

# **FOREST COUNTY BOARD OF SUPERVISORS PROCEEDINGS**

**April 16, 2024**

## **CALL TO ORDER**

The Annual meeting of the Forest County Board of Supervisors was held on April 16, 2024, in the County Board Room at the Courthouse in Crandon, Wisconsin. Chair, Cindy Gretzinger called the meeting to order at 1:00 p.m. The Pledge of Allegiance was given by all present. Clerk, Nora Matuszewski, read the agenda.

## **CERTIFICATION OF ELECTION**

The County Clerk read the Certification of Election to all board members and public.

## **ROLL CALL**

Present: Augustin, Chaney, Dailey(Teams), Decorah, Dehart, Dewing, Goode, Gretzinger, Karl, Landru, Lukas, Marvin, Miller, Moravec, Peterson, Piasini, Skallerud, Tallier, Weber, Wirtz.

Vacant Seats: (1).

## **OATH OF OFFICE**

Paul J. Payant, Corporation Counsel, Administered the Oath of Office to the members present. Let the record show, the oath has been accepted by all supervisors present and they are hereby verified to hold office. (Dailey was read the Oath via Teams.)

## **INTRODUCTION OF NEW MEMBERS**

The new members were asked to stand and say a few things about themselves if they wished. They were all welcomed by the other board members.

## **APPROVAL OF AGENDA**

Motion by Weber to approve the agenda, second by Karl. All present voting AYE (20). Motion carried.

## **APPROVE MINUTES FROM THE MARCH 19, 2024 MEETING**

Motion by Chaney to approve the March 19, 2024 minutes as presented, second by Dehart. All present voting AYE (20). Motion carried.

## **COMMUNICATIONS ON FILE WITH THE BOARD**

Motion by Peterson to place all communications on file with the County Clerk's Office, second by Goode. All present voting AYE (20). Motion carried.

## **APPOINTMENTS OR ELECTIONS**

### **CHAIRMAN**

The Clerk read one (1) letter of application from Cindy Gretzinger. Vice Chair, Lukas called three (3) times for any other nominations from the floor. Motion by Decorah to nominate Ron Skallerud as County Board Chair, second by Goode. All present voting AYE (20); Motion carried. Vote was carried out by secret ballot and Tellers Payant and Matuszewski collected all votes. Gretzinger received seven (7) votes and Skallerud received thirteen (13) votes. Ron Skallerud receiving most votes is elected as new County Board Chair.

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### **1<sup>ST</sup> VICE CHAIR**

The Clerk read one (1) letter of application from Terry Lukas. Chair, Skallerud called three (3) times for any other nominations from the floor. None were given. Motion by Peterson to close the nominations and name Lukas as 1<sup>st</sup> Vice Chair, second by Weber. All present voting AYE (20). Motion carried.

### **2<sup>ND</sup> VICE CHAIR**

The Clerk read one (1) letter of application from William Chaney. Chair, Skallerud called three (3) times for any other nominations from the floor. Motion by Miller to nominate Gretzinger as 2<sup>nd</sup> Vice Chair, all present voting AYE (20); Vacant (1). Motion carried. Cindy withdrew the nomination. Motion by Dehart to close the nominations and name Chaney as 2<sup>nd</sup> Vice Chair, second by Goode. All present voting AYE (20). Motion carried.

### **HIGHWAY COMMITTEE – THREE (3) MEMBERS**

The Clerk read (5) letters of application from Anthony Weber, Alan Marvin, Dan Moravec, William Chaney and Scott Goode. Skallerud called three (3) times for any other nominations from the floor. None were given. Paul Payant explained there were two ways the vote could take place; the first being, the top three (3) with the most votes would be placed in the positions; or he explained there would have to be two separate votes taken, the first would eliminate the lowest tally and then the second would do the same, which would leave the remaining three for the positions. It was mutually agreed to just take one vote, and the top three (3) with the most votes would be on the Highway Committee. Chaney withdrew his letter after some discussion. Tellers, Payant and Matuszewski collected all votes. Weber received sixteen (16), Moravec received sixteen (16), Marvin received fourteen (14) and Goode received seven (7). Motion by Chaney to approve/close nominations, second by Piasini. All present voting AYE (20). Motion carried. Weber, Moravec and Marvin are elected to the Highway Committee.

