

FOREST COUNTY COMMISSION ON AGING MINUTES

COMMITTEE: FOREST COUNTY COMMISSION ON AGING
DATE: MAY 9, 2023
TIME: 10:00 AM
PLACE FOREST COUNTY COURTHOUSE COUNTY BOARD ROOM

CALL TO ORDER

Chairman Miller called the meeting to order at 10:00 A.M.

ROLL CALL

Members present: Jungwirth, Miller, Koziol, Hill, Van Grinsven, Sommer, Abney, Black

Members absent: None

Others Present: Kathy Fohrman, Darryl Landeau, Kris Willey, Mark Gatton, Cindy Gretzinger, Kristi Campbell

APPROVE AGENDA

Motion by Koziol to approve agenda at the chairperson's discretion, second by Sommer. All present voting (AYE). Motion carried.

APPROVE APRIL 10th, 2023 MEETING MINUTES

Motion by Van Grinsven to approve minutes from April 10, 2023 meeting, second by Jungwirth. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None.

RESIGNATION OF CASEY SPONABLE FROM THE COA COMMITTEE

Motion by Black to accept the resignation of Casey Sponable from the Forest County Commission on Aging Committee, second by Abney. All present voting (AYE). Motion carried.

RESIGNATION OF MARK GATTON

Mark Gatton wishes to resign from his position as a driver as of July 1, 2023. He would continue as a substitute driver, train a replacement, and keep up maintenance on the vehicles. Kristi Campbell and Kathy Fohrman will complete administrative tasks needed for the transportation program while a driver is being hired. Motion by Black to accept the resignation of Mark Gatton and forward to personnel, second by Hill. All present voting (AYE). Motion carried.

DISCUSSION OF THE TRANSPORTATION NEEDS ASSESSMENT PROJECT; DARRYL LANDEAU, SENIOR PLANNER – NORTH CENTRAL WI REGIONAL PLANNING COMMISSION

Mr. Darryl Landeau shared his plan of action for Forest County Commission on Aging. Beginning at the end of June or early in July, this will include public meetings in Crandon and Alvin, a stakeholder's meeting for directors of organizations whose clients have transportation needs and organizations which

will be destinations for these clients, a meeting with our drivers, a meeting with caregivers, interviews at meal sites and meeting exit surveys. Data to be provided by Mr. Landeau will be rider participation.

DISCUSSION AND POSSIBLE APPROVAL OF TRANSPORTATION CONTRACT WITH LOCAL MCO'S

Kris Willey represented Inklus. Inklus is Medicaid-Funded. Ms. Willey states that transportation providers are rare in Forest County. Inklus has contracts with most ADRC's in Wisconsin. Inklus has a checklist of what they would need from the Forest County Commission on Aging's transportation program. Ms. Willey would be our first point of contact should we have a contract with Inklus. Under a potential contract, we would have the right to say we cannot provide transportation due to not having enough drivers, or because the distance to travel is too great. Inklus uses multiple codes and rates; they have a per trip option, a mileage option, an unloaded miles option, and a wait time option. Continued exploration is needed and will require a meeting with someone from the Inklus claims and billing department, an Inklus member support person for the authorization process, Tricia Johnson, our local Inklus support person, as well as Kathy Fohrman and Kris Willey. Ms. Willey will share with us a range of rates in place in counties comparable to Forest County.

DISCUSSION AND POSSIBLE ACTION OF THE MEDICAL TRANSPORTATION RESOLUTION: REVIEW OF COSTS OF MEDICAL TRANSPORTATION RIDES

Motion by Van Grinsven to accept the resolution as written and forward to the Forest County Board of Supervisors, second by Sommer. All present voting (AYE). Motion carried.

DISCUSSION AND POSSIBLE ACTION ON LYNN'S CATERING CONTRACT

Our contract with Lynn's Catering expires at the end of June. Motion by Black to extend our contract with Lynn's Catering to the end of 2023, followed by exploring the bidding process with inclusion of the Nutrition Council, seconded by Koziol. All present voting (AYE). Motion carried.

DIRECTORS REPORT

- The Stockboxes program will be explored once Kathy Fohrman receives a response regarding interest in the program or lack thereof from the Potawatomi Community. The Stockboxes program provides a food box to families and individuals who meet income requirements.
- Each person in the Home-Delivered Meals program needs to have their eligibility reassessed. Kristi Campbell will assist Kathy Fohrman in completing this task.
- Interviews for a Fiscal person have been scheduled.
- A Nutrition Advisory Council needs to be created. It can be an informal or a formal group, which meets at least quarterly. It needs to develop bylaws.

FUTURE AGENDA ITEMS

- Complete and approve our bylaws
- Creation of Nutrition Advisory Council
- Hire another driver
- Consider acquiring an additional medical transport van
- Gather additional information regarding transportation contracts with MCO's

SET NEXT MEETING DATE

The next meeting is June 13, 2023 at 10:00 A.M.

ADJOURNMENT

Motion by Black to adjourn at 11:51 A.M., second by Van Grinsven. All present voting (AYE). Motion carried.

These minutes are not official until approved and are subject to change. They will be officially approved at the next scheduled Commission on Aging Committee meeting.