

## BUILDING/PUBLIC PROPERTY COMMITTEE

COMMITTEE: BUILDING/PUBLIC PROPERTY  
DATE: MAY 2, 2023  
TIME: 4:30 P.M.  
PLACE: COUNTY BOARD ROOM

### CALL TO ORDER

Chairman Lukas called the meeting to order at 4:30 P.M.

### ROLL CALL

Members Present: Fulcer, Landru, Lukas, Dehart, Skallerud

Absent:

Others Present: Nora Matuszewski, Cindy Gretzinger, Steve Kircher, Dave Wiebelhaus, Derek Thorne

### APPROVE AGENDA

Motion by Skallerud second by Dehart to approve the agenda as presented. All present voting (AYE). Motion carried.

### APPROVAL OF MINUTES FROM THE MARCH 21, 2023 PUBLIC PROPERTY/BUILDING MEETING

Motion by Landru second by Fulcer to approve the minutes from the March 21, 2023 Public Property/Building meeting. All present voting (AYE). Motion carried.

### PUBLIC COMMENT ON AGENDA ITEMS

None

### MAINTENANCE UPDATES; POSSIBLE ACTION

- The department got the small elevator permit today. They will send an invoice for ½ the price of the new elevator and when received they will order it.
- The North Annex roofing is lifting up. Mike and Dave went up with a board and cinder blocks to hold it down. The roof needs to be replaced. Motion by Fulcer, second by Dehart to have Musson go out to bids for a new roof, with 50% of the cost coming from General Obligation debt and 50% coming from LATCF. All present voting (AYE). Motion carried.
- Wiebelhaus told the committee the wall by the LCC office from the roof down is freezing where the downspout is and causing the water to run down the wall and the window in the LCC office is actually wet. The freezing is destroying the building from the top of the building down. The downspout is like a block of ice.
- The air conditioning in the POD and IT room in the Law Enforcement Center might have to be bid out.
- Wiebelhaus is working on the lighting for the sign in Carter yet. They put new batteries in.
- The department will be starting the stump grinding on May 15<sup>th</sup>, 2023.
- The third floor will need an additional fire extinguisher for a cost of \$113.12 a-piece. Lukas told them they should have enough in the budget for the Maintenance to cover the cost.
- The POD in the Law Enforcement Center needs a different fire suppression system, right now it is water and with all of the new electronics and the new panels for the I.T. equipment a dry system would be better. The cost for Johnson Controls to come in with the dry chemical would be around \$30,000, but, the total cost for system and chemicals could be at a substantially higher cost, possibly over \$100,000. They are looking for two more quotes to come in on this. Lukas would like to look into our funding sources to see if the County even has enough funding to cover this possible project.
- Wiebelhaus told the committee of the Sheriff Department wanting to keep the driveway coming into the complex from Madison Street. Any modifications will have to be decided and made when the Courthouse and Dome project funding are discussed.

- Eland and Cummins were present to see if they could figure out why the change-over from the Generator in the Courthouse was causing outages with the elevator and I.T. Server blow-out. They found the transfer switch was not programmed properly from install. They re-programmed and the transfer was seamless.

#### DISCUSSION AND POSSIBLE ACTION ON WATER SOFTENER IN THE JAIL

The water softener for the Jail was tested by Rappley and they told Maintenance it is not working properly. There are a few things that could be wrong. This will be added to a future agenda for discussion after some things are checked into as it may need to be replaced.

#### MUSSON UPDATES; POSSIBLE ACTION

Musson met with the Sheriff about the security upgrade in the Courthouse. They set up a meeting to meet as a group to discuss how and what doors need to be controlled for lockdown, as well as what hardware and electronics will be involved. They also need to talk about looking at the site for secure parking.

Quast gave Musson their report on the skylight and their recommendations.

#### DISCUSSION ON A SURVEY OF THE WHOLE COURTHOUSE AND LAW ENFORCEMENT COMPLEX; POSSIBLE ACTION

Lukas and Musson feel they need to have a full survey done on the whole complex. Kircher has a list of surveyors and has offered to get the list to the Clerk who will then send it to Musson.

#### DISCUSSION ON THE HEALTH DEPARTMENT USING THE COURTYARD SQUARE FOR FARMER MARKET VENUE EVERY THURSDAY 8:00 A.M. – 2:00 P.M - JULY 23, 2023 TO SEPTEMBER 21, 2023; POSSIBLE ACTION

Motion by Landru, second by Skallerud to approve the Farmer's Market for the Health Department. All present voting (AYE). Motion carried.

#### DISCUSSION/ACTION ON A GREEN SPACE FOR EMPLOYEES SPONSORED BY THE HEALTH DEPARTMENT IN THE COURTYARD

Motion by Landru to approve the green space for employees sponsored by the Health Department, second by Fulcer. All present voting (AYE). Motion carried.

#### DISCUSSION ON STEPS TO UPDATE THE BACK WALL OF THE BOARDROOM; POSSIBLE ACTION

No Action

#### DISCUSSION WITH THE LAND INFORMATION ON A BEETLE CAGE BEHIND THE GARAGE; POSSIBLE ACTION

Derek Thorne was available to explain what the purple loose strife beetles do that they are looking for a place to raise the larvae. They kill the plant by eating the leaves and root system.

Motion by Dehart to approve one 12X12 cage, second by Landru. All present voting (AYE). Motion carried.

#### POSSIBLE FUTURE AGENDA ITEMS

- Updates – Maintenance
- Updates – Musson
- Fire Suppression system - Law Enforcement Center (POD & IT )
- Water Softener – Law Enforcement Center
- Deer Signage

#### ADJOURNMENT

Motion by Skallerud to adjourn, second by Landru. All present voting (AYE). Motion carried. Meeting adjourned at 5:41 p.m.