



FOREST COUNTY CHILD SUPPORT COMMITTEE MEETING MINUTES

COMMITTEE: CHILD SUPPORT COMMITTEE
DATE: WEDNESDAY, DECEMBER 6, 2023
TIME: 3:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Due to Goode's absence, Anderson called the meeting to order at 3:00 p.m. and read the agenda.

ROLL CALL

Committee members present: Lynne Black and Tina Anderson
Committee members absent: Scott Goode, Child Support Committee Chair
Others present: Shannon Boney, Child Support Agency Director

APPROVE MEETING AGENDA

Motion by Black to approve the agenda as presented, second by Anderson. All present voting AYE. Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 6, 2023, CHILD SUPPORT COMMITTEE MEETING

Motion by Black to approve minutes from the September 6, 2023 meeting, second by Anderson. All present voting AYE. Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

PROGRAM AND DEPARTMENTAL UPDATES

Shannon explained that she hasn't received any new information from AllPaid which is a payment processing company, as to whether or not the EMV compliant POS devices are available yet. Depending on the fee that will be charged for the new devices, they may need to wait until 2025 to implement.

There are no new updates regarding the federal IV-E policy change regarding referrals to child support for children placed in out-of-home care.

Shannon explained that she is continuing participation in 2024 on the Policy Advisory Committee (PAC), PAC Sub-Committee, Contracts Committee, and as a New Director Mentor.

FISCAL UPDATES

Shannon provided the committee with a Budget Comparison Report which included revenues and expenses from January 2023 through October 2023. Shannon explained that although the expenses are accurate through October, the State Aid Revenue balance only includes 66% FFP administrative cost reimbursement through September 2023 as the Child Support Agency (CSA) is only reimbursed on a quarterly basis and the fourth quarter reimbursements haven't been received yet.

PERFORMANCE MEASURES UPDATE

Shannon updated members on the status of their performance and provided a handout regarding the CSA's performance for October 2023 which was the most recent report available. Shannon explained how the CSA's performance compared to the prior FFY.

REVIEW AND POSSIBLE APPROVAL OF TRAVEL/TRAINING REQUESTS FOR STAFF

Anderson signed a Travel Requisition form for Christie Schmidt to attend a class regarding raising domestic violence awareness in child support services, to be held in Merrill from 9am to 4pm on December 12th. Shannon will request the County Board Chair to also sign the travel request.

ANY OTHER BUSINESS AS PERMITTED BY LAW

None

DISCUSS POSSIBLE FUTURE AGENDA ITEMS

The Child Support Committee already has meetings scheduled for 2024 which will be held at 3:00 p.m. as follows:

March 6, 2024

June 5, 2024

September 4, 2024

December 4, 2024

Future agenda items include:

1. Update on implementing AllPaid (payment processing company).
2. Update on the IV-E policy change regarding child support referrals for children placed in out-of-home care.

ADJOURNMENT

There being no further business, motion by Black to adjourn at 3:30 p.m., second by Anderson. All present voting AYE. Motion carried.

***These minutes are not official and subject to change. They will be officially approved at the next scheduled Child Support Committee meeting.**