

BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY
DATE: JULY 17, 2023
TIME: 4:30 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 P.M.

ROLL CALL

Members Present: Landru, Lukas, Dehart, Skallerud

Absent: Fulcer

Others Present: Nora Matuszewski, Jeff Musson, Stephanie Montgomery, Kathy Gibbs, Dave Wiebelhaus

APPROVE AGENDA

Motion by Skallerud second by Landru to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE MAY 2, 2023 PUBLIC PROPERTY/BUILDING MEETING

Motion by Skallerud second by Landru to approve the minutes from the May 2, 2023 Public Property/Building meeting. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION ON THE NORTH ANNEX ROOF BIDS; POSSIBLE ACTION

Musson explained there were three (3) bids on the North Annex roof bids:

	Total Bid Amount	Added insulation/SF
Custofoam Corporation	\$ 80,825.00	\$3.50
Kulps of Stratford	\$ 83,063.00	\$1.17
Crafts Inc.	\$133,681.00	\$2.08

The successful bidder was required to be a Fibertite certified dealer and the low bidder was not a certified dealer; which makes it an irregular bid. The low bidder had bid a few thousand lower, but, the added insulation, which may be a problem was bid by them almost three (3) times higher than the next bidder.

Motion by Skallerud to award the bid to Kulps of Stratford, because of being a certified dealer and they were lower on the unknown, second by Dehart. All present voting (AYE). Motion carried.

MUSSON UPDATES; POSSIBLE ACTION

Musson explained that he felt he did not have the capacity to work on the site work for the complex and suggested the committee do an RFP for a firm using the design already done for the project. He will continue to work on the Dome project and the SWAT Truck project and the doors.

DISCUSSION ON SNOOP SHOP REQUEST FOR FIRE/STREET NUMBER; POSSIBLE ACTION

Kathy Gibbs from the Snoop Shop was in to explain the problems they are having with deliveries as well as people coming to do repairs on the building. They have also applied for a 501C status and they need a physical address for all of these issues. Montgomery explained this was in the jurisdiction of the City of Crandon but, she would help along the process and is currently working with Andy Ostrowski on it. The committee just needs to give the okay to continue and get the fire number, which can be placed on the building and not on a pole.

Motion by Skallerud to approve to have a fire number assigned to the building, second by Landru. All present voting (AYE). Motion carried.

DISCUSSION ON A FIRM TO WORK ON THE SURVEY AND OUTLYING GROUNDS WORK IN PLACE OF MUSSON; POSSIBLE ACTION TO GO OUT TO BIDS

Motion by Skallerud to have Musson go out for RFPs for general survey companies for the site work at the complex, second by Dehart. Motion carried.

DISCUSSION WITH MAINTENANCE ON THE ADRC CLEANING; POSSIBLE ACTION

The cleaning of the ADRC building has never been in the lease and no one is sure why it started but, it is not budgeted for.

Motion by Skallerud to send a letter to Brensinger that cleaning is not part of the lease and it will be discontinued immediately. If they would like the County to clean, they will have to come before the committee and possibly adjust the lease to cover the cost, second by Landru. All present voting (AYE). Motion carried.

DISCUSSION WITH MAINTENANCE ON ITEMS STORED AT THE FAIRGROUNDS; POSSIBLE ACTION

Every year the Maintenance has to remove many items from the Fair building and then move them back; among the items are light fixtures.

Motion by Dehart to dispose of the old Courthouse light fixtures, second by Skallerud. All present voting (AYE). Motion carried.

DISCUSSION ON CHAMBER EVENTS ON THE COURTHOUSE SQUARE, JULY 29TH AND SEPTEMBER 23RD, 2023; POSSIBLE ACTION

Motion by Landru to approve both events, second by Skallerud. All present voting (AYE). Motion carried.

DISCUSSION ON PROBLEMS WITH THE AIR CONDITIONING IN OFFICES; POSSIBLE ACTION

Motion by Skallerud to have Dave and Nora work on an email or memo to all staff about windows being open and contacting maintenance when there is an issue, second by Dehart. All present voting (AYE). Motion carried.

DISCUSSION ON THE ELECTRICAL FEED FOR THE NORTH ANNEX; POSSIBLE ACTION

Motion by Skallerud to have Musson reach out to Bruce Cottrell about the project so he can tell the committee what should be done to move forward, second by Landru. All present voting (AYE). Motion carried.

UPDATE ON CAPITAL PROJECTS FUND BALANCE

The balances were presented.

POSSIBLE FUTURE AGENDA ITEMS

- Updates – Maintenance
- Updates – Musson
- Fire Suppression system - Law Enforcement Center (POD & IT)
- Water Softener – Law Enforcement Center
- Deer Issues

ADJOURNMENT

Motion by Dehart to adjourn, second by Skallerud. All present voting (AYE). Motion carried. Meeting adjourned at 5:32 p.m.