

FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING
DATE: OCTOBER 10, 2023
TIME: 10:00 AM
PLACE: FOREST COUNTY COURTHOUSE COUNTY BOARD ROOM

CALL TO ORDER

Chairman Miller called the meeting to order at 10:04 A.M.

ROLL CALL

Members present: Jungwirth, Miller, Koziol, Van Grinsven, Sommer (via telephone), Abney, Hill, Black

Members absent: None

Others Present: Kathy Fohrman, Kristy Campbell, Heather Holcomb

APPROVE AGENDA

Motion by Koziol to approve agenda as amended at the Chairperson's discretion, second by Abney. All present voting (AYE). Motion carried.

APPROVE SEPTEMBER 12TH, 2023 MEETING MINUTES

Motion by Van Grinsven to approve minutes from September 12th, 2023 meeting, second by Hill. All present voting (AYE). Motion carried.

DISCUSSION OF 2024 BUDGET

Heather Holcomb, via telephone, clarified the 2024 Budget document. There are 9 budget clusters for which FC COA is responsible: IIIB (Administration), CM (Congregate Meals), HDM (Home Delivered Meals), IIID PREVENTION (Health Promotions), IIIE NFCSP (National Family Caregiver Support Program), AFCSP (Alzheimer's Family Caregiver Support Program), DOT (Department of Transportation) 85.21, DOT (Department of Transportation) 53.10 and EBS (Elderly Benefits Specialist). EBS is funding through the ADRC. The 2024 budget request is over the 2023 budget by \$6888.

PUBLIC COMMENT

None.

DISCUSSION AND POSSIBLE APPROVAL OF UPDATED AGING PLAN

The Aging Plan has been updated by Aging Director Fohrman. It has also been approved by Nick Musson from GWAAR. Motion by Koziol to approve the updated Aging Plan, second by Abney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF LAKELAND CARE AND INCLUSA CONTRACTS

These contracts have been sent to Paul Payant for his review. No action taken at this time.

DISCUSSION AND POSSIBLE APPROVAL OF COMMISSION ON AGING BY-LAWS

Koziol incorporated suggestions by Nick Musson into another by-laws draft. Koziol will create another draft to include suggestions from COA discussions.

DIRECTOR'S REPORT

- 104 Stock Boxes will be dropped off at the Old Gas Depot near Schaefer's. They will be handed out on 10.11.23 between 9:00 and 11:00. Future deliveries of Stock Boxes will be stored by Jay Schaefer.
- Another bus driver, Kevin Kramer, has been hired and has already begun driving a bus.
- Aging Clerk, LTE Stephanie Denton, has been hired.
- Director Fohrman will enter Aging Office data into the Wellsky database by the end of October.
- Director Fohrman is working on DOT 85.21 funding.
- Assessment of Home Delivered Meals recipients is in progress.

FUTURE AGENDA ITEMS

- By-Laws.
- Lakeland Care and Inclusa contracts.
- Bids for catering.
- Tablets used for entering data into Schedule Plus database.

NEXT MEETING DATE

November 2, 2023, 12:00 P.M.

November 16th, 2023 meeting is tentative.

ADJOURNMENT

Motion by Koziol to adjourn meeting at 11:40 A.M., second by Van Grinsven. All present voting (AYE).
Motion carried.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.