

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL/SOCIAL SERVICES/AGING
DATE: DECEMBER 29, 2023
TIME: 12:00 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Skallerud, interim chair in the absence of Anderson called the meeting to order at 12:00 p.m. The committee did not have a quorum. There was a listen session with the labor attorney on comp time and the current language in the handbooks. This will be discussed at a future meeting. Quorum was met at 12:40 p.m., so the meeting was called to order at that time.

ROLL CALL

Present: Chaney, Goode, Gretzinger, Karl, Lukas, Miller & Skallerud
Absent: Anderson, Black, Dailey, Landru
Others Present: Nora Matuszewski

APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, second by Lukas. All present voting (AYE).
Motion carried.

APPROVE THE PERSONNEL/FINANCE/HEALTH MINUTES FROM THE DECEMBER 21, 2023 MEETING

Motion by Goode, to approve the minutes from the Personnel/Finance/Health meeting from December 21, 2023, second by Chaney. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION

The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction responsibility, and Wis. Stat. §19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data,” this closed session relates to:

- Discussion on handbook updates and potential financial impact of same on specific employees.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE ON MATTERS DISCUSSED IN CLOSED SESSION

No Closed session needed.

CLOSED SESSION

The committee may consider a motion to convene into closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of

any public employee over which the governmental body has jurisdiction responsibility,” this closed session relates to:

- Interviews – CST/APS Coordinator – Social Services Aide – Social Services//Aging bookkeeper

Motion by Karl second by Miller to convene to closed session. Roll Call Vote: Chaney (AYE), Goode (AYE), Karl (AYE), Lukas (AYE), Miller (AYE) and Skallerud (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Miller to reconvene to open session to take action, if appropriate, on matters discussed in closed session.

Motion by Lukas to promote T. Saari to the open CST/APS position with Social Services, second by Goode. All present voting (AYE). Motion carried.

Motion by Karl to recommend the hiring of M. Grogg as the DSS/Aging Clerk and M. Ison-Fisher as the Social Services Aide; after successful drug screen and completed background check, second by Chaney. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

None

ADJOURNMENT

There being no further business, motion by Karl to adjourn, second by Goode. All present voting (AYE). Motion carried. Meeting adjourned at 4:18 p.m.