

FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING
DATE: JULY 11, 2023
TIME: 10:00 AM
PLACE FOREST COUNTY COURTHOUSE COUNTY BOARD ROOM

CALL TO ORDER

Chairman Miller called the meeting to order at 10:00 A.M.

ROLL CALL

Members present: Jungwirth, Miller, Koziol, Van Grinsven, Sommer, Black, Abney

Members absent: Hill

Others Present: Kathy Fohrman, Stephanie Montgomery

APPROVE AGENDA

Motion by Koziol to approve agenda at the chairperson's discretion as amended, second by Sommer.
All present voting (AYE). Motion carried.

APPROVE JUNE 21st, 2023 MEETING MINUTES

Motion by Black to approve minutes from June 13th, 2023 meeting, second by Koziol. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None.

DISCUSSION AND POSSIBLE APPROVAL OF THE MOU WITH THE ADRC

Motion by Koziol to approve the MOU with the ADRC, second by Van Grinsven. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE APPROVAL USING AGING BUS IN EMERGENCY SITUATIONS

- Stephanie Montgomery

Motion by Black to proceed to create an MOU to include waiver of county liability with the assistance of Stephanie Montgomery, Forest County Emergency Management Director, for use of the Aging Bus in emergency situations, for transportation of At Needs or At-Risk individuals in residential group living situations, second by Van Grinsven. All present voting (AYE).
Motion carried.

DISCUSSION AND POSSIBLE APPROVAL OF THE NUTRITION COUNCIL'S BY-LAWS

Aging Director Fohrman will add updates on the Nutrition Council to Director's Report. The Commission on Aging Committee will not oversee the Nutrition Council's By-Laws.

DISCUSSION AND APPROVAL OF TIMESTAMP TO BEGIN "REQUESTS FOR PROPOSALS" OF CATERING BIDS

Contract with Lynn's Catering will end at the end of December, 2023. Beginning in September, 2023, Aging Director Fohrman will begin the bidding process with ads in the *Forest Republican*, *Pioneer Express*, *Rhineland Daily News* and *Beacon*.

DISCUSSION AND REVIEW OF THE COA GOALS FROM THE AGING PLAN

Director Fohrman will meet with Nick Musson, GWAAR, regarding the COA goals in the COA Aging Plan. Motion by Sommer to table the Title IIIC Nutrition Program Goal regarding partnering with a local restaurant to develop a "My Meal, My Way" program, second by Abney. All present voting (AYE). Motion carried.

DISCUSSION AND REVIEW OF THE COA'S BUDGET

Director Fohrman reports that she met with CPA Bridget Van Laanen who, upon examining the COA budget, states that financially the COA is doing well with its grants and tax levy. Revenue from Senior Meals is high. The MCO's are paying as expected. Director Fohrman will work with the CPA and the Fiscal Agent to clarify the budget in order to maintain accuracy.

UPDATE ON STOCKBOXES

Director Fohrman reports that 17 people who meet the income requirements to receive Stockboxes have signed up. Director Fohrman would like to have at least fifty people signed up in order for one of the COA drivers to pick them up at one of Hunger Force's closest Hub locations. In order for the Stockboxes to be delivered to Crandon, 120 people need to be signed up.

DIRECTOR'S REPORT

None.

DISCUSSION AND POSSIBLE APPROVAL OF COA BY-LAWS

Discussion resulted in further edits. After editing is complete, a finalized version will be sent to the Forest County Board in order to be filed.

FUTURE AGENDA ITEMS

- Discussion on the liability of Forest County COA when an individual rides on a COA bus
- Discussion of the most recent edits of the COA By-Laws
- Create a MOU for use of COA bus by the Forest County Emergency Management department
- Director's report
- Discussion of jail caterer

NEXT MEETING DATE

August 8, 2023, 10:00 A.M.

ADJOURNMENT

Motion by Black to adjourn meeting at 11:43 A.M., second by Sommer. All present voting (AYE). Motion carried.