

## BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY  
DATE: JANUARY 18, 2024  
TIME: 2:00 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Lukas called the meeting to order at 2:00 p.m.

### ROLL CALL

Members Present: Lukas, Miller, Gretzinger (phone to meet quorum), Skallerud

Absent: Dehart, Fulcer, Landru

Others Present: Nora Matuszewski, Jeff Musson, Dave Wiebelhaus, Christy Conley, Ayres Associates

### APPROVE AGENDA

Motion by Gretzinger second by Skallerud to approve the agenda as presented. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE DECEMBER 8, 2023 PUBLIC PROPERTY/BUILDING MEETING

Motion by Miller second by Skallerud to approve the minutes from the December 8, 2023 Public Property/Building meeting. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

The Treasurer (Conley) had a concern with anyone coming in and putting in any walls in her office, she did not think it was a good idea and would take from the historic beauty of the building. Musson explained they would be talking about this later in the meeting and re-assured they were only looking to make the offices safer and he realized making any substantial changes to the offices would take from the current look and feel of the building.

### DISCUSSION/ACTION: BID OPENINGS ON THE ELECTRICAL FOR THE N. ANNEX GENERATOR PROJECT

There were two bids for the project:

1. Krueger Sign and Electric \$29,354.00
2. Elan Electric - \$31,840

Both bids had included the acknowledge of addendum

Motion by Skallerud to approve the lowest responsible bid if they meet all requirements of the bid, if not it will be awarded to the second lowest responsible bid if they meet all requirement, second by Miller. All present voting (AYE). Motion carried.

Musson will go over both bids to make sure they meet the requirements and award to the lowest responsible bidder.

### DISCUSSION/ACTION ON AYRES PARKING LOT LAYOUT

The committee and Wiebelhaus went through the design with Craig Schuh (Ayres) and made some changes and recommendations to the map. Schuh will have a new map by Monday for review.

### MUSSON UPDATES ON ALL COURTHOUSE PROJECTS; POSSIBLE ACTION

- DOME

Musson has a proposal from Kulps on the metal and roofing for around \$400,000.00. Musson has been seeking proposals for the Rotunda.

- DOORS

The doors have been difficult and he has gone round and round with different conditions. The thought is to replace the doors into the offices with heavy duty, secure doors that look similar to what is already present in the

offices. The door leading into the offices behind the counter need to be also replaced with heavy duty, secure doors with a window. He will show all suggestions he has as a next step.

Musson spoke with A-1 Elevator on the handicap lift elevator and they told him when they were approached about the issue with the elevator, they just wanted to replace the pump on that lift at a cost of \$8,000.00 and told him they were surprised they were not reached out to replace it. Wiebelhaus told the committee he did reach out to them to replace it and they did not respond. They will analyze the elevator lift. The other company will be paid once they make it right and after they get the analysis from A-1.

#### MAINTENANCE UPDATES; POSSIBLE ACTION

Wiebelhaus had a picture of the amount of garbage at the ADRC building and told the committee he has gone through the lease and does not see in it that the County is responsible for garbage removal. The committee felt garbage removal would be the responsibility of the ADRC.

Motion by Skallerud to price out a dumpster for the building and contact them that it will be added the cost to the lease unless they want to remove it themselves, second by Miller. All present voting (AYE). Motion carried.

- Headwaters flat rate was .15 per pound which they could get around 33 boxes for about \$500.00.
- Confidential Records was \$100.00 for 300 pounds than .30 thereafter. They would get around 70 boxes for around \$500.00.
- Shred-It had a 95-gallon tote for \$94.00 and than on top of that there are fuel and recycling surcharges ranging from %6-%22, right now it is 19%.

Motion by Skallerud to approve the Confidential records quote for up to \$1,000 for 2024 using LATCF funding, forward to full county board for approval, second by Miller. All present voting (AYE). Motion carried.

- There were two quotes for the gun range but, it looks like they may not be exactly the same quote. Wiebelhaus will follow up for the next meeting.
- Wiebelhaus told the committee that SGT's has not been easy to work with. The old control panel board in the Jail had a fire panel on it and they cut it off and did not tell anyone. Two weeks ago, there was a malfunction with an alarm and they had to call Johnson Controls in because it is their panel and the part is not something that is still made today. They have to maintain that board. SGT's is trying to find the board in their warehouse, they are not sure if it is still there.
- The generator preventative maintenance has been completed.
- Vehicles – The highlander in Social Services is grounded because of a recall with the front bumper, no ETA yet. The Maintenance truck has a recall as well for a wiper, which is going in next Wednesday. They are not going to the same dealer because it took them four (4) weeks to fix a gas pump.
- James almost has the doors done for security entrance to keep the building closed until open at 8:30 a.m.
- The District Attorney split unit is having problems and they will need to put in a new regulator in the spring.
- All of the LED lighting will have to be replaced soon as it has been over seven (7) years since they were put in and they will start going out soon. Lukas told Wiebelhaus to start with a pallet of lights for next years budget and start replacing them.
- The kitchen hood in the Jail kitchen has to be replaced because it has hit it's twelve (12) year mark and it will be \$2,000 to rebuild it.

#### POSSIBLE FUTURE AGENDA ITEMS

- Ayres Updates
- Updates – Maintenance
- Updates – Musson
- Updated prices for the concrete pads at the Shooting range
- Fire Suppression system - Law Enforcement Center (POD & I.T. room)

## ADJOURNMENT

Motion by Skallerud to adjourn, second by Miller. All present voting (AYE). Motion carried. Meeting adjourned at 4:00 p.m.