

SOCIAL SERVICES COMMITTEE MINUTES

COMMITTEE: SOCIAL SERVICES
DATE: SEPTEMBER 14, 2023
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Skallerud (filled in as chair for Anderson) called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Black, Gretzinger (sat in for quorum), Skallerud, Karl (came in and was present at closed session)

Absent: Anderson, Goode

Others Present: Tracy Schumacher, Nora Matuszewski

APPROVE AGENDA

Motion by Gretzinger, second by Black to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVE PERSONNEL/SOCIAL SERVICES MINUTES FROM THE AUGUST 30, 2023 MEETING

Motion by Black to approve the minutes from the August 30, 2023 Personnel/Social Services meeting, second by Skallerud. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None.

CLOSED SESSION: The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

This closed session relates to:

- Interviews – Lead Social Worker
- Interviews – Social Services LTE Worker
- Interviews – Clerk
- I.M. employee wage increase

Motion by Black to convene into closed session, second by Skallerud: Roll Call Vote: Black (AYE), Gretzinger (AYE), Skallerud (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Black to reconvene to open session, second by Karl. All present voting (AYE). Motion carried.

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Motion by Black to approve Wendy Massey as the Lead Case Manager with 5% decrease in full wage, forward to Personnel for approval, second by Gretzinger. All present voting (AYE). Motion carried.

Motion by Karl, to offer the LTE Case Manager position to Taylor Saari, at the base rate for the position, second by Black. All present voting (AYE). Motion carried.

Motion by Black to offer the LTE position as Clerk to Stephanie Denton, at the base starting wage for the Clerk position, second by Karl. All present voting (AYE). Motion carried.

I.M. Wage increase – No Action

DISCUSSION/ACTION OF DEPARTMENT'S ONGOING CASES

Tracy Schumacher states that there are:

- 36 Children in out of home care
- 7 Children on In-home CHIPS
- 2 Children on Out-of-state courtesy services
- 4 Cases out of home -Juvenile
- 1 guardianship going out of home
- 2 Families in protection plan
- 7 subsidized guardianships

Schumacher is starting to clean up cases in the system, there are 90 cases and 49 of them are old cases that were not closed out from the previous workers. She will work on those first; those take about 1 to 2 hours to complete.

No action.

DISCUSSION/ACTION ON ADDITIONAL AT HOME TRAINING DATES FOR THE DIRECTOR

Tracy explained to the committee that she has a lot of Supervisor training she needs to take that even the former director had not taken and even if she closes her door and asks for no one to enter, it is not happening and she needs to get these trainings completed. She asked other counties how they get these trainings done while at work and was told they do all of theirs from home.

Motion by Gretzinger to approve additional at home training days as needed for Schumacher and forward to Personnel for approval, second by Black. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON A COMMUNITY HALLOWEEN EVENT TO BENEFIT THE COMMUNITY CLOSET

Schumacher told the committee she would like to have a Halloween event the day before Halloween to help with fund raising for the community closet. She is thinking of maybe asking all departments to join in on trick-or-treat for the kids.

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Motion by Black to approve the community Halloween event the day before Halloween, second by Karl. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON FISCAL WORK SCHEDULE

Motion by Gretzinger to approve the additional hours and move forward to Finance for possible approval in the 2024 budget, second by Karl. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON CHILD PROTECTION PROFESSIONAL STARTING WAGE (T. SHORT) TO FORWARD TO PERSONNEL FOR APPROVAL

Motion by Karl to approve \$22.95 per hour, plus years of service; forward to Personnel for approval, second by Black. All present voting (AYE). Motion carried.

UPDATE ON SECURE DETENTIONS

The invoice for juvenile secure detentions in Marathon County was for \$104,000 putting the Sheriff Department over budget in the amount of \$195,064, which is not something the department can help.

UPDATE ON DELIVERY OF NEW VEHICLE

The Clerk received an email that the car is in production and should be delivered by the end of September.

FUTURE AGENDA ITEMS

- Narcan Policy
- Human Service resolution
- Department policies
- Safety training
- Separation of the CST-APS and Family Support Worker

ADJOURNMENT

There being no further business, motion by Skallerud to adjourn, second by Karl. All present voting (AYE). Motion carried. Meeting adjourned at 6:31 p.m.