

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL/AGING
DATE: SEPTEMBER 25, 2023
TIME: 3:00 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Anderson called the meeting to order at 3:00 p.m. and read the agenda.

ROLL CALL

Present: Anderson, Black, Chaney, Gretzinger, Goode, Lukas, Miller, Skallerud

Absent: Dailey, Landru

Others Present: Nora Matuszewski, Kathy Fohrman

Motion by Lukas to forego the reading of the agenda, second by Goode. All present voting (AYE).
Motion carried.

APPROVE AGENDA

Motion by Skallerud to approve the agenda as presented, second by Lukas. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE PERSONNEL MEETING FROM THE SEPTEMBER 15, 2023 MEETING

Motion by Goode, to approve the minutes from the Personnel meeting from September 15, 2023, second by Chaney. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION: The committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises, and pursuant to Wis. Stat. § 19.85(1)(f)” considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data,” this closed session relates to:

- Discussion of promotion in Sheriff’s Department and processes and authority considerations related to the same

Motion by Chaney to convene into closed session, second by Skallerud: Roll Call Vote: Anderson (AYE), Black, (AYE), Chaney (AYE), Goode (AYE), Lukas (AYE), Miller (AEY), Skallerud (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Chaney to reconvene to open session to take action if appropriate, on matters discussed in closed session, second by Skallerud. All present voting (AYE). Motion carried.

No Action

CLOSED SESSION: The committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises,” this closed session relates to:

- Interviews-Van/Bus Drivers
- Zoning part-time employee request and job description

Motion by Miller to convene into closed session, second by Chaney: Roll Call Vote: Anderson (AYE), Black, (AYE), Chaney (AYE), Goode (AYE), Lukas (AYE), Miller (AEY), Skallerud (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Skallerud to reconvene to open session to take action if appropriate, on matters discussed in closed session, second by Chaney. All present voting (AYE). Motion carried.

Motion by Black to hire K. Kramer for the part-time van/bus driver position, second by Miller. All present voting (AYE) (5); Absent (Goode), Abstain (Lukas). Motion carried.

Motion by Skallerud to hire J. Ingram for the part-time van/bus driver position, second by Miller. All present voting (AYE). Motion carried.

Motion by Miller to move the Zoning part-time employee position to the next scheduled Finance meeting, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON T. SCHUMACHER WAGE INCREASE TO FULL WAGE FOR DIRECTOR

Motion by Chaney to raise T. Schumacher to the full director wage beginning with the next pay period, second by Skallerud. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON T. SCHUMACHER REQUEST FOR ADDITIONAL AT HOME TRAINING DATES

Motion by Lukas to allow T. Schumacher additional training days from home, to get her caught up to date on them, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON NEW SOCIAL SERVICES EMPLOYEE STARTING WAGE – T. SAARI

Motion by Skallerud to set the starting wage for T. Saari at \$20.00 per hour, second by Chaney. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

- Zoning PT position
- Employee discipline/termination

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ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Black. All present voting (AYE). Motion carried. Meeting adjourned.