

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	MARCH 1, 2024
TIME:	2:30 P.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Lukas called the meeting to order at 2:30 p.m. and read the agenda.

ROLL CALL

Present: Campbell, Chaney, Gretzinger, Lukas, Marvin, Skallerud

Absent:

Others Present: Nora Matuszewski, Penny Carter, Tracy Ferraro, Stephanie Montgomery, Amber Rehberg

APPROVE AGENDA

Motion by Skallerud to approve the agenda as presented, second by Marvin. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE FEBRUARY 9, 2024 FINANCE MEETING

Motion by Gretzinger to approve the minutes from the February 9, 2024 meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

DISCUSSION/ACTION ON REFERENDUM:

- 1) Financial information available from audits, mill rates, investment report, annual report
- 2) Supervisor talking points for town/city monthly meetings
- 3) New information for next press release
- 4) Appointing spokesperson for WXPB interview

The committee went through each piece of financial information that was available to them and discussed the next steps for getting information to the public and board members. The tax base in Forest County was discussed and how it compares to other counties. It was asked if the WCA would have that information. The Clerk can contact other counties to ask for that information. The new letter about the referendum and power point was presented to the committee and a discussion followed of having County Board members use the power point, fast facts and the financial information to go and talk to Town boards at their March meetings to get out the word on the referendum. Everyone having the same information was important and having someone speak to the media with these facts was discussed as well.

Motion by Chaney to approve the new letter, news content and power point to get out to the public and have Skallerud do interviews with the news media, second by Campbell. All present voting (AYE). Motion carried.

CLOSED SESSION

The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction responsibility,” this closed session relates to:

- 1) Clerk of Courts compensation for additional duties
- 2) Social Services compensation for forensic interviewing

Motion by Gretzinger to convene to closed session, second by Skallerud. All present voting, Campbell (AYE), Chaney (AYE), Gretzinger (AYE), Lukas (AYE), Marvin (AYE), Skallerud (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Chaney to reconvene to open session to take action, if appropriate on matters discussed in closed session, second by Campbell. All present voting (AYE). Motion carried.

- 1) Motion by Marvin to approve additional duties and compensation for the current Clerk of Courts and forward to full County Board in resolution form for approval, the additional compensation for each year as follows – 2024 (\$7,797.42), 2025 (\$13,478.77) and 2026 (\$15,880.99), second by Skallerud. All present voting (AYE). Motion carried.
- 2) Motion by Skallerud to approve additional compensation for the current Social Services Director to perform and be on-call for forensic interviews and forward to full County Board in resolution form for approval; the additional compensation shall be in the amount of \$500.00 per month and an additional \$100.00 per interview performed, second by Marvin. All present voting (AYE). Motion carried.

DISCUSSION ON INSURANCE QUOTE FROM AEGIS ON A GOVERNMENT CRIME POLICY; POSSIBLE ACTION

No Action

DISCUSSION ON DEPARTMENT OF ADMINISTRATION INVOICE FOR DESIGN-OVERS FOR HILES – PINE LAKE ROAD; POSSIBLE ACTION

Several questions arose on what design-overs was and the committee asked the Clerk to send it back to the Highway to find out what it is for.

DISCUSSION ON GOVERNOR EVERS, ECONOMIC DISASTER RELIEF LOANS

No Action

DISCUSSION ON RESOLUTION FOR EMERGENCY MANAGEMENT DIRECTOR TITLE III SPENDING FOR RADIO EQUIPMENT ON THE NELMA AND HILES TOWERS; POSSIBLE ACTION TO FORWARD TO FULL COUNTY BOARD FOR APPROVAL

Motion by Skallerud to forward prepared resolution on to full County Board for approval, second by Marvin. All present voting (AYE). Motion carried.

FINANCE COMMITTEE MINUTES

DISCUSSION ON A SUPPLEMENTAL GRANT RECEIVED BY THE VETERAN SERVICE OFFICER AND CARRYING OVER THE UNUSED BALANCE TO THE 2024 BUDGET: POSSIBLE ACTION TO FORWARD IN RESOLUTION FORM TO FULL COUNTY BOARD FOR APPROVAL

Motion by Skallerud to forward a resolution to full County Board to carry over into 2024 the unused supplemental grant balance, second by Marvin. All present voting (AYE). Motion carried.

DISCUSSION ON RESERVE ACCOUNTS AND DEPARTMENTS IN NEED OF BUDGET AMENDMENTS TO COVER BUDGET SHORTFALLS; POSSIBLE ACTION TO FORWARD TO FULL COUNTY BOARD FOR APPROVAL

Motion by Skallerud to forward prepared resolution to full County Board for possible approval, second by Gretzinger. All present voting (AYE). Motion carried.

DISCUSSION ON CARRY-OVER FUNDS FROM THE UW-EXTENSION FOR PREVENTION OF YOUTH VAPING (\$5,000) AND OFFICE FURNITURE PURCHASES/PARTITIONS FOR EMPLOYEES (\$15,000) FROM UNUSED BUDGETED FUNDS; POSSIBLE ACTION TO FORWARD TO FULL COUNTY BOARD IN RESOLUTION FORM FOR APPROVAL

It was explained the grant for the Youth Vaping is a must to spend on education and the budgeted funds not spent were from a vacancy within the department and next year there is a need to get new desks for employees that will be coming on that need space and desks.

Motion by Skallerud to approve carrying over the Youth vaping funds into 2024 and forward to full County Board in resolution form for possible approval, second by Chaney. All present voting (AYE). Motion carried.

Motion by Skallerud to approve the carry-over of unused 2023 budgeted funds in the amount of \$15,000 for desks and partitions for the UW-Extension; forward to full County Board in resolution form for possible approval, second by Chaney. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

- None stated

ADJOURNMENT

Motion by Marvin to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 5:01 p.m.