

FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING
DATE: SEPTEMBER 12, 2023
TIME: 10:00 AM
PLACE: FOREST COUNTY COURTHOUSE COUNTY BOARD ROOM

CALL TO ORDER

Chairman Miller called the meeting to order at 10:05 A.M.

ROLL CALL

Members present: Jungwirth, Miller, Koziol, Van Grinsven, Sommer, Abney, Hill

Members absent: Black

Others Present: Kathy Fohrman, Kristy Campbell, Heather Holcomb

APPROVE AGENDA

Motion by Sommer to approve agenda as amended at the chairperson's discretion, second by Hill. All present voting (AYE). Motion carried.

APPROVE AUGUST 8th, 2023 MEETING MINUTES

Motion by Koziol to approve minutes from July 11th, 2023 meeting, second by Van Grinsven. All present voting (AYE). Motion carried.

INTRODUCTION TO HEATHER HOLCOMB AND UPDATE IN THE FISCAL DEPARTMENT

Heather Holcomb will be working with Forest County to clarify fiscal issues, including clean-up, training in financial practices, and organization. Kristy Campbell will be taking over the role of Fiscal Agent. Heather will work remotely for the most part but can travel to Crandon as needed. An end date for her services is to be determined.

PUBLIC COMMENT

None.

DISCUSSION AND POSSIBLE APPROVAL OF INCLUSA'S COUNTER PROPOSAL OF A TRANSPORTATION CONTRACT

Motion by Sommer to accept the counter proposal from Includa without the Non-Med Ride Fixed Route, second by Van Grinsven. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF RECENT UPDATES OF LAKELAND CARE'S TRANSPORTATION CONTRACT SUBMISSION

The following stipulations will be included in the contract:

- Termination of contract upon notification for both parties;
- Duration of contract will be five years with an annual review, with the exception of a review in six months from inception of the contract in the first year;
- The Commission on Aging reserves the right to refuse to transport;
- Transportation from Crandon will take place within a 125-mile radius, with Crandon as the starting point.

This contract will be reviewed by Paul Payant, Corporation Council for Forest County.

REVIEW OF INSURANCE FOR FOREST COUNTY COMMISSION ON AGING'S RIDERSHIP LIABILITY

The Commission on Aging has determined that current coverage for transportation services by the Commission for Inclusa and Lakeland Care ridership is sufficient.

DISCUSSION AND POSSIBLE APPROVAL OF THE MOU FOR THE USE OF THE COA BY THE FOREST COUNTY EMERGENCY MANAGEMENT DEPARTMENT

Motion by Koziol to accept MOU for the use of the COA by the Forest County Emergency Department, second by Abney. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF THE BY-LAWS SUGGESTIONS ADDED BY NICK MUSSON

The Commission on Aging reviewed the suggestions offered by Nick Musson, GWAAR consultant, and incorporated them into the most recent by-laws draft.

DIRECTOR'S REPORT

- Four applicants for the bus driver position will be interviewed on September 25, 2023.
- A Scam Awareness presentation by Jeffrey Kirsten will take place at Water's Edge on Thursday, September 21, 2023. Director Fohrman reports that approximately 60 people are signed up to attend.
- There are 80 Stockbox participants enrolled. The Stockbox groceries will be picked up in Rhinelander on October 3, 2023.
- Director Fohrman has completed and submitted the grant proposal.
- Bids will be going out for meal site catering.
- Bus ridership is low. Director Fohrman is planning on two Special Events per month. There was good turnout for a trip to the Farmer's Market in Eagle River. Future Events include a Colorama Tour, a trip to Helene's Orchard, and a Spook Tour.
- Meal sites are functioning well, with good participation.
- Darryl Landreau has been working on evaluating COA ridership:
 - Held a transportation hearing.
 - Spoke at the Alvin Mealsite.
 - Presented at an agency meeting.
 - Will present at Scam Awareness event.

- Will connect with the Sokaogon Chippewa Mole Lake community regarding transportation
- Advocating for Forest County elderly at the state level is one of the expectations of the COA.

FUTURE AGENDA ITEMS

- Aging Plan.
- Lakeland Care and Inclusa contracts.
- Update on drivers.
- Consideration of By-Laws.

NEXT MEETING DATE

October 10, 2023, 10:00 A.M.

November 14th, 2023 meeting will be changed to November 16th, 2023, 10:00 A.M.

ADJOURNMENT

Motion by Hill to adjourn meeting at 12:03 P.M., second by Van Grinsven. All present voting (AYE).
Motion carried.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.