

SOCIAL SERVICES COMMITTEE MINUTES

COMMITTEE: SOCIAL SERVICES
DATE: JUNE 13, 2023
TIME: 4:30 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Skallerud called the meeting to order in absence of chairman at 4:30 p.m. and read the agenda.

ROLL CALL

Present: Black, Campbell, Goode, Karl, Skallerud

Absent: Anderson

Others Present: Nora Matuszewski, Wendy Massey, Tracy Schumacher, Kristi Campbell

APPROVE AGENDA

Motion by Goode, second by Campbell to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVE SOCIAL SERVICES MINUTES FROM THE APRIL 21, 2023 MEETING

Motion by Goode to approve the minutes from the April 21, 2023 Social Services meeting, second by Karl. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

DISCUSSION AND UPDATES ON PERMANENCY PANEL; POSSIBLE ACTION

Tracy Schumacher wants 3 members on panel. Schumacher will be reaching out to people she would like on the panel and will address the board when it has been filled. No action.

DISCUSSION/ACTION ON INCREASED HOURS (5) PER WEEK (OVERTIME) FOR I.M. EMPLOYEES TO CATCH UP ON BACKLOG; PAID BY CONSORTIUM

Motion by Campbell to approve increased hours of (5) per week to catch up on backlog to be paid by the consortium. Second by Black. All present voting (AYE). Motion carried.

DISCUSSION ON SCHEDULES OF EMPLOYEES WITHIN THE DEPARTMENT; POSSIBLE ACTION

Schumacher would like approval to revert back to 4 (10-hour) days within the department for the employees that request it. Schumacher is able to stagger schedules between employees so that there is always someone covering the office. 10-hour days work better for visitations and will result in less comp time. Motion by Black to approve the schedule proposed by Schumacher, second by Goode. All present voting (AYE). Motion carried.

UPDATE ON DISCUSSION WITH AREA SOCIAL SERVICES DIRECTORS THE HUMAN SERVICES CENTER

General consensus other counties (Vilas, Oneida) are supposedly pulling out of their contracts with the Human Services center and will be giving formal notice as of January 2025 (accusations of non-

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performance). Problems with Human Services center remain unchanged. Suicide screening requires Masters in Clinical Social Work. Lack of facilities after screening happens. If Oneida County was to pull out, they would potentially have to restructure their services (i.e., Layoffs). Will need to address this topic at a future date with updates from their next meeting. No action.

DISCUSSION/ACTION ON PROGRESS OF DEPARTMENT'S ONGOING CASES

Schumacher states there are a lot more cases than they had realized. 32 cases for CPS - 24 cases for Juvenile Justice. Schumacher thinks that the cases are more than likely to go up now that we have a functioning department.

- 12 kids in out of home care
- 5 families on a protective plan
- 6 initial open assessments
- 24 delinquency cases
- 1 chips case
- 2 families on child reunification
- 1 child who is post TPR in out of home care
- 2 children on courtesy supervision

There is critical debriefing available to county workers for critical incidents. There is a 1-800 number, Schumacher will reach out for that number. Counties are still helping out for the time being. No action.

DISCUSSION ON PROGRESS OF TRAINING OF NEW EMPLOYEES

Schumacher has started employees on weekly supervision. Caseworker sits down with the supervisor to update on family's progress during that week. Will continue to have workers shadow Schumacher. Continuing Bright Horizons. Three (3) employees are in basic intake worker training, a few have completed present and impending danger training and three (3) will be completing initial assessment training at the end of the month. Schumacher will reach out to Sokaogon and Potawatomi to arrange cross training for on call scenarios. No action.

DISCUSSION/ACTION ON DIRECTOR'S REQUEST OF PREVIOUS YEARS SERVED; POSSIBLE FORWARDING TO PERSONNEL

Schumacher has to fix everything from the last two years. Is requesting to keep 4 previous years of service. Motion from Goode to move forward to personnel committee for the approval of prior years served. Second by Black. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON COMPENSATION FOR W. MASSEY DURING THE ABSENCE OF K. COLLINS TO PRESENT

Wendy Massey has been present and in charge of the day-to-day operations of the department from the date of K. Collins absence (April 26th, 2023) to present (June 12, 2023). Motion by Black to backpay Wendy Massey from April 26th – June 12th of 2023 in the amount of \$2.50 per hour. Forward to personnel committee for approval. Second by Campbell. All present voting (AYE). Motion carried.

UPDATE ON GOVERNMENT CAR PURCHASE

Ordered car and it is not in production, Matuszewski will check back in July on the status of the car.

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The department only has two functioning vehicles. Possibility of sending the two vehicles that are non-functioning to public auction. No Action.

FUTURE AGENDA ITEMS

- Social Services meetings to be the second Tuesday of the month for the rest of the year, unless otherwise specified.
- Permanency Panel Committee Update.
- Possibility of sending the vehicles not in use to public auction.
- Human Service's Center.

ADJOURNMENT

There being no further business, motion by Goode to adjourn, second by Karl. All present voting (AYE). Motion carried. Meeting adjourned at 5:20 p.m.