

## PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL/FINANCE/HIGHWAY  
DATE: JANUARY 17, 2024  
TIME: 4:30 P.M.  
PLACE: FOREST COUNTY BOARDROOM

### CALL TO ORDER

Skallerud called the meeting to order at 4:30 p.m. and read the agenda

### ROLL CALL

Present: Campbell, Chaney, Dailey, Goode, Gretzinger, Karl, Lukas, Marvin, Skallerud

Absent: Landru

Others Present: Nora Matuszewski, Penny Carter, Mark Chrisman, Danielle McLaughlin, Alex Walrath

### APPROVE AGENDA

Motion by Chaney to amend the agenda to add hiring bonuses for jail staff that were hired in 2023 but, did not start their employment until after January 1, 2024 to the closed session, second by Chaney to approve the amended agenda as presented. All present voting (AYE). Motion carried.

### APPROVE PERSONNEL/FINANCE/HEALTH MINUTES FROM THE DECEMBER 29, 2023 MEETING

Motion by Chaney, to approve the minutes from the Personnel/Finance/Health meeting from December 29, 2023, second by Dailey. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None

### CLOSED SESSION

The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction responsibility, and Wis. Stat. § Sec.19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, and Wis. Stat. §19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data,” this closed session relates to:

- 1) Clerk of Courts – Additional duties for compensation
- 2) Wage Study- Possible Deputy Union Contract amendment and sending to full county board for approval
- 3) Wage Study- Highway Department Employees Compensation
- 4) Social Services Director – Salary
- 5) Jail Staff – Hiring bonuses

Motion by Chaney to convene to closed session, second by Marvin. All present voting, Campbell (AYE), Chaney (AYE), Dailey (AYE), Goode (AYE), Gretzinger (AYE), Karl (AYE), Lukas (AYE), Skallerud (AYE). Motion carried.

#### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Karl to reconvene to open session to take action, if appropriate on matters discussed in closed session, second by Chaney. All present voting (AYE). Motion carried.

- 1) No Action
- 2) No Action
- 3) No Action
- 4) Motion by Goode to send the discussion to Social Services committee, second by Campbell. All present voting (AYE). Motion carried.
- 5) Motion by Chaney to approve the bonuses for the Jail staff hired in 2023 but, did not begin employment until 2024, second by Dailey. All present voting (AYE).

#### DISCUSSION/ACTION ON SHERIFF DEPARTMENT COMP TIME POLICY AND POSSIBLE HANDBOOK UPDATE FOR FULL COUNTY BOARD

No Action

#### DISCUSSION/ACTION ON VACATION CARRY-OVER FOR HIGHWAY DEPARTMENT EMPLOYEES: K. CHANEY, G. GLASL AND M. CHRISMAN

Motion by Goode to approve the carry-over for use by March 1<sup>st</sup>, 2024, second by Marvin. All present voting (AYE). Motion carried.

#### FUTURE AGENDA ITEMS

- Clerk of Courts – additional duties
- Sheriff Deputy Union – Agreement per the referendum
- Highway Department – Wage study discussion
- Child Support Director – Wage discussion

#### ADJOURNMENT

There being no further business, motion by Gretzinger to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 7:20 p.m.