

RISK MANAGEMENT

COMMITTEE: RISK MANAGEMENT
DATE: JULY 5, 2023
TIME: 2:00 P.M.
PLACE: COUNTY BOARD ROOM

CALL TO ORDER

Chairperson Campbell called the meeting to order at 2:00 p.m. and read the agenda.

ROLL CALL

Members Present: Campbell, Lukas, Weber

Absent:

Others Present: Nora Matuszewski, Dave Wiebelhaus, Stephanie Montgomery, Jodi Traas

APPROVAL OF AGENDA

Motion by Lukas, second by Weber to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE JUNE 30, 2022 RISK MANAGEMENT MEETING

Motion by Lukas, second by Campbell to approve the June 30, 2022 Risk Management meeting minutes. All present voting (AYE). Motion carried.

PUBLIC COMMENT ON AGENDA ITEMS

None

DISCUSSION ON AN ONSITE TRAINING WITH JODI TRAAS WCA (WCMIC) TO BE DETERMINED AT A LATER DATE; POSSIBLE ACTION

Jodi clarified that she works for the Wisconsin County Mutual Insurance Company, not Wisconsin County Association. She suggested the training for onsite be mandatory and in the middle of the week, with four (4) hour sessions. Montgomery told the committee she applied and received a grant from the Forest County Potawatomi for two AED's. There was discussion on the type of onsite trainings Traas could offer just about anything the county would like. Montgomery suggested defensive driving, phishing emails, AED training, etc. Traas was happy to hear about the AED and suggested other items that could be in the courthouse as well, such as Epi-pen, narc can and tourniquets.

Motion by Lukas to approve a mandatory four (4) hour training for all employees in the courthouse, second by Weber. All present voting (AYE). Motion carried. Traas suggested that once trainings are started, they continue every year.

DISCUSSION ON YEAR-TO-DATE LOSS REPORTS

Year-to-date loss reports were reviewed and Traas talked about the experience mod for the workers compensation and that the County is trending in a good direction.

ALARM LOCK ENTRANCE SOFTWARE; POSSIBLE ACTION TO FORWARD TO FINANCE

It was explained the current Alarm Lock system is not working properly and too many fobs are not accounted for because of staff changes in the Sheriff Department.

Motion by Lukas to purchase the new software out of contingency funds, second by Weber. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

- Automated External Defibrillators
- Onsite Trainings
- Evacuation Door Tags -Update
- Restricted Access Resolution
- Loss Reports

ADJOURNMENT

Motion by Weber, second by Lukas to adjourn. All present voting (AYE). Motion carried.
Meeting adjourned at 3:17 p.m.