

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	SEPTEMBER 25, 2023
TIME:	9:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 9:08 a.m. and read the agenda.

ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas, Skallerud

Absent:

Others Present: Nora Matuszewski, Brian Hazelett (Ansay Associates), Tracy Schumacher

APPROVE AGENDA

Motion by Anderson to approve the agenda as presented, second by Gretzinger. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE SEPTEMBER 14, 2023 FINANCE MEETING

Motion by Gretzinger to approve the minutes from the September 14, 2023 Finance meeting, second by Skallerud. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

DISCUSSION/ACTION ON HEALTH INSURANCE QUOTE AND GOING OUT TO BIDS

Brian Hazelett (Ansay Associates), the county agent for health insurance was available for a discussion on the health insurance quote that came in from UMR, which was originally at 9.5% and an uncertainty of a deal with Aspirus for provider services. Brian spoke with UMR and was able to get the renewal down to 6.5%, but, with the same uncertainty of the Aspirus issue. The committee was unhappy that UMR came in at 9.5% and then when Brian spoke with them and they came down 3%. Lukas wondered if the fact that Forest County has all of their insurance with WCA why it is not factoring in on renewal costs.

Motion by Gretzinger to have Brian go out to bids for Forest County, second by Anderson. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON WCA INSURANCE INCREASES FOR 2024

No Action

DISCUSSION/ACTION ON RETAINING A MARKETING FIRM FOR THE REFERENDUM

Skallerud reached out to one firm on marketing for the referendum. The Clerk will ask other clerk's if they have done any marketing as well.

DISCUSSION/ACTION ON INCREASED HOURS FOR THE FISCAL POSITION IN
SOCIAL SERVICES FROM 35 TO 40 HOURS PER WEEK FOR THE 2024 BUDGET;
FORWARDED FROM SOCIAL SERVICES COMMITTEE

Motion by Anderson to approve the 40 hours in the 2024 budget and forward to Personnel for approval, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON INCREASED HOURS FOR THE PH ASSISTANT AND PH
CLERK FROM 35 TO 40 HOURS PER WEEK IN THE 2024 BUDGET: FORWARDED
FROM HEALTH COMMITTEE

Motion by Skallerud to allow the 40 hours per week in 2024 with grant funding: not change the job descriptions because of grant funding and take up on an annual basis, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON INCREASED HOURS FOR THE JUDICIAL ASSISTANT AND
REGISTER IN PROBATE FROM 35 TO 40 HOURS PER WEEK IN THE 2024 BUDGET
YEAR; FORWARDED FROM THE JUDGE

Motion by Gretzinger to not change the job descriptions but, allow 40 hours per week for the 2024 budget; when and if the referendum takes place, it will determine if the increase is permanent, second by Skallerud. All present voting (AYE). Motion carried.

There was discussion about the previous motions and there was an amendment to apply to all three motions.

Motion by Skallerud to amend the language of the two motions for the fiscal and the PH health and PH clerk to follow the motion stated in the judicial employee's resolution above, "to not change the job descriptions but, to allow 40 hours per week for the 2024 budget, when and if the referendum takes place, it will determine if the increase is permanent, second by Anderson. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON LAPTOP AND ACCESSORY PURCHASES FOR THE BOARD
MEMBERS, POSSIBLE FUNDING FROM THE LATCF AND FORWARDING IN
RESOLUTION FORM TO THE FULL COUNTY BOARD

Motion by Skallerud to approve using LATCF funding for laptops, cases, mouse, office 365, emails, not to exceed \$25,000 with electric set up in the County Board room, second by Anderson. All present voting (AYE). Motion carried.

The committee asked to see if the laptop bags could come with the Forest County logo on them.

DISCUSSION/ACTION ON A CARD ACCESS ESTIMATE FOR THE MAIN ENTRANCE;
POSSIBLE FUNDING FROM LATCF AND FORWARDING IN RESOLUTION FORM TO
THE FULL COUNTY BOARD

Motion by Skallerud to purchase a 6-card access out of LATCF funding and forward to full county board for approval, second by Campbell. All present voting (AYE). Motion carried.

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FINANCE COMMITTEE MINUTES

DISCUSISON/ACTION ON 2024 BUDGET

The Clerk is still waiting on Social Services, Aging and the Recreation Officer. The budget is figured at the 6.50% for health insurance increases for the time being.

Advertising will be having a meeting to look what needs to be put in the budget for 2024. Lukas asked the Clerk about the current printer in the department and with four elections next year it may be time to upgrade. The Clerk was just informed last week that the current printer parts will not be supported anymore and it is past it's life expectancy. The Clerk will speak with EO Johnson on upgrading. The Clerk is requesting an increase for the Administrative Coordinator from \$5,000 to \$10,000 per year until the committee figures out what will happen with the referendum; the committee did not have a problem with that. Lukas reminded the Clerk to add additional money in the County Board budget for the Conservation Congress. The Land and Water will need to adjust their budget to be in/out with grant funding.

FUTURE AGENDA ITEMS:

- Marketing Firms
- 2024 Budget
- Health Insurance quotes
- Department Head meetings
- Next Meeting: September 28th at 1:00 p.m.

ADJOURNMENT

There being no further business, motion by Skallerud to adjourn, second by Anderson. All present voting (AYE). Motion carried. Meeting Adjourned at 12:20 p.m.