and continuation on the transition process. There was a discussion about Patrick Cork and a quoted price received from him to help aid in the County transition process.

Taylor County forwarded a copy of the letter of intent to separate from the ADRC of the Northwoods and Skallerud is asking who would be signing it and forwarding it to the State. They have officially approved pulling out of the consortium as well.

Motion by Gretzinger to allow Skallerud the authority to sign the letter of intent to withdraw and forward on to the State, second by Marvin. All present voting (AYE). Motion carried.

#### I. Director- new found funding source for Native American children in care once County has spent over \$50,000

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The grant is too late to apply for this year, but, Ferraro will apply for it next year. There will be a 138 agreement update for the next meeting agenda.

### J. Update on child death review team

Not much new to discuss.

### K. Update on car seat program

After the last meeting, Palubicki (Health Department) contacted Ferraro and offered to help with the program, so, Ferraro will hold off on the training for now.

### L. Update on Crisis trainings/possible action

If the County is a full member the classes are reduced dramatically. For now, the County has to go back to the Human Service Center for approval. There will have to be more money put in the budget for training in the future, as staff has requested more training.

### M. CST Supplemental funding grant – application status for new grant

No Action

## FUTURE AGENDA ITEMS

- Director Updates
- 138 Agreements

## ADJOURNMENT

There being no further business, motion by Karl to adjourn, second by Marvin. All present voting (AYE). Motion carried. Meeting adjourned at 3:46 p.m.