

SOCIAL SERVICES COMMITTEE MINUTES

COMMITTEE: SOCIAL SERVICES
DATE: JULY 11, 2023
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Anderson called the meeting to order at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Anderson, Black, Campbell, Karl, Skallerud, Goode

Absent: None

Others Present: Cindy Gretzinger, Tracy Schumacher, Kristi Campbell, Chelsea Payant, Stephanie Montgomery, Tamara Feest

APPROVE AGENDA

Motion by Skallerud, second by Black to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVE SOCIAL SERVICES MINUTES FROM THE JUNE 27, 2023 MEETING

Motion by Campbell to approve the minutes from the June 13, 2023 Social Services meeting, second by Skallerud. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None.

CLOSED SESSION: The Committee may consider a motion to convene in closed session pursuant to Wis. Stat. §19.85(1)(c) “considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

This closed session relates to:

- Social Services New Employee Updates
- Social Services Employee’s Schedules
- Discussion on changes to the Lead Social Worker position including; eligibility and requirements

Motion by Goode to convene into closed session, second by Karl: Roll Call Vote: Anderson (AYE), Black (AYE), Campbell (AYE), Goode (AYE), Gretzinger (AYE), Karl (AYE), Skallerud (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Skallerud to reconvene to open session, second by Karl. All present voting (AYE). Motion carried.

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Motion by Skallerud to recommend to personnel that we allow Kristi Campbell to have a half hour lunch instead of the hour lunch as long as there is funding in the social services budget, second by Goode. All present voting (AYE). Motion carried.

Motion by Skallerud to give Tracy Schumacher the authority to follow the recommendation of the HR attorney regarding the LTE employee to either continue or terminate employment. Second by Campbell. All present voting (AYE). Motion carried.

Motion by Goode to approve Tracy Schumacher's schedule of 10-hour days to stay as is and forward to personnel. Second by Karl. All present voting (AYE). Motion carried.

Motion by Skallerud to amend the current Lead Social Worker position to Lead Case Manager and forward to personnel. Second by Goode. All present voting (AYE). Motion carried.

DISCUSSION ON SOCIAL SERVICES MEETINGS TO BE THE SECOND TUESDAY OF THE MONTH FOR THE REST OF THE YEAR, UNLESS OTHERWISE SPECIFIED
September Committee meeting changed to September 14th, 2023 @ 4:30pm.

DISCUSSION AND UPDATES ON PERMANENCY PANEL COMMITTEE; POSSIBLE ACTION

Tracy Schumacher states that she has 3 individuals for the panel with the possibility of 2 more individuals. No action.

DISCUSSION/ACTION OF DEPARTMENT'S ONGOING CASES

Tracy Schumacher states that there are:

- 4 Delinquent Children who are out of home care. One child has been kicked out of a secure detention facility and he needs to be out in the next two weeks. The only other option for this child is Lincoln Hills which is very expensive. Skallerud mentioned the possibility of waving him to an adult depending on age and charges.
- 22 Children in out of home care
- 9 Children on In-home CHIPS
- 2 Children on Out-of-state courtesy services
- 1 Child in a group home
- 5 Open Initial Assessments
- 4 Families on Protective Plans

No action.

DISCUSSION/ACTION ON REPOSTING OF THE CASE WORKER POSITION

Motion by Skallerud to re-post the Case Worker position that is currently vacant. Second by Campbell. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON THE POSSIBILITY OF SENDING THE VEHICLES NOT IN USE TO PUBLIC AUCTION

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Motion by Skallerud to send the vehicles to public auction with the proceeds to be returned to Social Services. Second by Black. All present voting (AYE). Motion carried.

UPDATE ON DISCUSSION WITH AREA SOCIAL SERVICES DIRECTORS ON THE HUMAN SERVICES CENTER; POSSIBLE ACTION

Schumacher states that the directors had a meeting today and nothing has changed with nothing new to report. Gretzinger reads a letter from Oneida County Social Services regarding a recommendation of their intent to withdraw from the Tri-County Human Service board effective January 1st, 2025. No action.

DISCUSSION ON TRAINING OF SOCIAL SERVICES EMPLOYEES FOR THE USE OF NARCAN; POSSIBLE ACTION

Montgomery states that she has had discussions with Schumacher regarding the training of staff on CPR and Narcan. Health department is trained on how to use Narcan as well as the Sheriff's Department. No cost for Narcan but will need to approve a policy for the use of Narcan. Motion by Goode to approve the training of Social Services employees for the use of Narcan upon review of the policies by Corporation Council. Second by Black. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

- Financial reports

ADJOURNMENT

There being no further business, motion by Campbell to adjourn, second by Karl. All present voting (AYE). Motion carried. Meeting adjourned at 5:45 p.m.