

PERSONNEL COMMITTEE MINUTES

COMMITTEE: PERSONNEL/SOCIAL SERVICES
DATE: APRIL 6, 2023
TIME: 2:00 P.M.
PLACE: FOREST COUNTY BOARDROOM

CALL TO ORDER

Anderson called the meeting to order at 2:00 p.m. and read the agenda.

ROLL CALL

Present: Anderson, Campbell, Chaney, Dailey, Goode, Karl, Landru, Lukas, Skallerud

Absent: Black, Landru

Others Present: Nora Matuszewski, Cindy Gretzinger, Chelsea Payant

APPROVE AGENDA

Motion by Goode, second by Campbell to approve the agenda as presented. All present voting (AYE). Motion carried.

APPROVE MINUTES FROM THE MARCH 24, 2023 PERSONNEL MEETING AND THE MARCH 31, 2023 SOCIAL SERVICES MINUTES

Motion by Chaney to approve the minutes from the March 24, 2023 Personnel meeting, second by Lukas. All present voting (AYE). Motion carried.

Motion by Skallerud to approve the minutes from the March 31, 2023 Social Services meeting, second by Campbell. All present voting (AYE). Motion carried.

PUBLIC COMMENT

None

CLOSED SESSION: The committee may consider a motion to convene into closed session pursuant to Wis. stat. §19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility,” this closed session relates to:

- Interview – Social Worker

Motion by Karl to convene into closed session, second by Goode: Roll Call Vote: Anderson (AYE), Campbell (AYE), Chaney (AYE), Dailey (AYE), Goode (AYE), Gretzinger (AYE), Karl (AYE), Landru (AYE), Lukas (AYE), Skallerud (AYE). Motion carried.

RECONVENE TO OPEN SESSION TO TAKE ACTION, IF APPROPRIATE, ON MATTERS DISCUSSED IN CLOSED SESSION

Motion by Karl to reconvene to open session, second by Goode. All present voting (AYE). Motion carried.

Motion by Skallerud to offer the Child Protection Professional position to L. Spink, second by Goode. All present voting (AYE). Motion carried.

Motion by Skallerud to set the starting wage for Spink and Roscoe at \$23.05, then at one-year anniversary the full wage of \$24.16 + any yearly budget increase, second by Chaney. All present voting (AYE). Motion carried.

DISCUSSION ON ACCEPTING RESIGNATION OF M. ROSIO (SOCIAL SERVICES AIDE) AND POSTING OF SAID POSITION

Motion by Karl to accept the resignation of M. Rosio and posting of said position, second by Dailey. All present voting (AYE). Motion carried.

DISCUSSION ON UPDATING THE CASE MANAGER/SOCIAL WORKER POSITION; POSSIBLE ACTION

Motion by Skallerud to update the Social Worker job description, second by Goode. All present voting (AYE). Motion carried.

DISCUSSION/ACTION ON UPDATING THE CASE MANAGER POSITION (CHILD PROTECTION PROFESSIONAL); FORWARD TO FULL COUNTY BOARD FOR APPROVAL

Motion by Skallerud to approve the position and forward to full County Board for approval, second by Goode. All present voting (AYE). Motion carried.

FUTURE AGENDA ITEMS

- Interviews
- On-call pay
- Tentative Meeting – April 17, 2023 at 1:00 p.m.

ADJOURNMENT

There being no further business, motion by Karl to adjourn, second by Chaney. All present voting (AYE). Motion carried. Meeting adjourned at 3:15 p.m.