### **APPOINTMENT TO NCWRPC – WILLIAM CHANEY**

Motion by Dehart to appoint William Chaney to the NCWRPC for the next two-year term April 2024 to April 2026, second by Weber. All present voting AYE (20). Motion carried.

### **APPOINTMENT TO ITBEC AND TOURISM – TWO (2)**

Motion by Goode to appoint Mike Miller and William Chaney to ITBEC and William Chaney to the Tourism, second by Weber. All present voting AYE (20). Motion carried.

### **APPOINTMENT TO HUMAN SERVICE BOARD – 2-YEAR APPOINTMENTS FROM APRIL 2024 – APRIL 2026**

Payant stated that Skallerud as the Chair was able to appoint these positions and Skallerud appointed – County Board members – Skallerud and Gretzinger and Citizen member – Tina Anderson, with the 4<sup>th</sup> vacancy left unfilled as the agenda read.

### **APPOINTMENT OF COMMISSION ON AGING MEMBER – ANN KOZIOL (APRIL 2024- APRIL 2027) THREE YEAR TERM**

Motion by Dehart to appoint Ann Koziol to the new three (3) year term, second by Miller. All present voting AYE (20). Motion carried.

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## PERSONAL APPEARANCES

Building Projects – Jeff Musson and Tom Hoffman

Lukas talked about all of the projects that are needed and he introduced the architect and the project manager and explained that the Finance committee looked at all the projects which included the Rotunda/Dome restoration, which will have to happen because of the disrepair it is in, which Musson will show everyone pictures of, the security upgrades and parking lot upgrades. He explained the previous borrowing the County went into did not end up being enough to repair everything with a lot of it going to the Law Enforcement Center. He explained the dome is in rough shape and there are only a few specialized people able to do the work that is needing to be done and they are ready to go with these projects this spring.

Musson went through the list of repairs and upgrades that need to be done in the near future and he brought up the pictures of the Rotunda/dome that showed how much work would need to be done to fix it because of neglect. He told the committee that the brick is not made any more in the size that is on the Rotunda/dome and right now the brick can be sealed but, in the near future it will not be able to be repaired. He showed skylight and explained the water damage that has taken place there and that the dome is covered up by insulation and inside the water is leaking in when it rains pretty bad and the maintenance has to put out a bucket to catch some of the water. The pictures on the inside are starting to peel they will try to get those restored. The security doors and locks are a priority and the fire suppression in the Jail has to be replaced or the expensive equipment just put in will be destroyed in a fire by the sprinkler system in place now. There is also a secure entrance into the courthouse that will deal with safety/security and the accessibility issue the building has now.

Chris Shafer – FCEDP

They are bringing in new business owners and they have funds available for small business loans. They are working closely with the Tribes.

Chairperson report – Tom Tallier

Tallier just wanted to update the Board on his Washington trip when they had asked for the land to sell to a local business owner. He said the Bill is out committee now without opposition and now moving forward, which is a positive note.

## RESOLUTIONS

### **Resolution 23-2024 Offered by Finance**

Motion by Karl to approve the resolution as presented, second by Goode- Motion brought to the floor and a motion by Chaney to amend the resolution to increase the “not to exceed from \$3,000,000 to \$3,500,000” second by Miller. All present voting AYE (16); Absent (4) Dehart, Landru, Tallier, Weber. Motion carried.

Motion by Karl to approve the amended resolution as presented, second by Wirtz. All present voting AYE (16); Absent (4) Dehart, Landru, Tallier, Weber. Motion carried.

