

FOREST COUNTY UWEXT COMMITTEE MEETING MINUTES

COMMITTEE: FOREST COUNTY UWEXT COMMITTEE

DATE: Monday, October 23, 2023

TIME: 2:30 PM

PLACE: COUNTY BOARD ROOM, ROOM 107

CALL TO ORDER

Vice Chairperson, Ron Karl called the meeting to order at 2:35 p.m.

ROLL CALL

UWEXT Committee: Tom Tallier, Ron Karl, Brian Piasini, Bill Chaney, Cindy Gretzinger (excused)

OTHERS PRESENT: None

UWEXT: Amber Rehberg (present), Steve Watson (present), Karly Harrison (present), Kenzie Carlson (present), Anne Williams (present), Terri Kolb (absent), Mary Stys (absent)

OTHERS PRESENT: Mary Beck

APPROVE AGENDA:

Motion by Chaney to approve agenda, seconded by Tallier. All present voting AYE. Motion carried.

PUBLIC COMMENT

No Public Comment

APPROVAL OF LAST MINUTES from the July 26, 2023, UWEXT Committee. Motion by Chaney to approve the July 26, 2023 meeting minutes, seconded by Piasini. All present voting AYE. Motion carried.

UWEXT

- I. Area Extension Director Updates from Amber Rehberg
 - A. Forest County Staff Updates
 1. PYD and CDI Positions
 - a) Community Development Educator – In final stages of approval with UW-Madison Division of Extension Dean’s Leadership Team. Will have an update on next steps by the end of this week. If not able to move forward with 1.0 FTE Community Development Educator; AED will work with Extension Committee Chair to call a meeting to discuss options and next steps.
 - b) Healthy Communities Coordinator – Karly Harrison was hired in this role and started on August 28. This position is a combination

of FoodWise program dollars and the Health and Well Being position. It is solely focused on Forest County.

- c) 4-H/PYD Educator – Anne Williams is the .5 FTE 4-H Educator in Forest County as of September 4. Anne is also .5 FTE 4-H Educator in Oneida County.
 - d) Other – Tom Tallier shared that he would like to see Extension continue to serve and support efforts of the Forest County Community Coalition and to continue writing articles for the Forest Republican. AED Rehberg shared that Extension is committed to being in the space; evaluating which staff members will attend based on programming focus and needs of the coalition. Also reassured that staff will continue to write articles and distribute via different media outlets, including Forest Republican.
- B. 2024 Extension Contract – No Action Taken; Waiting on Decision regarding Community Development Position. Will Review and Sign Final Contract Following November County Board Meeting.
- C. 2024 Budget
- 1. Discussed FY2024 Budget. The Forest County Community Coalition Dues have been being paid out of Extension’s Miscellaneous Line Item. The Line Item was cut due to lack of understanding where the funds were going.
 - 2. Much discussion about “why” the Forest County Community Coalition Dues are paid through Extension. In the future, a new line item will be created for clarity and transparency.
 - 3. If we cannot find \$1000 in the budget for FY2024, there was a motion made to move to Finance Committee to create a resolution to carryover funds for FY2023 to pay the dues in FY2024. Motion to forward to finance, if needed, by Chaney, second by Piasini. All present voting AYE. Motion carried.

II. Program Reports

- A. 4-H Educator– .5 FTE - Anne Williams
 - a) Participated in Forest County Fair; connected with key volunteers and had a 4-H Promo Display in 4-H/Youth Building. Connecting with educators and assessing needs of communities and youth.
- B. Healthy Communities Coordinator - .8 FTE – Karly Harrison
 - a) Excited to be back and working closely with Health Department on the Community Health Plan.
 - b) Organized Great Apple Crunch with schools and Forest County Potawatomi Farm.
 - c) Working to create a Food Pantry Resource Guide.
- C. National Digital Navigator – 1.0 FTE - Steve Watson

- a) Community programs; Library visits, Parent Cafes at FCP, Workshops. School District visits for Open House and Parent Teacher Conferences. Youth Gaming Program.
 - b) Client Meetings held Based on Individual Needs.
 - c) Started Distributing Equipment; computers and tablets
- D. USDA Community Business/Economic Development Effort in Wabeno - Kenzie Carlson
 - a) Kenzie shared FINAL Report for the USDA Rural Business Development Grant for the Wabeno Community; report was shared with key leaders in Wabeno and is on file at Extension Office and available upon request
 - b) It was a Planning Grant, which means that groundwork was done for future grants and programming

FUTURE AGENDA ITEMS

Community Development Position Update; 2024 Final Contract; Possible Resolution on Carryover Funds for FY2024

SET MEETING DATE, TIME, AND LOCATION

DTB dependent on UW-Madison Division of Extension Contract and Need for a Resolution Regarding Carryover Funds for FY2024.

ADJOURN

There being no further business, motion by Chaney to adjourn, second by Piasini. All present voting AYE. Motion carried. Meeting adjourned at 3:36 p.m.

These minutes are not official and are subject to change. They will be officially approved at the next scheduled UWEXT Committee Meeting.