

## FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING  
DATE: JUNE 13, 2023, 2023  
TIME: 10:00 AM  
PLACE FOREST COUNTY COURTHOUSE COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Miller called the meeting to order at 10:00 A.M.

### ROLL CALL

Members present: Jungwirth, Miller, Koziol, Hill, Sommer, Black

Members absent: Abney, Van Grinsven

Others Present: Kathy Fohrman, Kris Willey, Anna Etlicher, Jill Wenger

### APPROVE AGENDA

Motion by Black to approve agenda at the chairperson's discretion, second by Hill. All present voting (AYE). Motion carried.

### APPROVE APRIL 10<sup>th</sup>, 2023 MEETING MINUTES

Motion by Sommer to approve minutes from April 10, 2023 meeting, second by Koziol. All present voting (AYE). Motion carried.

### DISCUSSION AND POSSIBLE APPROVAL OF TRANSPORTATION CONTRACT WITH LOCAL MCO'S

- REPRESENTATIVES FROM LAKELAND CARE AND INCLUSA  
Kris Willey and Anna Etlicher represented Includa and Jill Wenger represented Lakeland Care. Both organizations are funded by Medicaid. Willey reported that local ADRC's approve MCO members on both functional and financial criteria, including low income, physical or developmental disability, and/or the status of being a frail elder. About 30 Includa members reside in Forest County, with between 8 and 10 needing transportation. Providers for transportation services for members in Forest County is limited. Includa and Lakeland Care have transportation contracts with Vilas and Oneida counties but these do not include compensation for wait time, unloaded miles or no shows. The first two items are more important for a rural county such as Forest County. Includa and Lakeland Care submitted a proposal of rates. Further discussion is needed in order to cover COA expenses. Motion by Black to develop a counterproposal with potential rates, second by Sommer. All present voting (AYE). Motion carried. A meeting of the Commission on Aging will be held on June 21, 2023 at 10:00 A.M. in the Forest County Board Room in order to develop the counterproposal.

## PUBLIC COMMENT

None.

## DISCUSSION AND POSSIBLE APPROVAL OF HIRING KATHLEEN DILLEY AS A MEAL SITE SUB

Motion by Hill to approve the hiring of Kathleen Dilley as a Meal Site Manager Substitute in Crandon and forward to Personnel, second by Koziol. All present voting (AYE). Motion carried.

## COMPLETION AND APPROVAL OF NUTRITION ADVISORY COUNCIL

Meal site participants have been identified who are interested in becoming part of the Nutrition Advisory Council. Jungwirth will also be on the Council. The first meeting will be at the end of July. By-laws will need to be developed.

## COMPLETION AND APPROVAL OF COA BY-LAWS

Koziol will send the most recent draft of the COA By-Laws to all Committee members.

## DIRECTORS REPORT

A new fiscal agent, Julie Boomer, has been hired. Personnel is posting the bus driver position. Meal site participants have expressed concerns about the desserts and casseroles offered by Lynn's Catering.

## FUTURE AGENDA ITEMS FOR JUNE 21, 2023 MEETING

- Discussion of transportation fee structure counteroffer to the MCO's.
- Hiring more bus drivers.
- Meet new fiscal agent, Julie Boomer.
- Consider extension of catering contract with Lynn's Catering.

## FUTURE AGENDA ITEMS FOR JULY 11, 2023 MEETING

- Review draft of by-laws to be offered to the Nutrition Council.
- Review the most recent draft of COA by-laws.
- Review goals on the COA Aging Plan.

## SET NEXT MEETING DATE

The next meeting is June 21, 2023 at 10:00 A.M.

## ADJOURNMENT

Motion by Kozial to adjourn at 11:32 A.M., second by Hill. All present voting (AYE). Motion carried.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.