

## BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY  
DATE: FEBRUARY 26, 2024  
TIME: 4:30 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 p.m.

### ROLL CALL

Members Present: Dehart, Fulcer, Landru, Lukas, Miller, Skallerud

Absent:

Others Present: Nora Matuszewski, Jeff Musson, Brian Knutson, Dave Wiebelhaus, Stephanie Montgomery, Department Heads

### APPROVE AGENDA

Motion by Skallerud second by Miller to approve the agenda as presented. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE JANUARY 18, 2024 PUBLIC PROPERTY/BUILDING MEETING

Motion by Miller second by Dehart to approve the minutes from the January 18, 2024 Public Property/Building meeting. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### DISCUSSION/ACTION ON VISIT FOREST COUNTY REQUEST OF DATES FOR COURTHOUSE SQUARE USAGE

Motion by Dehart to approve the request for July 27<sup>th</sup> and September 21<sup>st</sup> 2024, second by Fulcer. All present voting (AYE). Motion carried.

### DISCUSSION/ACTION ON AYRES PARKING LOT LAYOUT

There was discussion on the Sheriff parking lot and they discussed angle parking.

### DISCUSSION WITH DEPARTMENT HEADS AND CONCERNS ON THE DIRECTION OF SECURITY FOR OFFICES WHILE STILL BEING ABLE TO EFFICIENTLY SERVE THE GENERAL PUBLIC

There was discussion on the doors and what the department heads were expecting of the committee. Musson will meet with department heads to find the greatest security issues and come up with a plan for what each department is looking for.

### DISCUSSION ON EM DIRECTOR BRINGING IN SOMEONE FROM CISA TO IDENTIFY AND RANK OUR COURTHOUSE SECURITY CONCERNS AND POSSIBLE RECOMMENDATIONS FOR IMPROVEMENTS BASED ON SIMILAR COURTHOUSES

Montgomery told the committee when she went to a recent training she met a person that does courthouse assessments for security issues and she could bring him in to do an assessment of the Courthouse, which is a free service.

Motion by Dehart to use CISA for a free security assessment, second by Fulcer. All present voting (AYE). Motion carried.

### MUSSON UPDATE ON ALL COURTHOUSE PROJECTS; POSSIBLE ACTION

- DOME

The RFP for the Dome project is completed and has been sent out.

- DOORS

Already discussed with Department Heads

#### DISCUSSION ON UPDATED PROPOSALS FOR THE CONCRETE PADS AT THE SHOOTING RANGE; POSSIBLE ACTION

Maintenance was able to obtain two quotes for the concrete pads:

- 1) Flannery Contracting - \$5,460
- 2) Smith Concrete - \$6,300

Motion by Landru to accept the lowest bid, which was from Flannery Contracting, in the amount of \$5,460, second by Skallerud. All present voting (AYE). Motion carried.

#### DISCUSSION ON QUOTE FROM JOHNSON CONTROLS FOR THE LAW ENFORCEMENT CENTER FIRE PANEL UPGRADE; POSSIBLE ACTION

Johnson Controls had placed a bid for the Fire panel upgrade and they are the company that makes the control that is needed. The board wants to give it until the end of March to see if any other bids come in.

Motion by Skallerud to give it to the end of March for other bids to come in and then accept the lowest bid, which may be before the next meeting, using LATCF funds to cover the cost, second by Fulcer. All present voting (AYE). Motion carried.

#### DISCUSSION ON DRY FIRE SUPPRESSION IN LAW ENFORCEMENT CENTER; POSSIBLE ACTION

The main concern that came from Wurtinger is the servers and the dry suppression does not need to be in the other areas because the computers can be replaced. The RFP will be updated to only include the basement where the servers are located.

#### MAINTENANCE UPDATES; POSSIBLE ACTIONS

- 1) Wiebelhaus had pictures of the back door of the Health Department cement steps, which has eroded enough to deem them unsafe. The committee asked Wiebelhaus to get bids for the next meeting.
- 2) The old panel that SGT's took out from the fire panel will be replaced and paid for by SGT's because they cannot find it in their warehouse. SGT's is not done with all of their work yet either.
- 3) ADRC garbage has been an issue for the Maintenance to get a quote for. Why is Maintenance doing this for them?
- 4) Focus on Energy was contacted and there is nothing available for the new windows.
- 5) Wiebelhaus asked about the new vehicles and washing them. Are there any inmates? Should the departments that bought them be required to wash them? Should maintenance wash them? Is there a way to get vouchers from the car wash so they can just run through the car wash once in a month or so? Gretzinger will call about any car wash deals that may be available.
- 6) Questions again on the air conditioning for the data room in the Law Enforcement Center.

#### POSSIBLE FUTURE AGENDA ITEMS

- 1) Health Department Steps bids
- 2) RFP -Fire Suppression
- 3) HVAC System – Server room and POD

#### ADJOURNMENT

Motion by Dehart to adjourn, second by Miller. All present voting (AYE). Motion carried. Meeting adjourned at 6:23 p.m.