

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	SEPTEMBER 28, 2023
TIME:	1:00 P.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 1:00 p.m. and read the agenda.

ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas, Skallerud

Absent:

Others Present: Nora Matuszewski

APPROVE AGENDA

Motion by Skallerud to approve the agenda as presented, second by Chaney. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 25, 2023 FINANCE MEETING

Motion by Chaney to approve the minutes from the September 25, 2023 Finance meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

DISCUSSION/ACTION ON RETAINING A MARKETING FIRM FOR THE REFERENDUM

The committee spoke with Jack Sturgis from Captiva Marketing about the County need for a referendum and if Captiva had done referendums for any counties before. The committee explained the situation the County is currently dealing with levy constraints and increased costs limiting what can be done to improve or continue services. The committee asked him to come back and give them some costs for the scope of project they are looking at; they explained to him if costs exceeded a certain amount the County would have to go out to bids.

DISCUSSION/ACTION ON 2024 BUDGET

The Clerk is still waiting on Social Services, Aging budgets. The budget is figured at the 6.50% for health insurance increases for the time being. The Clerk told the committee she worked with the insurance agent to get the forms filled out to go out to bids for health insurance.

Adjustments:

- Maintenance – Add a new line item for Gun Range Revenues and add an LTE Maintenance position at eight (8) hours per week at the starting wage for a Maintenance Worker. A question came up about the gun range and the grant that Kircher received for work on it.
- District Attorney – Discovery Revenues will be raised from \$6,000 to \$6,5000. Visual Labs expense will be a new line item and \$1,000 will be moved from Miscellaneous expense into it. Outlay item Unknown technology will be reduced from \$1,000 to \$500.

Removed \$500 from Training/education because it has never been utilized for at least four (4) years. Dropped transcript fees from \$2,000 to \$1,000.

- Elections – Added \$10,000 to Advertising for the referendum for marketing.
- Family Court Mediation – Raised Mediation Fees Revenue from \$0 to \$300.
- Forestry – Forestry stumpage dropped from \$56,000 to \$52,000 to cover costs diverted to 2% Land Acquisition fees. Chaney told the committee the foresters are working with the DNR and he thought they were going to bring in \$8,000 this year working for them. The committee asked if it was GNA and he did not think so. The committee will discuss with Wollenberg and see if this is something they need to budget for as well as GNA estimate. The work being done for the DNR will need a new revenue account if it continues to track the revenue.
- Human Service Center – Oneida County and Vilas County are pulling out of the Human Service Center at the end of 2024 and they currently have a \$6,000,000 surplus in their fund. The committee asked the Clerk to contact Corporation Counsel about funding for 2024 and if it made sense to fund them if they have such a large surplus and there is talk that the Center is considering bonuses and payouts for current employees.

The committee will begin with the Jail at the next meeting.

FUTURE AGENDA ITEMS:

- Marketing Firms
- 2024 Budget
- Health Insurance quotes
- Department Head meetings
- Next Meetings: October 4th at 9:00 a.m. – October 11th at 9:00 a.m. – October 11th at 1:00 p.m. – October 18th at 9:00 a.m. and October 20th at 9:00 a.m.

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting Adjourned at 4:20 p.m.