### **Resolution 24-2024 Offered by Personnel**

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NOW, THEREFORE, BE IT RESOLVED, that the County of Forest hereby amends its Employee Handbook by adding language in an appendix entitled "Forest County Confidentiality Agreement" as follows:

I understand that in the course of my work for Forest County ("County"), I may have access to confidential information or trade secrets related to official County business, such as information about staff, vendors, the County and/or any client/consumer involved in a county program or receiving County services. Such confidential information or trade secrets may be verbal, on paper, contained in software, visible on-screen displays, in computer readable form, or otherwise, and may include, but is not limited to, medical/health, financial, employment, contractual, or institutional data.

I hereby affirm that I will not in any way access, use, remove, disclose, copy, release, sell, loan, alter or destroy any confidential information or trade secrets except to those the information is intended for, and only as authorized by a direct supervisor, as authorized within the scope of my duties with Forest County, or as required by applicable law. As an employee, I must comply with applicable local, state and federal laws and County ordinances and policies. I have a duty to safeguard and retain the confidentiality of all confidential information and trade secrets. Upon termination of my affiliation with Forest County, or earlier as instructed by the County, I will immediately return to the County all copies of all materials containing confidential information or trade secrets.

I understand that I will be held responsible for my misuse or unauthorized disclosure of confidential information or trade secrets, including the failure to safeguard my information access codes or devices. My obligations under this Agreement are effective as of this day and will continue after my affiliation with Forest County concludes. Violation of these rules will result in discipline and/or other formal action, which may include, but is not limited to, discharge from employment and/or criminal prosecution under appropriate state and federal laws.

I understand this Agreement does not impact my at-will employment status and that I remain employed at-will. I also recognize that my employment with the County, or my continued employment, is sufficient consideration in exchange for my entrance into this Agreement. Motion by Peterson to approve the resolution as presented, second by Piasini. All present voting AYE (15); Absent (5) Dehart, Gretzinger, Landru, Weber, Wirtz. Motion carried.

### **Resolution 25-2024 Offered by Forestry**

NOW, THEREFORE, BE IT RESOLVED that the Forest County Forestry and Recreation Department will meet the financial obligations necessary to fully and satisfactorily complete the project and hereby authorizes and empowers the following officials or employees to submit the following documents to the Wisconsin Department of Natural Resources for financial assistance that may be available:

1. Sign and submit a grant application and enter into a grant agreement with the DNR-Forest Administrator, Travis Wollenberg.
2. Submit required reports to the DNR to satisfy the Agreement/Contract as appropriate-Forest Administrator, Travis Wollenberg.

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3. Submit reimbursement request(s) to the DNR per the Agreement/Contract-Forest Administrator, Travis Wollenberg.
4. **Sign** and submit other documentation as necessary to complete the project per the Agreement/Contract-Forest Administrator, Travis Wollenberg.

BE IT FURTHER RESOLVED, that the County will comply with all local, state and federal rules, regulations and ordinances relating to this project and the cost-share Agreement/Contract.

Motion by Chaney to approve the resolution as presented, second by Miller. All present voting AYE (14); Absent (6) Dehart, Dewing, Gretzinger, Landru, Tallier, Weber. Motion carried.

### ORDINANCES

#### **Ordinance 02-2024 Offered by Forestry and Recreation**

Motion by Goode, second by Piasini to adopt the ordinance as presented. All present voting AYE (13); Absent (7) Dailey(power outage, Teams closed down), Dehart, Dewing, Gretzinger, Landru, Tallier, Weber. Motion carried.

### ANNUAL REPORTS

#### 2023 Annual Public Health Report

Motion by Miller to place the annual report on file with the County Clerk's Office, second by Goode. All present voting AYE (13); Absent (7) Dailey(power outage, Teams closed down), Dehart, Dewing, Gretzinger, Landru, Tallier, Weber. Motion carried.

### ADJOURNMENT

There being no further business, Motion by Karl to adjourn, second by Goode. All present voting AYE (13); Absent (7) Dailey(power outage, Teams closed down), Dehart, Dewing, Gretzinger, Landru, Tallier, Weber. Motion carried. Meeting adjourned at 3:13 p.m.

These minutes are not official and are subject to change. They will be officially approved at the May 7, 2024 Forest County Board of Supervisors meeting.

Nora Matuszewski  
Forest County Clerk