

## PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL  
DATE: APRIL 20, 2023  
TIME: 4:30 P.M.  
PLACE: FOREST COUNTY BOARDROOM

### CALL TO ORDER

Anderson called the meeting to order at 4:30 p.m. and read the agenda.

### ROLL CALL

Present: Anderson, Chaney, Goode, Lukas, Skallerud

Absent: Dailey, Landru

Others Present: Nora Matuszewski, Dave Wiebelhaus, Lynne Black

### APPROVE AGENDA

Motion by Lukas, second by Goode to forego reading of the agenda. All present voting (AYE).  
Motion carried.

Motion by Goode, second by Skallerud to approve the agenda as presented. All present voting (AYE). Motion carried.

### APPROVE MINUTES FROM THE PERSONNEL/SOCIAL SERVICES MINUTES FROM THE APRIL 6, 2023 MEETING

Motion by Chaney, second by Goode to approve the minutes from the Personnel/Social Services meeting from April 6, 2023. All present voting (AYE). Motion carried.

### PUBLIC COMMENT

None

CLOSED SESSION: The committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and §19.85(1)(f) considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public would likely have an adverse effect on the reputation of the person referred to in such data,” this closed session relates to:

- Address Personnel issues related to Judicial employees
- Discuss of Impact of Act 4 on County Jailers
- Address Personnel Issues related to Maintenance employees

Motion by Chaney to convene into closed session, second by Lukas: Roll Call Vote: Anderson (AYE), Chaney (AYE), Goode (AYE), Lukas (AYE), Skallerud (AYE). Motion carried.

### RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Skallerud to reconvene to open session, second by Goode. All present voting (AYE). Motion carried.

No Action on any items in closed session.

#### DISCUSSION ON AN ADA GRIEVANCE POLICY AND FORMS; POSSIBLE APPROVAL AND FORWARDING TO FULL COUNTY BOARD FOR APPROVAL

Motion by Goode, second by Lukas to forward the ADA Policy and Grievance forms in resolution form to the full county board for approval. All present voting (AYE). Motion carried.

#### DISCUSSION ON SOCIAL SERVICES ON-CALL PAY AND POSSIBLE ACTION

Motion by Goode, second by Skallerud to approve the on-call pay to be set at the social worker top rate for on-call pay which is outside of the core work hours; 4:30pm-8:00am and weekends and holidays; forward to Finance then full county board after discussion with labor attorney. All present voting (AYE). Motion carried.

#### FUTURE AGENDA ITEMS

- Interviews
- Act 4
- Maintenance Employees
- Tentative Meeting – May 4, 2023 at 4:30 pm

#### ADJOURNMENT

There being no further business, motion by Chaney to adjourn, second by Skallerud. All present voting (AYE). Motion carried. Meeting adjourned at 5:58 p.m.