

FINANCE COMMITTEE MINUTES

COMMITTEE:	FINANCE
DATE:	JULY 13, 2023
TIME:	9:00 A.M.
PLACE:	FOREST COUNTY BOARDROOM

CALL TO ORDER

Chairman Lukas called the meeting to order at 9:00 a.m. and read the agenda.

ROLL CALL

Present: Anderson, Campbell, Chaney, Gretzinger, Lukas

Absent:

Others Present: Nora Matuszewski, Ron Skallerud, Christy Conley, Dave Wiebelhaus, Stephanie Montgomery, Cortney Britten

APPROVE AGENDA

Motion by Chaney to approve the agenda as presented, second by Anderson. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JUNE 7, 2023 PERSONNEL AND FINANCE MEETING

Motion by Campbell to approve the minutes from the June 7, 2023 Personnel and Finance meeting, second by Chaney. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION

Closed Session: The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85 (1)(e) "Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session", this closed session relates to:

- Discussion with Tower Attorney on current American Tower lease agreement and possible new lease agreement extension
- Discussion with Tower Attorney on current Vertical Bridge Tower Lease agreement and possible update of said agreement

Motion by Chaney to convene into closed session, second by Anderson: Roll Call Vote: Anderson (AYE), Campbell (AYE), Chaney (AYE), Gretzinger (AYE), Lukas (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Chaney, second by Campbell to reconvene to open session to take action, if appropriate, on matters discussed in closed session. All present voting (AYE). Motion carried.

The Vertical Bridge Contract is almost finalized with a \$1,025 per month payment and a 3% increase annually, with a \$7,000 sign-on, Anita is just waiting on the MOU and it is ready to be signed.

Motion by Campbell to approve giving Gretzinger and Matuszewski the authority to sign the Vertical Bridge Contract when finalized, second by Anderson. All present voting (AYE). Motion carried.

DISCUSSION/POSSIBLE ACTION ON ESTIMATES TO PURCHASE A NEW VEHICLE FOR THE HEALTH DEPARTMENT

Motion by Anderson to approve the bid from Parson's for the new 2023 Red Tahoe, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/POSSIBLE ACTION ON RATIFYING THE APPROVAL TO PURCHASE A NEW VERTICAL UNIT VENTILATOR FOR THE COURTROOM WHICH FROZE AND BROKE CAUSING THE WATER DAMAGE TO THE COURTHOUSE ON FEBRUARY 4TH, 2022

Motion by Campbell to ratify the decision to purchase the Vertical unit ventilator, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/POSSIBLE ACTION ON RETENTION BONUSES FORWARDED FROM SHERIFF AND JUSTICE

There was discussion on holding off on any bonuses until the wage study is complete and picking out one department over another is not good just because they may have money remaining in a budget. Cleereman told the committee that she had heard Mark O'Connell talk about sign-on bonuses and he was against them. Gretzinger asked the Clerk to contact O'Connell to come and speak at a County Board meeting on the subject.

Motion by Gretzinger regarding retention bonuses that they be put on hold until such time as the Finance committee can look at the upcoming 2024 budget and possibly look at an alternative to retention bonuses to include all employees, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION/POSSIBLE ACTION ON THE LABOR DAY KISS CONCERT AND STEPS MOVING FORWARD

There was a long discussion about the safety of the employees and the increased population for the Brush Run, partnered with the KISS concert being Friday night making it more difficult for anyone to come into the building to do any business until after 2:00 p.m. in the afternoon.

Motion by Gretzinger that on Friday, September 1st, 2023 the Forest County Courthouse will be closed for the entire day, due to reasons of safety concerns for the employees and the protection of property due to the expected overrun of attendees for the Brush Run, the KISS Concert (last in Wisconsin), the parade and increased expected volume of attendees; shall be a paid day for the Courthouse employees, except for custodial employees; day off will be non-precedented, second by Chaney. All present voting (AYE) (4); (NO) (1), Lukas. Motion carried.

FINANCE COMMITTEE MINUTES

DISCUSSION/ACTION ON SUPPLEMENTAL AID PAYMENTS AND DISTRIBUTION OF SAID FUNDS

No Action

DISCUSSION/ACTION ON AN ORDINANCE FOR THE REGISTER OF DEEDS TO CHARGE A REAL ESTATE SEARCH FEE

Motion by Anderson to forward to full County Board, second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON GAS CARD FOR JOE JARVIS FOR MOWING OF THE FOREST COUNTY SIGN IN COUNTY

Motion by Chaney to approve the yearly \$100 donation, second by Campbell. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS:

- Towers
- Department Head meeting on budgets
- Financial Management Policy

ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Campbell. All present voting (AYE). Motion carried. Meeting Adjourned at 10:33 a.m.